

# HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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## Approved minutes of an additional finance meeting of Henstridge Parish Council on Monday 15<sup>th</sup> May 2017

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**Present:** David Nichols (Chair), Simon Cullum, Dennis Finch, Carolyn Nichols and Jean Oswick.

**Clerk:** Zöe Godden

There were no members of the public present

**1. To receive any apologies for absence**

Apologies had been received from Howard Bentley-Marchant, John Graham, Barry Paginton and Michael Player

**RESOLVED:** It was proposed and agreed to approve the reasons for absence as reported.

**2. To receive any declarations of interest in items on the agenda**

There were no declarations of interest.

**3. To note receipt of the End of Year Internal Audit report.**

**Noted.** It was **agreed** that the Clerk should investigate options for financial software, as per the Internal Auditor's recommendation.

*Action 170515/1: Parish Clerk*

**4. To approve Section 1 of the Annual Return.**

The Clerk read out all of the Annual Governance Statements from Section 1.

**RESOLVED:** It was proposed and agreed to answer all of the statements with "Yes" and to approve Section 1 accordingly.

**5. To approve Section 2 of the Annual Return.**

**RESOLVED:** It was proposed and agreed to approve the Accounting Statements in Section 2.

The meeting ended at 19:43.

Agreed and signed by the Chair \_\_\_\_\_

Date \_\_\_\_\_