



HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 3rd June 2019 from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. **Apologies for absence.**
2. **Declarations of interest.**
3. **To propose representatives of the council to the following:**
 - a) Allotments
 - b) Community Speedwatch and Road Safety
4. **To approve as a correct record the minutes of the previous meeting held on 07/05/19.**
5. **Reports**
 - a) To receive any Police matters.
 - b) To receive County and District Councillor reports.
6. **To consider the following planning applications:**

	Application number	Proposal	Applicant details
a)	19/01043/FUL	The erection of a temporary dwelling, to replace approved temporary caravan with covered link to existing outbuilding, in accordance with the construction of previously approved 16/01259/FUL, to be removed when construction of approved dwelling is completed.	Mr & Mrs R Kearley, Land Adjoining Keyham Cottage, Vale Street, Henstridge. BA8 0SQ
b)	2/2019/0676/V ARIA (Dorset)	Construct a Photovoltaic Park with associated equipment, including access track, cable route, substations, inverter stations, security cameras and perimeter fencing. (Variation of Condition No. 13 of Planning Permission No. 2/2017/0126/VARIA to extend the operation time to 40 years)	Solar Farm Landshire Lane (West) Stalbridge Park Stalbridge Dorset

7. Recent SSDC Area East planning decisions:

	Application number	Proposal	Applicant details	Current status
a)	19/00183/FUL	Erection of workshop building for the fabrication of agricultural livestock feed silos.	Mr Nigel Jeans, N D Jeans Engineering Ltd, Henstridge Airfield, The Marsh, Camp Road, Henstridge.	Granted with conditions
b)	19/00585/FUL	Erection of building and use of site for builders merchants and plant and tool hire with 2.4m high fence and gates.	Stalbridge Building Supplies Limited, Land at Henstridge Airfield, Landshire Lane, Henstridge. BA8 0TN	Granted with conditions

8. **Planning Correspondence:** To note that SSDC will no longer be sending weekly updates by email to subscribers with details of new planning applications and planning decisions.

9. **To elect one member of the Open Spaces Committee and receive a declaration of acceptance of office.**

10. Council Matters

- a) To note any action points from the Annual Parish Meeting and to agree how to proceed.
- b) To consider a proposal to proceed with a BMX pump track project and alternative solutions for use of the spoil heap resulting from the Recreation Ground perimeter path; to agree any further action to be taken.
- c) **PROPOSAL** from Elspeth Graham – That the Parish Council considers reinstalling the second bicycle hoops at either end of St Nicholas path or taking some other action to prevent cyclists from riding too fast down the path.
- d) To note that the proposed name of the new development in Furge Lane in Walnut Grove and to submit any comments on this proposal to SSDC's Street Naming and Numbering Department.
- e) To resolve that the Parish Council confirms that it meets the eligibility criteria for the General Power of Competence as set out in the Localism Act 2011, namely that it has a qualified Clerk and that at least two thirds of vacancies were filled at the last ordinary election and that Council adopts the power.
- f) To note two upcoming road closures: 1) Furge Lane, 11th June for 2 days and 2) Whitechurch Lane, 8th July for 12 days.
- g) To consider if the Parish Council will sign a new service level agreement for the coming year in respect of the Village Agent and agree two members to sign accordingly; to note that the cost of the Village Agent for 2019-20 can be met under the General Power of Competence.
- h) To consider any proposed amendments to the Standing Orders, Financial Regulations, the Asset Register and the Risk Assessment and Management document. **NOTE - A motion to add to or vary or revoke one or more of the council's standing orders, except one that incorporates mandatory statutory requirements, shall be proposed by a special motion, the written notice by at least 5 councillors to be given to the Proper Officer in accordance with standing order 9.**
- i) To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- j) To hear any matters arising from playground, skate park and outdoor gym inspection reports.
- k) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Other) and provide guidance as appropriate

11. Finance

a) To approve the cashbook and bank account reconciliation for the deposit account to 12th April and the current account to 26th April 2019 as presented.

b) To approve the following accounts for payment and two signatories for cheques;

Minute ref	Supplier/Contractor	Narrative	Amount
11f) 04/07/16	bOnline	Village Hall Broadband March 2019	£32.57
	Staff	Salary May 2019	£1109.18
	Staff	Salary May 2019	£85.33
11b) 04/07/16	NEST	Staff pensions	£91.29
	Staff	Expenses May 2019	£117.35
	HMRC	Tax and NICs May 2019	£196.34
	Staff	Salary May 2019	£44.49
	David Nichols	Mileage	£29.70

	Lightatouch	Internal Audit Feb to March 2019	£72.50
	Milborne Port Computers	Domain and website charge	£37.49
11f) 04/07/16	bOnline	Village Hall Broadband May 2019	£32.57
	Mr R Wallis	Allotment refund	£11.50

- c) To note that the cost of the Village Agent in 2018-19 was met under S137 of the Local Government Act 1972 and that this should have been recorded in the minutes at the outset.
- d) To note that, in line with Financial Regulation 4.5, the Clerk has authorised the replacement of roof lights at the Recreation Ground shed with steel sheeting, at a cost of £198.74.
- e) To note receipt of the Internal Auditor's report for the end of the 2018-19 financial year.
- f) To approve section 1 of the Annual Governance and Accountability Return.
- g) To approve section 2 of the Annual Governance and Accountability Return.
- h) To note that, in line with Financial Regulation 6.11, a sealed envelope containing all Parish Council passwords to access the laptop and various online accounts has been passed to the Chairman.

12. Date of Next meeting –The next Parish Council meeting will be held on **Monday 1st July 2019**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 20th June.**



Zoe Godden
Parish Clerk