



# HENSTRIDGE PARISH COUNCIL

**Clerk:** Emma Curtis, 14 Everlanes Close, Milborne Port, DT9 5FT

**Mobile:** 07745 270285

**e-mail:** [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

[www.henstridgeparishcouncil.org.uk](http://www.henstridgeparishcouncil.org.uk)

## Draft minutes of a meeting of Henstridge Parish Council held on Monday 29th July 2019 at Henstridge Village Hall

**Present:** Ken Courtenay (Chair), Barry Howlett, Andrew McMillan, Carolyn Nichols, David Nichols, Simon Cullum, Elspeth Graham, Peter Crocker, Howard Bentley-Marchant and Jean Oswick

**Also present:** District Councillor William Wallace

**Clerk:** Emma Curtis

There were three members of the public in attendance. The Chairman agreed that as all members of the public present wished to talk on planning applications they would be invited to speak during the meeting

### 1. Apologies for absence.

Apologies had been received from Adrian Gaymer, Jane Rose, John Graham, District and County Councillor Hayward Burt.

**RESOLVED:** It was proposed and agreed to approve the reasons for absence as reported.

### 2. Declarations of interest.

None received

### 3. To approve as a correct record the minutes of the previous meeting held on 01/07/2019.

**RESOLVED:** It was proposed by David Nichols and agreed by all to approve the minutes of the meeting held on 1<sup>st</sup> July 2019 as a true and accurate record of the meeting.

The Chairman closed the meeting at 19.35 to hear from members of the public regarding the two planning applications to be considered. The Chairman reopened the meeting at 19.50.

### 4. To consider the following planning applications:

|  | Application number | Proposal  | Applicant details  |
|--|--------------------|---|--|
| a)   | 19/01262/FUL       | Change of use of land from agricultural to animal rescue and the formation of a new vehicular access and access track | Mrs Tracey Mogridge, Land Adj 8 Marsh Lane Trading Estate, Marsh Lane, Henstridge, BA8 0TG |
| <b>RESOLVED:</b> The Council recommends refusal of the application on the grounds that an animal rescue change of use doesn't justify the proposed access and track size as described in the application.  |                    |   |  |
| <i>Action 290701/1: Parish Clerk</i>   |                    |   |  |
| b)   | 19/01658/COL       | Application for Certificate of Lawfulness for the existing stationing of a mobile home for ancillary accommodation    | Sally Lovells Barn, Sally Lovells Lane, Henstridge, BA8 0NE                                |
| <b>RESOLVED:</b> The Council resolved to recommend refusal of the Certificate of Lawfulness and suggest use of caravan is limited to the period of construction for the barn conversion and be revisited in a period of two years. Recommend application is considered at Area East. |                    |   |  |
| <i>Action 290701/2: Parish Clerk</i>   |                    |   |  |

5. Recent SSDC Area East planning decisions:

| Application number | Proposal                        | Applicant details   | Current status                        |
|--------------------|---------------------------------|---|---------------------------------------|
| 19/01514/FUL       | Construction of a double garage | Mr B Tegg, Land OS 6900 Part, Blackmoor Lane, Henstridge, BA8 0SN | Application permitted with conditions |

Noted.

6. Finance

- a) To agree two bank signatories to sign a mandate form to change the Parish Council bank account contact and address details

**RESOLVED:** It was proposed and agreed that David Nichols and Jean Oswick would sign the bank mandate

- b) To approve the cashbook and bank account reconciliation for the deposit account to 28<sup>th</sup> June and the current account to 25<sup>th</sup> June as presented.

**RESOLVED:** It was proposed and agreed that the cashbook and account reconciliations would be verified and signed by Barry Howlett and Carolyn Nichols

- c) To approve the following accounts for payment and two signatories for cheques;

| Supplier/Contractor            | Narrative                         | Amount   |
|--------------------------------|-----------------------------------|----------|
| Staff                          | Clerk Handover Expenses June 2019 | £149.74  |
| Staff                          | Salary July 2019                  | £941.05  |
| Staff                          | Salary July 2019                  | £85.53   |
| Staff                          | Salary July 2019                  | £44.49   |
| Staff                          | Expenses July 2019                | £55.97   |
| HMRC                           | PAYE & NI                         | £196.34  |
| Community Council for Somerset | Village Agent July – December     | £3500.00 |
| SALC                           | Code of Conduct Training          | £90.00   |
| Henstridge Village Hall        | Hall Hire                         | £159.50  |

**RESOLVED:** It was proposed and agreed to approve the payments as presented and that David Nichols and Jean Oswick would sign the cheques.

7. **Date of Next meeting** –The next Parish Council meeting will be held on **Monday 2<sup>nd</sup> September 2019**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 22<sup>nd</sup> August**.

The meeting ended at 8.20pm



**Emma Curtis**  
Parish Clerk