

# **HENSTRIDGE PARISH COUNCIL**

**Clerk:** Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

**Tel:** 01747 826401 **Mobile:** 07745 270285

**e-mail:** [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

[www.henstridgeparishcouncil.org.uk](http://www.henstridgeparishcouncil.org.uk)

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## **SERVICES WE OFFER**

### **Summary of services for which the Council is entitled to recover a fee.**

For full details of fees related to the Burial Ground, please refer to this section.

Allotment fees are currently £25.00 per annum for a full plot and £12.50 for a half plot.

Charges for copying of documents are 10p per sheet copied plus postage costs.

Agendas and minutes can be e-mailed on request for a charge of £10.00 per annum.

### **Allotments**

The Parish Council currently has 23 allotment plots (several of which are divided into half plots) at the site to the rear of Furge Grove and Windsor Terrace.

Access is via a track to the rear of Centenary Gardens, which leads to a small car parking area.

Water is available via a trough at the top end of the site.

There is currently a waiting list for plots.

If you would be interested in having your name added to the waiting list then please contact the Clerk.

### **Bus Shelters**

The Parish Council are responsible for the two bus shelters on the A30 close to the Virginia Ash Public House.

### **Village Hall**

There is a Village hall in Henstridge, which is situated in the Parish Council's Ash Walk recreation ground.

However, the hall is not managed by the Parish Council but by the Village Hall Management Committee and all enquiries should be directed to the booking

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clerk, Mr Malcolm Stobart on 01963 363380 or by email to [bookingshenstridgevillagehall@gmail.com](mailto:bookingshenstridgevillagehall@gmail.com).

## **Recreational facilities**

The Parish Council manage a recreation ground in Ash Walk in Henstridge.

The Recreation ground is home to the Football and Cricket Clubs in the Village and also has a children's play area, which was renovated in 2005, and caters for a wide age range.

The skate park and multi use games area is located at the far end of the recreation ground and was built with funds secured by Henstridge Youth Facilities. It was completed in March 2011. The outdoor gym was installed in November 2016.

## **Burial Ground**

The Parish Council runs a Cemetery adjoining the St Nicholas Churchyard.

The Cemetery is accessed via Furge Grove.

Fees for the Cemetery are listed below – double rates are charged to those living outside of the Parish.

The Council make no arrangement for grave digging etc which is organised via the funeral directors.

The rules for management of the site and for memorials are listed below and permission must be sought before erecting any memorial at the site.

## **LIST OF CHARGES FOR HENSTRIDGE PARISH COUNCIL CEMETERY 2017 - 18.**

### **Main Grave yard**

Plot purchase – rights granted for 100 years:

Single £175.00

Double – side-by-side £350.00

(N.B. Double fees apply for non-village residents)

Interment £100.00

Interment into an existing grave £100.00

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Interment of ashes into main graveyard:

Into existing grave	£60.00
Into full plot (Plot must be purchased)	£60.00

Memorial and inscription	£116.00
Addition of inscription	£ 53.00

## Cremated Remains Garden

Purchase of plot 2' x 2' (to accommodate up to 3 caskets)	£75.00
Interment of Ashes	£60.00
Interment to existing plot	£60.00
Memorial (and kerbs linking two graves)	£57.00
Addition of inscription	£57.00

In the case of a stillborn baby or baby up to 1 year, the internment fee is to be waived and only the relevant plot fee will apply.

## **MANAGEMENT OF THE HENSTRIDGE PARISH COUNCIL CEMETERY.**

The Parish Council is a burial authority and provides a cemetery for the use of the people of the Parish of Henstridge. Despite having no right of burial, people from outside of the Parish can also apply to be buried in the Cemetery, but the fees incurred will be double those normally charged.

No burial, scattering of ashes, erection of a tombstone or memorial or the making of any additional inscription on such is to be carried out without the permission of the proper officer of the Council. (SI 1977/204, SCH2, Part 1)

Exclusive rights of burial for plots are sold for a period of 100 years under the signature of the Clerk of the Council. No seal is necessary.

Double plots are sold as side by side. There is no further provision for double depth plots.

A certificate of the right of burial is provided to the purchaser and one copy kept by the Council (Held in the book – “Grant Exclusive right of burial”).

Graves to which the right of burial has been purchased are marked on the Cemetery plan in pencil. The purchase is also recorded in the index and body of the “Register of Grants of Exclusive Right of Burial” and in the “Register of Purchased Graves”.

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When the plot has been used, the indication on the plan is altered to green ink. Burials are recorded in the "Register of Burials" and the "Index to the Register of Burials" and the number of the burial is also shown alongside the purchase in the "Register of Grants of Exclusive Right of Burial" and in the "Register of Purchased Graves".

Notices of Interment and Records of Cremation are kept in a marked folder and ordered by year.

The Parish Council is responsible for keeping the cemetery in good order and repair and as part of this may remove tombstones/kerbs etc after giving proper notice if there are no objections. The Parish Council may also remove a memorial that has been placed without gaining the appropriate permission and reclaim the cost from the person who instructed it to be placed.

The Parish Council takes no responsibility for digging graves or organising any service or interment.

## **RULES SPECIFIC TO THE ERECTION OF HEADSTONES AND MEMORIALS.**

### **Headstones**

(including any plinth) shall be no more than 3 feet (900mm) high, 3 feet (900mm) wide and 6 inches (150mm) thick and no less than 2 feet 6 inches (750mm) above ground, 1 foot 8 inches (500mm) wide and 3 inches (75mm) thick. The stone should preferably be sunk (without any plinth) 1 foot (300mm) below ground level and founded on a horizontal slab or secured to a plinth projecting not more than 2 inches (50mm) all round on a horizontal slab set below the level of the turf.

In the case of infant burials the headstone should be no less than 12" (300mm) wide and 19" (475mm) high.

### **Horizontal ledgers**

Shall be just below the level of the turf and measure not more than 7 feet (2100mm) by 3 feet (900mm) nor less than 4 feet (1200mm) by 2 feet (600mm).

### **Vases**

Shall be free standing or built in, measuring not more than 12 inches x 8 inches x 8 inches (300mm x 200mm x 200mm)

### **Monuments**

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May be of natural wood or natural stone. Stones traditionally used in local buildings or closely similar to them in colour and texture are preferred.

Synthetic materials are not permitted.

A monument shall not include any raised kerb, railings, stone or other chippings, statuary or birdbath. An engraved uncoloured picture (content to be approved) is acceptable.

All monuments shall be kept simple in shape.

No advertisement or trademark shall be inscribed on the monument, but the name of the mason may be incised at the side or on the reverse of a headstone in unpainted unleaded letters no more than ½ an inch (13mm) in height.

## **Planting**

No planting is permitted on graves.

## **Permission**

Permission for erection of headstones and monuments is to be sought from the Parish Council.

Where the application is within the rules laid down, permission will be agreed by three nominated Councillors, who will then pass the application to the Clerk for signature. In the event of the application being outside of the agreed rules, the application will be put forward to the Council for their consideration.

Unapproved memorial applications are to be returned to the stonemason with a letter explaining the reason they are unapproved and a request that the application is amended and re-submitted for Parish Council approval. Appeal may be made to the full Council in this instance.

Prior to erection of a memorial the stonemason is required to provide a photo of the memorial for the Parish Council's final approval.