

HENSTRIDGE PARISH COUNCIL

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Draft minutes of a meeting of Henstridge Parish Council at Henstridge Village Hall on Monday 4th April 2016.

Present: David Nichols (Chair), Ken Courtenay, Peter Crocker, Simon Cullum, Dennis Finch, John Graham, Richard Kaskow, Carolyn Nichols, Jean Oswick, Barry Paginton and Michael Player, PCSO John Winfield, District Councillor Tim Inglefield and District and County Councillor William Wallace.

Four members of the public were present at the start of the meeting.

Clerk: Zöe Godden

The meeting started at 19:31.

1. To receive any apologies for absence

Apologies had been received from Sue Place and Michael Petheram.

RESOLVED: It was proposed and agreed to accept the reasons for absence as reported.

2. To receive any declarations of interest in items on the agenda

David Nichols and Carolyn Nichols declared personal interests in item 4a.

3. To approve as a correct record the minutes of the previous meeting held on 7th March 2016.

It was **agreed** to defer this matter to the next meeting.

It was **agreed** to bring forward items 6a and 6b to this part of the meeting.

6a) To receive any Police matters

PCSO John Winfield reported that the speed enforcement team would be making additional visits to Henstridge to focus on the High Street and the area near St Nicholas Primary School. Problems had been reported relating to the use of mini-motorcycles in Furge Lane. Action was being taken to identify and deal with the culprits. PCSO Winfield informed the Parish Council that the same mini-motorcycles were being ridden on the allotment site and asked if the Clerk would be prepared to write to anyone found to be trespassing on Parish Council land. It was **agreed** that the Clerk would liaise with PCSO Winfield to address this matter.

Action 160404/01: Parish Clerk

6b) To receive a report from District Councillor Tim Inglefield

Tim Inglefield reported that the District Council precept had risen by 3¼% in order to address future deficits and to accommodate the first precept request for the Somerset Rivers Authority. In future years, the Rivers Authority precept will be recorded separately from the main SSDC payment.

6b) To receive a report from District and County Councillor William Wallace

William Wallace reported that the Somerset County Council element of the council tax for 2016-17 has risen for the first time in 6 years by 2%. The increase was to cover flood prevention work and the rise in wages in adult social care as a result of the introduction of the National Living Wage.

4. To consider the following planning applications:

	Application number	Proposal	Applicant details
a)	16/00983/FUL	Erection of a building to use as workshop and store for groundwork plant machinery contractor.	Mr Robin Chapman, Land at Henstridge Airfield, Grid Ref 375338 120545, The Marsh, Camp Road, Henstridge.
The issue of incremental increases to traffic accessing the airfield site was discussed.			
RESOLVED: It was proposed and agreed that the Parish Council supports the application and the Highway Planning Liaison Team's report. The Parish Council asks that a holistic approach to traffic planning at the site is applied.			
b)	16/01057/FUL	Formation of new vehicular and pedestrian access, demolish various existing buildings and erect extension to existing workshop to provide new offices and stores and formation of new parking area	Mr David Pierson, Kedgeworth 2000 Ltd, Henstridge Airfield, Camp Road, Henstridge, BA8 0TN
RESOLVED: It was proposed and unanimously agreed to support this application.			
c)	16/01259/FUL	Erection of a new dwelling (Revised Scheme).	Mr & Mrs R Kearly, Land adjoining Keyham Cottage, Vale Street, Henstridge. BA8 0SQ
Having listened to comments from the public and the applicant, members discussed the application in-depth.			
RESOLVED: It was proposed and agreed that the Parish Council supports this application but does not favour the use of a Devon bank along the boundary with Vale Street as this would impact negatively on neighbouring properties. Instead, the Parish Council feels that any existing trees that are in poor condition should be removed and replaced with indigenous species.			
The Parish Council further requests that a S106 agreement should be put in place to protect the area of undisturbed woodland to the east of the site to ensure it is maintained into the long-term future.			
Finally, as the site backs onto the Conservation Area, the Parish Council asks that the Village Design Statement is taken into account in terms of the exterior of the dwelling and that the majority of the exterior is constructed of stone rather than brick.			

20:01: William Wallace, Tim Inglefield and all members of the public left the meeting.

5. Recent SSDC Area East planning decisions:

	Application number	Proposal	Applicant details	Current status
a)	15/02913/COU	Change of use from agricultural land to business use (use class B2)	Mr Robert Mogridge, Land adjacent Unit 8, Marsh Lane, Henstridge.	Granted with conditions
b)	16/00171/FUL	Conversion of redundant agricultural building into ancillary accommodation.	Mrs M Dyer, The Laurels, Whitchurch Lane, Henstridge. BA8 0PA	Granted with conditions
c)	16/00402/FUL	Erection of three storey rear extension to the dwelling.	Mr Robert Kearley, Foxbury, Vale Street, Henstridge. BA8 0SQ	Withdrawn
d)	16/00490/FUL	Erection of a timber frame structure for animal housing (Retrospective)	Mr & Mrs Mogridge, Land adjacent Unit 8, Marsh Lane, Henstridge.	Granted with conditions

e)	16/00559/AGN	The creation of convenient access up a slope to an existing agricultural building and an associated hardstanding.	Mrs Julia Raymond, Land OS 0069, Whitechurch Lane, Henstridge.	Parish Council not consulted
f)	16/00770/FUL	Revised vehicular access, erection of a new fence to road frontage and construction of a first floor extension to side of existing house.	Mr & Mrs William Gillam, Townsend Farm, Towns End, Stalbridge Road, Henstridge. BA8 0RQ	Granted with conditions

Noted.

