

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Henstridge on Monday 6th February 2017 from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. To receive any apologies for absence
2. To receive any declarations of interest in items on the agenda
3. To hear a presentation on the Village Agent Scheme from Jinny Uppington of the Community Council for Somerset.
4. To approve as a correct record the minutes of the previous meeting held on 9th January 2017.
5. To consider the following planning application:

Application number	Proposal	Applicant details
17/00242/S73A	Application to vary planning condition 3 of approval 15/02718/FUL to allow the developer a 25 year period from the date of first generation of the solar park and not from the date of the planning permission.	Bowden Lane Solar Park Ltd, Land OS 0034 Bowden Lane Henstridge

6. Reports

- a) To receive any Police matters
- b) To receive County and District Councillor reports

7. Correspondence

a)	11/01/17	Bowden Lane Solar Park Limited	To note receipt of an executed copy of the Community Benefit Agreement relating to the solar park development in Bowden.
b)	16/01/17	Geoff Jarvis, Henstridge Airfield	Invitation for a member(s) to take part in a charity wing-walk taking place in early summer; to discuss and agree any further action to be taken.
c)	25/01/17	Caroline Rowland, Dorset Diggers	Invitation for a member to represent the Parish Council on Dorset Diggers' project to un-earth a Norman Priory in Yenston; to hear further information from Caroline Rowland and agree any further action to be taken.
d)	26/01/17	Peter Hallett	To respond to the request for the Council to elect trustees for the Rolt and Misenor Charity.
e)	29/01/17	Yenston resident	To note receipt of a complaint regarding excessive rainwater and mud running down Chapel Lane, causing inconvenience and potential damage to property; to agree any further action to be taken.
f)	30/01/17	Tim Cook, Area Development Lead, South Somerset District Council (SSDC)	To hear feedback from a meeting held on 3 rd February between Somerset County Council (SCC), SSDC and the operator of the 58/58A bus service to discuss a proposed reduction to this service; to agree any further action to be taken.

8. Council Matters

- a. To note that a meeting has been arranged with Wessex Community Land Trust, taking place on Friday 10th February, as agreed at the 7th November 2016 meeting.
- b. To note that approximately 30 Christmas trees were shredded by SSDC at the compound in the Village Hall car park.

- c. To hear an update on progress with the Stalbridge footway project.
- d. To note that written notification of Richard Kaskow's resignation had been received and that the relevant notifications had been displayed in notice boards and on the Parish Council website.
- e. To note that contributors to the Wot's On magazine had been invited to join the editorial team for refreshments at the Bird in Hand on Wednesday 3rd March at 3pm; to agree member(s) to attend.
- f. To note that the South West Conference of Local Councils Associations will be held on Thursday 16th March in Taunton; to discuss and agree who should attend.
- g. To note that the next Area East meeting is taking place on Wednesday 8th February, where reductions to the 58/58A bus service will be discussed; to agree who should attend.
- h. To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- i. To hear any matters arising from playground inspection reports.
- j. To receive reports from representatives (VHMC, Allotments, Community Speed Watch, Tree Warden, Other) and provide guidance as appropriate

9. Finance

- a. To note that the Clerk made an error in the recent precept request documentation for 2017/18 and that the precept amount quoted should have been in line with the figure shown in the corresponding budget. The actual precept required is £39,861 and this amount has been requested from SSDC.
- b. To agree that the Clerk can apply to Sport England and Tesco for a grant to contribute to or cover the balance required to fully fund the perimeter track project.
- c. To agree that, from April 2017, the Clerk will be given authorisation to enable her to make certain direct payments, in line with financial regulations 5.5, 5.6 and 5.7.
- d. To consider a grant request from Yeovil Shopmobility and to sign a cheque accordingly if required.
- e. To approve the cashbook and bank account reconciliation for January 2017 as presented.
- f. To approve the following accounts for payment and two signatories for cheques:-

Minute ref	Supplier/Contractor	Narrative	Amount
11b) 04/07/16	NEST	Pension payments Jan 2017	£19.21
11f) 04/07/16	bOnline	Village Hall broadband - Nov 2016	£19.73
8b) 24/10/16 OS	J H Rose & Sons	Spoil removal at burial ground	£576.00
10b) 09/01/16	Henstridge Village Hall	Grant towards new tables and chairs	£750.00
11f) 04/07/16	bOnline	Village Hall broadband - Dec 2016	£21.77
11b) 04/07/16	NEST	Pension payments Feb 2017	£19.21
	Ring Street Filling Station	Fuel for mowers	£13.18
	South Somerset District Council	Outdoor gym annual inspection & risk assessment	£24.00
9c) 03/10/16	Institute of Cemetery & Crematorium Management	Memorial Management training (Clerk) 28/02/17	£198.00
	The Great Outdoor Gym Company	Light maintenance kit	£82.80
	T J Young	Repairs & servicing to hedge trimmer x 2 & mower (3 x invoices)	£273.41
	Ian Davies Tree Surgery	Hedge cutting near war memorial	£370.00
	Stalbridge Building Supplies	Reissue of cheque 3255 (black bags) lost by SBS's bank - see PN 98	£7.02
	Staff	Salaries Jan 2017	£1,088.90
	Staff	Expenses Jan 2017	£105.73
	HMRC	Tax and NICs Jan 2017	£148.36

10. **Date of Next meeting** – The next Parish Council meeting will be held on **Monday 6th March 2017**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 23rd February**.



Zoe Godden
Parish Clerk