



HENSTRIDGE PARISH COUNCIL

Clerk: Emma Curtis, 14 Everlanes Close, Milborne Port, SHERBORNE, DT9 5FT

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AGENDA

The next meeting of Henstridge Parish Council will be held on Monday 7th September at 7.30pm via Zoom Conference Call Facilities

Due to the ongoing Coronavirus Pandemic this meeting shall take place via Zoom.

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total.

The Public can access the meeting by using the Zoom website www.zoom.us

Meeting ID: 859 0727 8867 Passcode: 0XBKh5

1. **Apologies for Absence**
2. **Declarations of Interest (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)**
3. **To approve as a correct record the minutes of the previous meeting held on 6th July 2020 to be signed by the Chair at a later date**
4. **Reports**
 - a) **To receive any police matters**
 - b) **To receive County and District Councillor reports**
5. **To consider the following planning application:**

Application number	Proposal	Applicant details
20/02404/LBC	The installation of window sills to 3 No. windows	Mr G Wiederman, Church Close, Church Street, Henstridge, BA8 0QE
20/01995/ADV	The display of 1 No. free standing externally illuminated sign	James Day Engineering, Bow Bridge Works, The Marsh, Camp Road, Henstridge

6. **To note recent SSDC Planning Decisions:**

Application number	Proposal	Applicant details	Decision
20/01702/HOU	Erection of a single storey extension to front of dwelling to create a porch	The Meadow, Blackmoor Lane, Henstridge, Templecombe, BA8 0SN	Approved
20/00361/LBC	Listed Building Consent for normalisation of renovation works in addition to further internal lime plastering & removal of internal C20th blockwork wall. Replacement windows, door & new dormer window. Removal of rear lean-to to form driveway to rear	Ash House, Shaftesbury Road, Henstridge, Templecombe, BA8 0PP	Approved

7. Council Matters

- a) To resolve to remove the requirement for the Coronavirus Business Continuity Motion
- b) To review and adopt the Parish Council Standing Orders
- c) To re-adopt the Councils Financial Regulations
- d) To adopt revised Complaints Procedure
- e) To adopt revised Data Protection Policy, Information Privacy Notice and General Privacy Policy
- f) To receive an update and consider A357 issues and consider speeding and lorries within the village following a number of complaints
- g) To consider writing a letter to Avon and Somerset Constabulary regarding their conduct of recent arson attacks in the village
- h) To note circulation of the latest Open Spaces Committee minutes
- i) To note the cancellation of Family Fun Day and confirm financial support for the following year
- j) To consider establishing a working party to conduct a survey of drains within the parish
- k) To consider correspondence to Hastoe Housing and deliberate how to proceed with fencing issue at the allotments
- l) To receive information from Mogers Drewett regarding the tenancy agreement for the field at Furge Lane and consider proposals for future of the field (SC)
- m) To receive an update from working party regarding the Village Agent
- n) To hear any matters arising from playground, skate park and green gym inspection reports.
- o) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, Other) and provide guidance as appropriate

8. Finance

- a) To consider quotations for the valuation of Parish Council assets
- b) To note fraudulent direct debits on the Lloyds Current Account and consider closing accounts with Lloyds Bank and opening a current and savings account with Unity Trust Bank
- c) To consider grant application form from Henstridge Youth Club
- d) To note circulation of bank reconciliations for the current account dated 26th June and 27th July and deposit account dated 7th July and agree for Cllr signature at a later date
- e) To approve the following payments:

Supplier/Contractor	Narrative	Amount
SLCC	Virtual National Conference	£30.00
SALC	NALC & SALC Affiliation Fees Apr 20 – Mar 21	£466.33
bOnline	Village Hall Broadband	£32.57 (DD)

9. Correspondence

	From	Content
a)	Resident	To note email and consider request for permanent Fencing at allotments
b)	Stronger Somerset	To note email from Stronger Somerset and confirm Chairman's attendance at a Zoom discussion
c)	SALC	Email from the Department of Business, Energy & Industrial Strategy Regarding grants
d)	SALC/NALC	Email regarding Consultation on transparency and competition
e)	SALC/NALC	Email regarding Consultation on planning for the future white paper

f)	SALC/NALC	Email regarding Consultation on changes to the current planning system
g)	Resident	Email regarding On-Street Parking in Henstridge
h)	Cllr Hayward Burt	Email regarding The Future of Local Government in Somerset

10. Exclusion of Press and Public: To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the Council will be considering confidential HR information.

- a) To consider request from the Clerk to undertake further part time employment as per item 7 in the Clerks Contract of Employment
- b) To note conclusion of Clerks appraisal
- c) To note the issue of new pay scales for 2020-2021 and to agree to adopt these in line with the Clerk's contract of employment.
- d) To confirm committee to conduct Handyman appraisals
- e) To re-establish an HR Committee and confirm its members

11. Date of Next meeting – The next Parish Council meeting will be held on **Monday 5th October 2020**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by 9.00am on Friday 25th September 2020.



Emma Curtis
Parish Clerk