

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Corbins, St Martins Square, GILLINGHAM. SP8 4DP

Tel: 01747 826722

e-mail: clerk@henstridgeparishcouncil.org.uk

www.henstridgeparishcouncil.org.uk

PUBLIC NOTICE

The next meeting of Henstridge Parish Council will be held at St Nicholas Church, Henstridge on Monday 5th November 2012 from 7.00pm until 9.00pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the next agenda should be put to the Clerk in writing prior to the meeting as listed in the final item on the agenda below.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: The Code of Conduct, Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

1. **Apologies and to approve reasons for apology as seen fit.**
2. **Declarations of Interest.**
3. **To approve as a correct record the minutes of the previous meetings held on 06.08.12, 05.10.12 and 22.10.12**
4. **To consider the following planning applications:**

	Application Number	Proposal	Applicant
a.	12/04023/COU	Use of land at Henstridge Airfield as an airfield for both business and recreational use.	Mr Geoff Jarvis, Land at Henstridge Airfield, The Marsh, Camp Road, Henstridge.

5. Recent South Somerset District Council Area East decisions

	Application Number	Proposal	Applicant	Current status
a.	12/03191/FUL	Erection of a conservatory to the rear of the property.	Mr & Mrs James Randall, 7 Fountain Place, High Street, Henstridge BA8 0RA	Refused
b.	12/03476/FUL	Demolition of existing bungalow and the erection of 2 semi-detached houses with parking spaces and vehicular access. AMENDED PLANS RECEIVED 28/08/12 - ADDITIONAL DRAWINGS	Mr R Taylor, High Furlong, Lime Kiln Lane, Henstridge BA8 0RY	Refused
c.	12/03329/LBC	Partial demolition of boundary wall.	Mr Peter Rosling, Sundial House, Vale Street, Henstridge. BA8 0SQ	Accepted with conditions

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6. Matters deferred and arising from previous meetings:

- a. To hear an amendment to a quote for hedge and tree works at the recreation ground, previously accepted by the council in August 2012; for the council to decide if they approve this amendment.**
- b. To hear an update from Simon Cullum or the clerk regarding residents' views on the replacement of a 60m section of the leylandii hedge at the south west corner of the recreation ground; for the council to consider three quotes for the work and agree which contractor to select.**
- c. To hear suggestions for potential topics to be addressed in a parish plan; to decide further action to be taken.**

7. Correspondence

a.	18/09/12	John Nicholson, Acting Assistant Highway Service Manager, Somerset County Council	Response to letter regarding St Nicholas Path; to decide if the council would like to respond.
b.	15/10/12	HMRC	For councillors to note receipt of a letter giving details of the new requirement to report PAYE information in real time from February 2013.
c.	22/10/12	Finance and Corporate Services, South Somerset District Council	For councillors to note receipt of the instructions for submitting the precept request for the financial year 2013/14;
d.	23/10/12	Somerset Association of Local Councils	For councillors to note advice from SALC that the Chancellor's Autumn Statement, due on 5 th December, may have a bearing on the value at which parish councils set their precept for 2013/14; to discuss and agree if councillors wish to move the December meeting to Monday 10 th to take account of the Chancellor's Autumn Statement..
e.	24/10/12	Dave Grabham, Traffic Engineer, Somerset County Council	To hear details of changes to the Speed Indicator Device (SID) programme; to decide where the council would like to request placement of up to two SIDs under the new programme.
f.	25/10/12	Heather Brown, Waste Policy Officer, Somerset County Council	To decide a councillor to take part in the consultation on changes to the Somerset Waste Core Strategy.
g.	25/10/12	Mark Brown, Project Officer, Somerset County Council	To decide a councillor to attend one of the Local Choices Events to take part in Youth Services, Community Warden Scheme and Library workshops.

8. Council Matters

- a. To receive a visit/report from a local police representative.**
- b. To discuss the repair of the two picnic benches from the skate park; to decide if the council wishes to accept the price for repair as quoted by the initial installer.**
- c. To agree a councillor to attend the Remembrance Sunday ceremony on behalf of the council.**
- d. For the clerk to inform councillors that she will soon begin distributing relevant magazines and newsletters to councillors that are received in paper format.**

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- e. To discuss any outstanding highways issues or highways matters which Councillors wish to raise and agree any actions arising.
 - f. Playground and Skate Park Inspection reports.
 - g. To receive reports from Representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate

9. Finance

- a. To approve the cashbook and bank account reconciliation for October 2012 as presented.
- b. To agree and approve transfers of funds between Parish Council accounts as presented.
- c. To authorise overtime for the clerk of 6hrs 15 minutes.
- d. To approve the following accounts for payment and two signatories for cheques:

Henstridge PCC	Use of church for meetings 08/10/12 & 22/10/12	£20.00
Madasafish	Broadband & Internet charge - 24.10.12 to 23.11.12	£38.44
Canon	Printer rental	£29.75
George Edwards	Salary October 2012	████████
Terry Pulling	Salary October 2012	████████
Zöe Godden	Salary October 2012, Stamps and Mileage	████████
HMRC	Tax and NICs October 2012	£37.90
Victim Support	Donation	£35.00
Alpha Signs	Various signs around the village	£432.36

- e. Income
- f. To agree an amount to donate to South Somerset Citizens Advice Bureau and sign a cheque accordingly.
- g. To agree to sign a cheque for £30.00 to pay for the Poppy Wreath for Remembrance Sunday.
- h. To agree an amount to pay to the Parochial Church Council for the use of the church and heating on 05/11/12.

Date of Next meeting – The next Parish Council meeting will be held on either **Monday 3rd or 10th December 2012**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on either Thursday 22nd or 29th November**. **DEFINITE DATES WILL BE COMMUNICATED AS SOON AS POSSIBLE AFTER THIS MEETING.**



**Zöe Godden
Parish Clerk**