

# HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

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## PUBLIC NOTICE

**The next meeting of Henstridge Parish Council will be held at the Henstridge Village Hall Lounge on Monday 6<sup>th</sup> February 2012 from 7.00pm until 9.00pm.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the next agenda should be put to the Clerk in writing prior to the meeting as listed in the final item on the agenda below.

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## AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

- 1. Apologies and to approve reasons for apology as seen fit.**
- 2. Declarations of Interest.**
- 3. To approve as a correct record the minutes of the previous meetings held on 09/01/12 and 05/12/11.**

#### **4. Correspondence**

(i)	06/01/12	Lynda Bobbett, Customer Focus Support Manager, South Somerset District Council	Email informing councillors of a customer service questionnaire, the results of which will be used by SSDC to form a new customer service charter; to inform the council that a link to the survey has been requested for the parish council website; to agree if a councillor will complete the survey on behalf of the council.
(ii)	09/01/12	Emma Samways, Western Gazette	To inform the council of the Western gazette Pride Awards; to decide if the council will nominate anyone for the award; to agree a councillor to complete the online submission form.
(iii)	16/01/12	Sally McCarthy, Programme Manager, South Somerset District Council	Email informing councillors of the creation of a Tenancy Strategy for Somerset; to agree a related councillor to complete a survey.
(iv)	18/01/12	Campaign to Protect Rural England and National Association of Local Councils	To inform the council that there is a new guide called "How to shape where you live: a guide to neighbourhood planning" which they can borrow or the clerk can email a copy.
(v)	20/01/12	Rutter and Rutter Solicitors	Letter informing the council that the lease for Oak Vale Woodland has been completed.

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(vi)	24/01/12	Transport Select Committee	Email from the Transport Committee requesting information regarding the Competition Commissions findings in relation to the local bus services market; to agree a councillor to forward any evidence to the committee.
(vii)	24/01/12	Andy Foyne, Spacial Policy Manager, South Somerset District Council	Email informing councillors of Draft Core Strategy Committee Meetings; to agree any councillors to attend.
(viii)	25/01/12	Campaign to Protect Rural England and Somerset Association of Local Councils	To inform the council of an event to help guide councils through the planning system, explain how to get involved and how current changes may effect the community; to agree if any councillors will attend.
(ix)	25/01/12	Jason Tinsley, Community Council for Somerset	Letter requesting help in mapping Primary Connection Points for the Connecting Devon and Somerset Project; to agree a councillor to make the survey and submit the information to CCS.
(x)	25/01/12	Creating Excellence	To inform the council of a new guide called "Localism in Action"; to decide if the council wishes to purchase any hard copies of the guide.

## 5. Council Matters

- a. To receive a visit/report from a local police representative.
- b. To agree the date for the annual Parish meeting.
- c. To provide an opportunity for councillors to put forward suggestions for inclusion in the March newsletter.
- d. To receive an update on the progress of the new changing rooms project from the clerk.
- e. To receive an update on plans to undertake initial maintenance work on Oak Vale Woodland from the clerk.
- f. To receive an update on the agreed installation of a zip wire at the recreation ground from the clerk.
- g. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.
- h. Playground Inspection reports; to hear and agree on quotes for repairs to the toddler unit, flat swings and resurfacing the swing area; to hear the outcome of the pupil consultation on new play equipment to be funded from the Woodhayes S106 funds.
- i. To receive reports from Representatives (VHMC, HALT, Footpaths, Other) and provide guidance as appropriate

## 6. Finance

- a. To approve the cashbook and bank account reconciliation for January 2012 as presented.
- b. To agree and approve transfers of funds between Parish Council accounts as presented.
- c. To hear applications and agree grants from the following:
  - St Nicholas Primary School - £50.00 to help with fund raising for outdoor play equipment.
  - Henstridge Parochial Church Council – Donation requested to fund fireworks for the Queen's Jubilee Celebration

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- d. To approve the following accounts for payment and two signatories for cheques:-

Madasafish	Phone and Internet Services (24.01.12 to 23.02.12)	£24.68
Henstridge Village Hall	Hire of Lounge July to December 2011	£74.75
CLP Ltd	Stationery	£31.19
George Edwards	Wages	
Terry Pulling	Wages	
Zöe Godden	Wages	
HM Revenue and Customs	Tax	£85.51
T J Young Garden Machinery Repairs	Service and repair of mower, strimmer and hedge trimmer	£189.77

- e. To sign two additional cheques as agreed at the October 2011 meeting for grants for Shopmobility (£30.00) and Yeovil CAB (£40.00)

- f. Income

H Miles Funeral Director	Interment fee for Mr G F Biss, plot B19	£81.25
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- 7. Date of Next meeting** – The next Parish Council meeting will be held on **Monday 5<sup>th</sup> March 2012**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 23rd February**.



**Zöe Godden**  
**Parish Clerk**