6. Reports

- a) **To receive any Police matters**
- b) **To receive County and District Councillor reports**

Items 6a and 6b were dealt with after item 3 above.

- c) **To hear a report from the Open Spaces Committee**

Simon Cullum reported that the elder was soon to be cleared from the Iellandii hedge at the Recreation Ground. The allotment track had been repaired but some remedial work remained outstanding. Four allotments were to be taken out of service. Drainage at the Woodland needed attention.

7. Matters deferred and arising from previous meetings:

- a) **To hear a report on the recent meeting with Halsall Homes.**

Richard Kaskow and David Nichols reported that the informal meeting with Halsall Homes had been productive, with some good compromises discussed. No decisions or agreements had been made and Halsall had agreed to work up a new site plan including the points discussed.

- b) **To hear feedback from David Nichols/Richard Kaskow on responses to the Community Infrastructure Levy consultation.**

It had not been possible to complete the consultation.

- c) **To hear an update on progress with the Community Speedwatch Scheme.**

The Clerk reported that she had made contact with local Community Speedwatch Co-ordinators and that the next step was for a meeting to be arranged with all interested parties in order to identify potential locations and training and equipment requirements.

- d) **To hear an update on progress with the proposed footpath to Stalbridge.**

Richard Kaskow reported that he had spoken to the majority of the landowners involved and that most had seemed positive about the scheme. Dennis Finch volunteered to obtain contact details for SSE. Jean Oswick noted that there is often a large amount of rain-water run-off from the adjoining fields. Richard Kaskow said that this would be addressed with the installation of as pipework under the road to mitigate run-off.

8. Council Matters

- a. **PROPOSAL FROM PETER CROCKER - To instruct the Clerk to write to Avon and Somerset Police to complain about the time taken to deal with calls to their 101 number.**

Peter Crocker explained that, in the process of reporting an instance of dangerous parking, he had spent 12 minutes on the telephone to the 101 number. The Clerk was instructed to write to Sue Mountstevens to express dissatisfaction at this situation and to ask if there was

another number parishes could use to report problems more promptly but without having to resort to using 999.

Action 160404/02: Parish Clerk

- b. To agree that the Clerk can attend the free-of-charge "Clerk's Briefing" session run by SALC on 13th April and that the mileage costs can be shared with Charlton Horethorne Parish Council at a cost of £11.03 each.**

It was **agreed** that the Clerk could attend this event.

- c. To note that the next Parish Council Litter Picking event will take place on Saturday 9th April at 10am.**

Noted.

- d. To note the new postal address for the Parish Council.**

Noted.

- e. To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.**

The Clerk was instructed to report the following:

- The condition of the road in Church Street is being affected by the large Beech Tree near St Nicholas Path.
- Approximately 10 tyres have been dumped in the ditch in Park Lane on the corner.
- Several old cat's eyes have been dumped in the ditch near Coxwalls Cottage at Ash End.
- Gully overflowing in Furge Grove, opposite the cemetery.

Action 160404/03: Parish Clerk

The Clerk was further instructed to find out when drains would be cleared in the parish.

Action 160404/04: Parish Clerk

- f. To hear any matters arising from playground inspection reports.**

There were no matter arising.

- g. To receive reports from representatives (VHMC, Allotments, Community Speed Watch, Tree Warden, Other) and provide guidance as appropriate**

No reports were given. As there was no official Village Hall representative, David and Carolyn Nichols agreed to attend the next Village Hall Management Committee Meeting.

9. Finance

- a. To note receipt of a letter of apology from Lloyds Bank for the recent loss of mandate change forms and receipt of £402 in compensation.**

Noted.

- b. To note receipt of Annual Return papers from the external auditor.**

Noted.

- c. To approve the cashbook and bank account reconciliation for March 2016 as presented.**

It was **agreed** to defer this matter to the next meeting.

d. To approve the following accounts for payment and two signatories for cheques:-

Plusnet	Broadband at village hall	£34.20
Royal Mail Ltd	Postal redirection	£160.00
Stalbridge Building Supplies	Fence panel for allotment site	£29.82
T J Young Garden Machinery Repairs	Repairs/service to hedge trimmer, strimmer, mower & Rec mower (4 x invoices)	£405.71
Futurform	Stationery & laninator	£62.44
SALC	2 x places on Planning Training (09/03/16) & Good Cllr training (M Player - 18/02/16) (2 x invoices)	£170.00
Stew Little Ltd	Reinstatement of allotment track	£1,560.00
Henstridge Cricket Club	2nd instalment of grass cutting 2015/2016	£756.89
George Edwards	Salary March 2016	£69.71
Terry Pulling	Salary March 2016	£29.04
Zöe Godden	Salary & expenses March 2016	£1,082.03
HMRC	Tax & NICs March 2016	£150.65
Henstridge Youth Club	Grant	£1,000.00
St Nicholas Primary School	Grant - School Crossing Patrol	£1,000.00
St Nicholas PCC	Grant for Queen's 90th Birthday	£35.00

The Clerk was instructed to add minute references to payments in future, where appropriate.

All the cheque values were verified against the invoices presented by Carolyn Nichols and the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and David Nichols and Jean Oswick agreed as signatories.

10. Date of Next meeting – The next Parish Council meeting will be held on **Tuesday 3rd May 2016. This will be the ANNUAL PARISH COUNCIL MEETING.** All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by 9.00am on Thursday 28th April.

The meeting closed at 20:53.



**Zöe Godden
Parish Clerk**