



# HENSTRIDGE PARISH COUNCIL

**Clerk:** Emma Curtis, 14 Everlanes Close, Milborne Port, SHERBORNE, DT9 5FT

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## Minutes of the Henstridge Parish Council held on Monday 18<sup>th</sup> May at 4.00pm via Zoom Conference Call Facilities

**Present:** Ken Courtenay (Chair), Andrew McMillan, Elspeth Graham, John Graham, Barry Howlett, Adrian Gaymer, David Nichols, Carolyn Nichols, Jean Oswick and Jane Rose

**Also Present:** Felicity Bailey – Village Agent

**Clerk:** Emma Curtis

### Public Question Time

There were no members of the public in attendance

#### 1. Apologies for absence:

Apologies had been received from Parish Councillors Simon Cullum and Howard Bentley-Marchant.

**RESOLVED:** It was proposed and agreed to approve the reasons for absence as reported.

#### 2. Declarations of interest:

None received

#### 3. To approve as a correct record the minutes of the previous meeting held on 2<sup>nd</sup> March 2020 to be signed by the Chair at a later date:

**RESOLVED:** It was proposed and agreed by members to approve the minutes of the meeting held on 2<sup>nd</sup> March 2020 as a true and accurate record of the meeting. David Nichols abstained as it was noted he wanted to bring up an issue in a future meeting.

#### 4. To resolve that as per The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crim Panel Meetings) (England and Wales) Regulations 2020 that the Annual Parish Council meeting has been cancelled and all appointments will continue until the next Annual Parish Council Meeting or until such time that the authority may determine:

**RESOLVED:** It was proposed and resolved to cancel the Annual Parish Council meeting and for all appointments to continue until the next Annual Parish Council meeting or until such time that the authority may determine.

#### 5. To receive report from the Village Agent:

Village Agent Felicity Bailey summarised the report circulated prior to the meeting and outlined work which she had undertaken recently for Henstridge. Ken Courtenay asked for information on the food packages being funded by the Parish Council and how long current funding may last. Jane Rose requested that the next report specify more information specifically on Henstridge.

#### 6. To consider fencing issue at the allotments:

Councillors discussed the issue at the allotments which had escalated during lockdown. It was agreed that the fencing which had been erected was only a temporary option and a permanent solution should be found with Hastoe Housing requested to rectify the issue as it is there tenants causing issues. The Clerk was requested to ask Hastoe to erect a 6ft, opaque fence along the perimeter. The Clerk confirmed she would continue discussions with Hastoe.

#### 7. To receive Youth Club update:

Jane Rose referred Councillors to information circulated prior to the meeting regarding the future of the Youth Club. It was agreed that a grant application and supporting documentation should be submitted for consideration but that the majority of Councillors supported Option 2 for two youth workers, term time only at £6908.

**8. Finance**

- a) To note receipt of the Internal Auditor's report for the end of the 2019/20 financial year: **Noted. Elspeth Graham thanked the Clerk for her work on the audit.**
- b) To approve and sign section 1 of the Annual Governance and Accountability Return Annual Governance Statement 2019/20:

**RESOLVED: It was proposed and agreed to approve and sign section 1 of the Annual Governance and Accountability Return without amendment.**

- c) To approve and sign section 2 of the Annual Governance and Accountability Return the Accounting Statements 2019/20:

**RESOLVED: It was proposed and agreed to approve and sign section 2 of the Annual Governance and Accountability Return without amendment.**

- d) To note the Precept income of £53,140.00: **Noted**
- e) To note the return of the Henstridge Summer Festival Grant Funding of £1,350 to Parish Council bank account: **Noted**

It was agreed that the next Parish Council meeting would be arrange as business arises.

**The meeting closed at 4.45pm**

**Agreed and signed by the Chair** \_\_\_\_\_

**Date** \_\_\_\_\_

DRAFT