

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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Approved minutes of a meeting of Henstridge Parish Council's Open Spaces Committee held on Monday 19th June 2017

Present: Simon Cullum (Chair), Dennis Finch, Carolyn Nichols and David Nichols

Also Present: Chris Savage, Chair of the Village Hall Management Committee

Clerk: Zöe Godden

The meeting started at 19:55

1. Apologies for absence.

Apologies had been received from John Graham and Barry Paginton.

RESOLVED: It was proposed and agreed to approve the reasons for absence as reported.

2. Declarations of Interest.

There were no declarations of interest.

3. Public Participation.

No members of the public were present.

4. To approve as a correct record the minutes of the previous meeting held on 15th May 2017.

RESOLVED: It was proposed and agreed to approve the minutes as presented.

5. Matters deferred and arising from previous meetings.

There were no matters deferred or arising

6. Recreation Ground

- a. To agree arrangements for the "Picnic in the Park" event, including confirmation of the date and timings and agree further action to be taken.

RESOLVED: It was proposed and agreed that:

- The event would take place on Saturday 12th August from 12pm to 5pm
- Gillingham Town band would be booked at a cost of £100 for two sessions
Action 170619/1: Dennis Finch
- Dennis Finch would advertise the event on the Henstridge Nextdoor website
Action 170619/2: Dennis Finch
- In case of wet weather, the band would be accommodated on the stage in the Village Hall
- The Clerk would write to local clubs to invite them to run a stall
Action 170619/3: Parish Clerk
- The Clerk would inform Chris Cooper and invite him and all of the contractors who have worked on the track and patio
Action 170619/4: Parish Clerk
- Carolyn and David Nichols would design a poster to advertise the event, incorporating the usual tree logo
Action 170619/5: Carolyn & David Nichols
- Simon Cullum would approach the Balsam Centre regarding hire of their burger van
Action 170619/6: Simon Cullum
- Carolyn Nichols would approach her neighbour regarding hire of their burger van
Action 170619/7: Carolyn Nichols
- Carolyn Nichols would find out how to advertise the event on the screens at Dikes.
Action 170619/8: Carolyn Nichols
- The Clerk would contact the Lions Club to find out if their bench would be installed in time for the event
Action 170619/9: Parish Clerk

- b. To note receipt of a quote from SSDC for the drainage work at the Village Hall car park and agree a scheme of work as the basis for obtaining like-for-like quotes.

RESOLVED: It was proposed and agreed that the Clerk should ask SSDC to add edging along the southern edge and making good of tarmac along the southern and western edges to their quote and to ask for the quote to be itemised. It was further agreed that the new quote would then be used by the Clerk as a basis for obtaining additional quotes.

Action 170619/10: Parish Clerk

7. Allotments

- a. To hear an update on allotment allocation and any issues arising.
The Clerk reported that all plots were let except for two half plots.

- b. To note receipt of a reply from the regular complainant and agree any further action to be taken.

It was **agreed** to defer this matter for further consideration at the next Open Spaces Committee meeting.

8. Oak Vale Woodland

To hear an update on drainage work at the woodland and agree any further action.
The Clerk reported that SSDC would be flailing a section of the hedge adjacent to the woodland and would then dig out the ditch.

9. Litter Pick

- a. To note any matters arising from the Litter Pick on 17th June and agree any action to be taken.
Simon Cullum reported that 16 people had taken part, including District Councillor Hayward Burt. Carolyn Nichols suggested trying to form a "Friends of Open Spaces" group of volunteers to take part in other activities in the Parish and agreed to start making enquiries in the Parish.

Action 170619/11: Carolyn Nichols

10. Other

- a. To consider installing raised herb beds in Henstridge for public use.
Dennis Finch explained that he would like to explore installing raised herb beds at different points in the village, to be connected by a route that people could walk. Dennis agreed to identify a route and suitable places for the raised beds

Action 170619/12: Dennis Finch

- b. To note that the Lions Club wishes to give a bench to the Parish to celebrate its 100 year anniversary and to agree a location.

It was **agreed** that the bench would be located at the south west corner of the new perimeter track.

The Clerk was instructed to contact the cricket club to ask when the grass would next be cut.

Action 170619/13: Parish Clerk

- 11. **Future meetings:** the next Open Spaces Committee meeting would take place on Monday 24th July 2017 at 7.30pm.

The meeting ended at 20:55

Agreed and signed by the Chair _____

Date _____