

HENSTRIDGE PARISH COUNCIL

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Draft minutes of a meeting of Henstridge Parish Council's Open Spaces Committee on Monday 21st March 2016.

Present: Simon Cullum (Chair), John Graham, Richard Kaskow, Carolyn Nichols and David Nichols.

Also present: Michael Player

Clerk: Zöe Godden

The meeting started at 19:34.

1. Apologies for absence.

There were no absences to report.

2. Declarations of Interest.

There were no declarations of interest.

3. Public Participation.

No members of the public were present.

4. To approve as a correct record the minutes of the previous meeting held on 15th February 2016.

RESOLVED: It was proposed and agreed to approve the minutes as presented.

5. Matters deferred and arising from previous meetings:

- a. To hear an update from Richard Kaskow regarding a proposed Community Orchard and to agree any further action to be taken.

There was no new information regarding the Community Orchard project.

- b. To hear quotes for weed killing the sports pitches at the recreation ground, removing elder and dead branches from the lellandii hedge at the Recreation Ground; to agree which quotes to accept.

RESOLVED: It was proposed and agreed to accept the quote from Ian Davies.

Action 160321/1: Parish Clerk

- c. To hear feedback on the idea of cleaning the War Memorial.

Simon Cullum volunteered to test a small patch of the memorial using a soft brush and water.

Action 160321/2: Simon Cullum

6. Footpaths

- a. To discuss funding for repairs and maintenance to footpaths and agree any further action to be taken.

RESOLVED: It was proposed and agreed to allocate £250 from the Open Spaces Projects budget to footpath maintenance.

The Clerk was instructed to contact the Ron Valentine to inform him of the budget allocation and to ask for before and after photographs of any work completed.

Action 160321/3: Parish Clerk

7. Litter Picking Event

- a. To note that the date of the event has been changed to Saturday 9th April to avoid Easter weekend.

Noted.

- b. To confirm plans for the event, including refreshments, booking the lounge, arranging hire of equipment and any other action to be taken.

The Clerk was instructed to book the lounge or hall for the event, to purchase refreshments, book and collect litter picking equipment from SSDC and to obtain a map of the parish for use on the day.

Action 160321/4: Parish Clerk

Simon Cullum and John Graham volunteered to put out the advertising boards the week before the event.

Action 160321/5: John Graham & Simon Cullum

8. Recreation Ground

- a. To discuss any maintenance issues and agree any action to be taken.

A funding form for the perimeter track had been completed to be submitted to SSDC to access S106 funding from the Woodhayes development. The Clerk was instructed to obtain quotes for the perimeter track.

Action 160321/6: Parish Clerk

The Clerk was instructed to find out who had put up the football goals at the top of the Recreation Ground and to arrange to have them moved as the grass was being eroded in the goal mouths.

Action 160321/7: Parish Clerk

- b. To agree to instruct the Clerk to write to the cricket club advising them of the special mowing regime to be adhered to under trees.

RESOLVED: It was proposed and agreed that the Clerk should write to the Cricket Club to remind them that the grass under all of the trees should be left at least two inches long, especially under the Plan tree.

Action 160321/8: Parish Clerk

9. Cemetery

- a. To discuss raising burial ground fees.

The Clerk was instructed to research burial ground fees in other parishes and to report back to the committee.

Action 160321/9: Parish Clerk

- b. To discuss the potential installation of signs at the churchyard requiring dogs to be kept on leads.

The clerk reported that she had contacted the Vicar and SSDC and was awaiting a response.

- c. To hear an update on the increased SSDC charges for maintenance of the closed churchyard.

No further action was requested on this matter.

- d. To discuss recent problems with the skip and to decide any further action to be taken.

The Clerk was instructed to contact the homeowner involved to find out the name of a builder who had dumped his rubbish in the cemetery skip.

Action 160321/10: Parish Clerk

10. Allotments

- a. To hear feedback from Richard Kaskow, Michael Player and John Graham on their visit to the allotment site and proposals for any improvement works.

It was felt that allotment holders would benefit greatly from forming an Allotment Association, as this would enable them to access their own insurance and various grants and discounts.

The Clerk was instructed to write to all allotment holders giving details of the cost to the taxpayer of running the allotment site for the past three years and highlighting the benefits of forming an allotment association and to send a draft of this letter to the committee members before sending it out.

RESOLVED: It was proposed and agreed not to allow any additional glass houses to be erected on the site in order to phase out any glass on the site.

Action 160321/11: Parish Clerk

RESOLVED: It was proposed and agreed to remove plots 1, 2, 17 and 18 and to grass seed plots 1 and 2.

Action 160321/12: Parish Clerk

RESOLVED: It was proposed and agreed that the Clerk should obtain weed-suppressant fabric up to a cost of £250 to cover the plots currently vacant.

Action 160321/13: Parish Clerk

11. Oak Vale Woodland

- a. To hear an update on the condition of the woodland and to agree any further action to be taken.

Simon Cullum reported that a member of the public had contacted the Clerk expressing an interest in helping to maintain Oak Vale Woodland. It was **agreed** that the Clerk should contact this person to arrange a meeting with him and Simon Cullum to discuss how he could help.

Action 160321/14: Parish Clerk

12. Future meetings: to agree that the next Open Spaces Committee meeting should take place on Monday 18th April 2016 at 7.30pm.

The meeting ended at 20:43.



Zöe Godden
Parish Clerk