

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

Tel: 01747 826401 Mobile: 07745 270285

e-mail: clerk@henstridgeparishcouncil.org.uk

www.henstridgeparishcouncil.org.uk

AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 7th January 2019 from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. Apologies for absence.
2. Declarations of interest.
3. To approve as a correct record the minutes of the previous meeting held on 03/12/18.
4. Co-option: To Co-opt a new member of the Council and receive a declaration of acceptance of office accordingly.
5. Reports
 - a) To receive any Police matters.
 - b) To receive County and District Councillor reports.

6. To consider the following planning applications:

	Application number	Proposal	Applicant details
a)	18/02853/HOU	The erection of conservatory	Mr Gabriel Swatzell, Little Acre, 7, Meadow Close, Henstridge. BA8 0SY
b)	18/03765/HOU	Erection of two storey side extension, single storey rear extension and conversion of the garage into habitable accommodation.	Mrs Sarah Barnes, Border Cottage, Landshire Lane, (East), Henstridge. BA8 0SD
c)	18/04033/S73A	Application to vary condition 1 (approved plans) of approval 18/01724/S73 to allow the inclusion of air source pumps to plots 1 - 16.	Ms May Palmer, Land at Furge Lane, Henstridge. BA8 0RS

7. Recent SSDC Area East planning decisions:

	Application number	Proposal	Applicant details	Current status
a)	18/03432/REM	Reserved Matters application for the erection of two storage buildings and associated works.	J Day Engineering Ltd, Land Off The Marsh, Camp Road, Henstridge BA8 0TG	Granted with conditions
b)	18/02063/FUL	The construction of an agricultural building to cover open collecting and cow feed yards to reduce potential for pollution risk.	Mr Chris Barnes, Land at Rhodes House Farm, Landshire Lane, Henstridge. BA8 0TN	Granted with conditions

8. Other planning matters

- a) To note receipt of a construction method statement (in two parts) relating to planning application 17/02712/FUL (52 Ash Walk) and consider any comments to make.
- b) To note receipt of an email from a resident concerning the development in Furge Lane and agree any comment to make.

- c) To note that members had been informed of amended proposed opening times in relation to planning application 18/02576/FUL (Nursery at Manor Farm, Yenston) and that no comments had been received by the Clerk for submission to SSDC.

9. Matters deferred and arising from previous meetings: None at time of publishing the agenda

10. Correspondence

a)	06/12/18	Henstridge resident	To note receipt of an email expressing concern at the speed of vehicles travelling through the parish and that the white gates were not good value for money; to note the Clerk's response and agree any further response required.
b)	14/12/18	South Somerset District Council	To note receipt of an invitation to comment on the draft updated Rural Housing Plan 2019-21 and agree any member(s) to comment.
c)	14/12/18	South Somerset District Council	To note receipt of an invitation to comment on the Economic Development Strategy and agree any member(s) to respond.
d)	21/12/18	South Somerset District Council	To note receipt of an invitation to comment on the Wincanton Town Strategy and agree any member(s) to respond.
e)	Various	Henstridge residents	Four letters or emails of complaint regarding the recent flailing at the Recreation Ground – to agree how to respond.

11. Council Matters

- a) To establish the status of the Events Group, including the role of Parish Councillors in the group and responsibility for paying for the group's hire of the Village Hall. (DN)
- b) To note that Parish Council elections will take place in May 2019 and to consider how to encourage residents to put themselves forward for election and any other action to be taken.
- c) To note that SSDC is running a free Election Information Session for Clerks and to consider allowing the Clerk to attend.
- d) To consider allowing the Clerk to attend a training session organised by SALC called "The Essential Clerk", the total cost of which is £85 but will be split equally three ways with her other two parishes, meaning the cost to Henstridge Parish Council would be £28.34.
- e) To note a response from Stalbridge Youth Football Club regarding use of the football pitch in Henstridge.
- f) To note an upcoming road closure at Yenston Hill Road (A357) from 50m north-west of the junction with Sally Lovells Lane, north-westwards for a distance of 35 metres for one day on 31st January 2019 (08:00 to 17:00).
- g) To discuss any other outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- h) To hear any matters arising from playground, skate park and green gym inspection reports.
- i) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, Other) and provide guidance as appropriate

12. Finance

- a) To agree the final budget and precept request for 2019-20.
- b) To consider the Internal Auditor's recommendation to close the Project Account.
- c) To approve the cashbook and bank account reconciliations for the deposit account to 11th November 2018 and the current account to 22nd November 2018 as presented.
- d) To approve the following accounts for payment and two signatories for cheques:-

Minute ref	Supplier/Contractor	Narrative	Amount
11f) 04/07/16	bOnline	Village Hall broadband November 2018	£29.62
	Staff	Salary December 2018	£1081.08
	Staff	Salary December 2018	£81.39
	HMRC	Tax & NICs December 2018	£192.71

	Staff	Salary December 2018	£42.68
	Staff	Expenses December 2018	£129.10
	David Nichols	Mileage & WW1 plaque	£162.60
11k) 01/10/18	Carolyn Nichols	Christmas Party Expenses	£106.42
7) 05/11/18	CPRE	CPRE membership	£36.00
	Viking	Stationery & 2c stamps	£78.21
	Henstridge Village Hall	Hall hire June to Dec 2018	£136.40
	SLCC	Regional Training Seminar 28/11/18	£66.00
10f) 05/02/18	Community Council for Somerset	Village Agent Support (Invoice 2 of 2)	£3500.00
OS 10a) 14/12/17	Messrs M P Bennett & Son	Flailing	£596.40
	Somerset Playing Fields Association	Subscription 2018-19	£15.00

13. Exclusion of Press and Public: To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.

14. To hear an update regarding the working party that is dealing with a personnel issue. (HB-M)

15. Date of Next meeting – The next Parish Council meeting will be held on **Monday 4th February 2019**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 24th January**.



**Zöe Godden
Parish Clerk**