

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 3rd April 2017 from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. To receive any apologies for absence
2. To receive any declarations of interest in items on the agenda
3. To approve as a correct record the minutes of the previous meeting held on 6th March 2017
4. To consider the following planning application:

| | Application number | Proposal | Applicant details |
|----|--------------------|--|--|
| a) | 17/00877/FUL | Formation of a parking area to serve 1 and 2 West View; retrospective and revised application of previous 16/03229/FUL | Mrs Lucy Rabia, 2 West View, Yenston. BA8 0ND |
| b) | 17/00587/FUL | The erection of a two storey side extension | Mr & Mrs Cochrane, 19 Ash Walk, Henstridge. BA8 0QB |
| c) | 17/00699/FUL | Conversion of garage and removal of garage doors and infill with bricks and windows to match existing. | Gabriel Swatzell, Little Acre, 7 Meadow Close, Henstridge. BA8 0SY |

5. Recent SSDC Area East planning decisions:

| | Application number | Proposal | Applicant details | Current status |
|----|--------------------|---|---|-------------------------|
| a) | 17/00242/S73A | Application to vary planning condition 3 of approval 15/02718/FUL to allow the developer a 25 year period from the date of first generation of the solar park and not from the date of the planning permission. | Bowden Lane Solar Park Ltd, Land OS 0034, Bowden Lane, Henstridge | Granted with conditions |
| b) | 17/00537/FUL | Single storey front extension to kitchen and double garage. | Mrs Aston, Westhaven, Whitechurch Lane, Yenston. BA8 0NJ | Granted with conditions |

6. Reports

- a. To receive any Police matters
- b. To receive County and District Councillor reports

7. Matters deferred and arising from previous meetings:

- a. To note that nominations to the Western Gazette Business Awards have not been submitted as a more suitable award has been identified.

8. Correspondence

| | | | |
|----|----------|--|--|
| a. | 01/03/17 | South Somerset District Council | To note receipt of a letter explaining new Public Space Protection Orders, which replace Dog Control Orders. |
| b. | 14/03/17 | Yeovil Shopmobility | To note receipt of a letter of thanks for the grant recently given by the Parish Council. |
| c. | 28/03/17 | Eve Wynne, Somerset County Council Rights of Way Officer | To consider the need for a signpost or waymark at footpath WN12/1 and agree a response accordingly. |

| | | | |
|----|----------|---------------------------------|---|
| d. | 28/03/17 | SturQuest Community Partnership | To note receipt of information regarding the White Hart Link project, linking North Dorset towns by a walking route passing through Henstridge. |
|----|----------|---------------------------------|---|

9. Council Matters

- a. To hear an update on progress with Community Resilience planning.
- b. To hear an update on the Stalbridge footway project.
- c. To hear an update on planning for the Annual Parish Meeting.
- d. To agree members to work together to organise an opening event for the perimeter track at the Recreation Ground.
- e. To discuss the recent litter pick and sign cleaning event and note any changes to make for future events.
- f. To consider an offer from a Henstridge resident to install a bench in the burial ground near the shed.
- g. To note receipt of an email from the Cricket Club informing the Parish Council that it will be deciding in April if it will continue to offer grass cutting services at the Recreation Ground.
- h. To note that new street name signs have been erected at Camp Road and Marsh Lane, as per previous discussions.
- i. To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- j. To hear any matters arising from playground inspection reports.
- k. To receive reports from representatives (VHMC, Allotments, Community Speed Watch, Tree Warden, Other) and provide guidance as appropriate

10. Finance

- a. To note that the Clerk has applied to Castle Gardens for a £50 voucher to be used to purchase flowers or suchlike for the area at the top of St Nicholas Path.
- b. To consider a request for a grant from St Margaret's Hospice.
- c. To note that the Clerk has booked two places on a Facebook and Twitter course at a cost of £40, at the instruction of the Chairman and in line with Financial Regulation 4.1.
- d. To agree to pay £25 for the Parish Council to become a member of Somerset Playing Fields Association.
- e. To agree to the Clerk's incremental pay increase from £10.94 to £11.41 per hour.
- f. To approve a list of direct payments and authorise the Clerk to make these at the agreed frequency for the coming financial year 2017/18; to agree two bank signatories to sign the authorisation sheet.
- g. To approve the cashbook and bank account reconciliation for March 2017 as presented.
- h. To approve the following accounts for payment and two signatories for cheques:-

| Minute ref | Supplier/Contractor | Narrative | Amount |
|-----------------|----------------------------------|---|-----------|
| | NEST | Pension payment March 2017 | £181.25 |
| 11f) 04/07/16 | bOnline | Village Hall broadband - February 2017 | £35.00 |
| | NEST | Pension payment April 2017 | £1,089.10 |
| | Staff | Salaries March 2017 | £1,057.70 |
| | Staff | Expenses March 2017 | £158.39 |
| | Staff | Salary March 2017 | £31.00 |
| OS 8h) 20/06/16 | Henstridge Cricket Club | Grass cutting April 2016 to March 2017 | £1,513.78 |
| 10b) 05/12/16 | Henstridge Youth Club | Grant 2017/18 | £1,000.00 |
| 10c) 05/12/16 | South Somerset Citizens Advice | Grant 2017/18 | £100.00 |
| | Society for Local Council Clerks | SLCC/ALCC membership fees 2017/18 | £167.00 |
| 11h) 06/03/17 | Community Speedwatch | Grant | £100.00 |
| | Viridor Waste Management Limited | Contributing Third Party Payment re perimeter track & patio project | £3,000.00 |
| | HMRC | Tax & NICs March 2017 | £148.56 |

11. **Date of Next meeting** – The next Parish Council meeting will be held on **Monday 8th May 2017**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 27th April**.



Zoe Godden
Parish Clerk