

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 1st October 2018 from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. Apologies for absence.
2. Declarations of interest.
3. To approve as a correct record the minutes of the previous meeting held on 03/09/18.
4. Reports
 - a) To receive any Police matters.
 - b) To receive County and District Councillor reports.

5. To consider the following planning applications:

	Application number	Proposal	Applicant details
a)	18/02063/FUL	The construction of an agricultural building to cover open collecting and cow feed yards to reduce potential for pollution risk.	Mr Chris Barnes, Land at Rhodes House Farm, Landshire Lane, Henstridge. BA8 0TN
b)	18/02575/FUL	The conversion and change of use of existing farm buildings and land to a Children's Day Nursery (Use Class D1) including erection of covered play area, new vehicular access and track and associated car parking.	Trustees Of Inwood Land Settlement No. 2, Manor Farm, High Street, Yenston. BA8 0NF

6. Recent SSDC Area East planning decisions:

	Application number	Proposal	Applicant details	Current status
a)	18/01687/DPO	Application to modify a Section 106 agreement between Losan Limited, Henstridge Airfield Partnership No. 2 LLP, EGHS Limited, Mr Geoffrey Charles Jarvis and South Somerset District Council dated 05.12.2017	Geoff Jarvis, Henstridge Airfield, The Marsh, Camp Road, Henstridge	Withdrawn
b)	18/02062/FUL	The erection of an agricultural building to form dairy young stock accommodation.	Mr Chris Barnes, Land at Rhodes House Farm, Landshire Lane, Henstridge. BA8 0TN	Granted with conditions
c)	18/02335/S73	Application to vary planning conditions 4 - 9 in relation to approval 12/01887/OUT to allow scheme to be implemented.	Ms May Palmer, Land at Furge Lane, Henstridge, BA8 0RS	Withdrawn

7. Planning Correspondence

17/09/18	SSDC	To note receipt of a briefing and guidance note on the Community Infrastructure Levy (CIL) and agree any action to be taken.
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8. Other planning matters

- a) PROPOSAL from Sue Place that the Parish Council joins the Campaign to Protect Rural England at a cost of £36 per year.
- b) To hear a report from the appeal hearing relating to planning application 17/03029/OUT. (HB-M/KC)
- c)

9. Matters deferred and arising from previous meetings:

- a) To note that Avon and Somerset Police have produced posters to advertise the Cyber Crime Prevention event to be held on 31st October and that the Clerk has begun to advertise the event accordingly.
- b) To note that the Clerk met with the County Highways Engineer to confirm the highways improvements work that will be carried out.

10. Correspondence

19/09/18	Spark	To note receipt of an invitation to an event in Somerton called "Improving Health and Wellbeing in Your Community" on 16 th October; to agree any member(s) to attend at a cost of £10 each.
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11. Council Matters

- a) To note receipt of an invitation to take part in Avon and Somerset Police's Independent Advisory Group and agree anyone to attend future meetings.
- b) To note the dates of upcoming training offered by SALC and agree any members to attend.
- c) To note receipt of draft website pages and agree any amendments required.
- d) To consider applying for the Local Council Award Scheme Quality award.
- e) To hear an update on the sale of Common Lane field and to note that expenditure of £80 had been agreed with the Chairman in line with financial regulation 4.1 to cover the cost of updating all four of the Parish Council's Land Registry titles.
- f) To note receipt of the renewed certificate from the Information Commissioner's Office in relation to data protection registration.
- g) To note that the next Henstridge Airfield Consultative Committee meeting will take place on 11th October and to agree any matters the Parish Council wishes to raise.
- h) To consider the proposal from Yenston residents regarding desired changes to the A357 and agree any action to be taken.
- i) To note a request from SCC for volunteers to repair and maintain finger posts in the Parish and to agree any action to be taken.
- j) To note an upcoming road closure at Church Hill, Templecombe from the junction with Station Road, north-westwards for a distance of 90 metres on 22nd October between 08:00 and 17:00 for one day.
- k) To consider organising and funding a children's Christmas party and agree any action to be taken. (CN)
- l) To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- m) To hear any matters arising from playground, skate park and green gym inspection reports.
- n) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, Other) and provide guidance as appropriate

12. Finance

- a) To note receipt of the completed Annual Governance and Accountability Return 2017-18 from the external auditor and that no action is required.
- b) To consider three quotes for Internal Audit work for the 2018-19 financial year.
- c) To consider a draft budget for the 2019-20 financial year and agree any amendments.

- d) To approve the cashbook and bank account reconciliation for the current account to August 2018 as presented.
- e) To note the second quarter budget sheet.
- f) To approve the following accounts for payment and two signatories for cheques:-

Minute ref	Supplier/Contractor	Narrative	Amount
11f) 04/07/16	bOnline	Village Hall broadband August 2018	£29.62
	ICO	Data protection renewal fee	£35.00
	Staff	Salary September 2018	£1081.08
	Staff	Salary September 2018	£81.39
	Staff	Salary September 2018	£42.68
	HMRC	Tax and NICs September 2018	£192.71
	Staff	Expenses September 2018	£139.85
	PKF Littlejohn LLP	External Audit fee 2017-18	£360.00
	T J Young	Repair to strimmer	£44.15

13. Date of Next meeting – The next Parish Council meeting will be held on **Monday 5th November 2018**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 25th October.**



**Zoe Godden
Parish Clerk**