

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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PUBLIC NOTICE

The next meeting of Henstridge Parish Council will be held at the Village Hall, Henstridge on Monday 6th June 2016 from 7.30pm.

AGENDA

1. **Public Participation:** The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item. Press and public are invited to remain but have no right to speak unless specifically invited.

2. **Apologies for absence.**
3. **Declarations of interest.**
4. **To approve as a correct record the minutes of the previous meeting held on 03/05/16.**
5. **To consider the following planning applications:**

Application number	Proposal	Applicant details
15/04591/S73A	S73 application to amend Condition 3 of planning permission 14/03850/FUL to substitute plans and allow the first floor extension to be rendered	Mrs Oonagh Langrishe, Orchard View, Blackmoor Lane, Henstridge. BA8 0SW
16/01873/FUL	Siting of temporary mobile home and attached porch for the duration of work relating to adjacent barn conversion.	Mr Matthew Homewood, Home Farm, Whitechurch Lane, Yenston. BA8 0NJ

6. **Recent SSDC Area East planning decisions:**

Application number	Proposal	Applicant details	Current status
16/01085/PAMB	Notification of prior approval for the change of use of existing agricultural building to a dwelling	Mr B Tegg, Land OS 6900 Part Plott Lane, Henstridge, BA8 0SN	Prior approval granted subject to conditions
16/01057/FUL	Formation of new vehicular and pedestrian access, demolish various existing buildings and erect extension to existing workshop to provide new offices and stores and formation of new parking area	Mr David Pierson, Kedgeworth 2000 Ltd, Henstridge Airfield, Camp Road, Henstridge, BA8 0TN	Granted with conditions
16/01330/FUL	The creation of a new access.	Mr Rod Jenkins, Bow Bridge Works, The Marsh, Camp Road, Henstridge	Granted with conditions
16/01344/FUL	Erection of an outbuilding used for dog grooming with raised platform and parking area (Retrospective).	Mrs D Warnes, 2 Yenston Hill, Henstridge. BA8 0NA	Granted with conditions

7. Other Planning matters

- a) To note that the Clerk and the Chairman attended a meeting between members of the public and a Planning Officer regarding a PAMB application (16/01085/PAMB); to agree any further action to be taken.
- b) To confirm if improvements to the roadside hedge are to be included in the current planning application for a new dwelling in Vale Street (16/01259/FUL), due to submission of a revised boundary plan.

8. Matters deferred and arising from previous meetings:

- a) To hear an update on the Stalbridge Road footway scheme; to decide any further action to be taken.
- b) To confirm that the format of the Standing Orders has been amended as instructed.
- c) To hear responses from SSDC and Revd Hallett regarding the exercising of dogs in the churchyard.
- d) To elect a Chairman and Vice-Chairman of the Personnel Committee and receive declarations of acceptance of office.
- e) To appoint 4 members of the Personnel Committee and receive declarations of acceptance of office.
- f) To agree a member to act as Yenston and Bowden representative.

9. Correspondence

a)	25/04/16	Society of Local Council Clerks	To consider allowing the Clerk to attend the 2016 Regional Roadshow at a cost of £69.
b)	09/05/16	Somerset Road Safety Team	Offer of a free road safety presentation for drivers over 60; to discuss and agree if the Parish Council will organise a presentation in Henstridge.
c)	13/05/16	Paul Browning, Planning Policy, Somerset County Council	Invitation to comment on a draft revised Statement of Community Involvement for Minerals and Waste planning policy; to agree a member(s) to respond.
d)	26/05/16	Emma Macdonald, Minerals & Waste Planning Policy, Dorset County Council	Invitation to comment on updates and additional information to the Bournemouth, Dorset & Poole draft minerals sites plan; to agree a member(s) to respond.

10. Council Matters

- a. To receive a visit/report from a local police representative.
- b. To receive a report from Linda Jones, Parish Dog Warden.
- c. To receive reports from District and County Councillors.
- d. To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- e. To hear any matters arising from playground inspection reports.
- f. To receive reports from representatives (VHMC, HALT, Footpaths, Tree Warden, Other) and provide guidance as appropriate

11. Finance

- a. To agree two bank account signatories to sign a mandate form to change the address for bank correspondence.
- b. To note receipt of the End of Year Internal Audit report.
- c. To approve Section 1 of the Annual Return.
- d. To approve Section 2 of the Annual Return.
- e. To consider awarding a grant to the Somerset Rural Youth Project towards the cost of running a Youth Day in Henstridge on 16th August 2016.
- f. To note that the broadband contract at the Village Hall expired in February 2016; to discuss continuing the service.

- g. To approve the cashbook and bank account reconciliation for May 2016 as presented.
- h. To note the new pay scales for Clerks which apply from 1st April 2016.
- i. To approve the following accounts for payment and two signatories for cheques:-

Plusnet	Broadband at Village Hall	£34.20
Henstridge Village Hall	Hall hire July 2015 to December 2015	£96.00
SALC	2 x places on Good Councillor training 11/05/16 (Minute ref 12a, 07/03/16)	£50.00
SALC	Affiliation fees 2016/17	£426.25
Milborne Port Computers	Domain hosting & website maintenance	£156.00
Lightatouch Internal Audit Services	Internal Audit and Annual Return	£70.00
Henstridge WI	Provision of refreshments at Annual Parish Meeting 16/05/16	£50.00
Viking	Stationery - punched pockets, dividers etc	£33.26
Screwfix	Weed suppressant fabric	£29.99
G B Sports & Leisure	Replacement bolt & allen key for zig zag roundabout	£31.86
Ian Davies	Removal of elder & dead branches at Recreation Ground	£390.00
Staff	Salaries May 2016	£1,102.90
Staff	Expenses May 2016	£149.90
HMRC	Tax & NICs May 2016	£154.89

12. Date of Next meeting –The next Parish Council meeting will be held on **Monday 4th July 2016**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 23rd June**.



**Zoe Godden
Parish Clerk**