



HENSTRIDGE PARISH COUNCIL

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Approved minutes of an additional meeting of Henstridge Parish Council held at the Village Hall, Ash Walk, Henstridge on Monday 30th July 2018

Present: David Nichols (Chair), Howard Bentley-Marchant, Ken Courtenay, Peter Crocker, Simon Cullum, John Graham, Dennis Finch, Carolyn Nichols, Barry Paginton, Bruce Pike and Sue Place.

Also present: District and County Councillor William Wallace.

Clerk: Zöe Godden

There were five members of the public present at the start of the meeting.

19:30 - The Chairman allowed a public open session

Members heard information about an upcoming change of use application at Manor Farm, Yenston. It was proposed to convert barn buildings into a nursery to provide 30 pre-school places. It was confirmed that the proposed nursery would address an existing need for nursery places in the Parish and was not in response to any current planning applications for additional dwellings.

19:37 – The Chairman brought the Public Open Session to a close. Three members of the public left the meeting.

The meeting started at 19:37.

1. Apologies for absence.

Apologies had been received from Michael Player, Jean Oswick and District Councillor Hayward Burt.

RESOLVED: It was proposed and agreed to approve the reasons for absence as reported.

2. Declarations of interest.

There were no declarations of interest.

3. To approve as a correct record the minutes of the previous meeting held on 02/07/18.

RESOLVED: It was proposed and agreed to approve the minutes as presented.

4. To consider the following planning applications:

	Application number	Proposal	Applicant details
a)	18/01811/FUL	Erection of 15 No. 8m high tubular lighting columns (retrospective)	Ms C McGall, AJN Steel Stock Ltd, Gibbs Marsh Trading Estate, Henstridge. BA8 0SD
19:39 - The Chairman allowed a Public Open Session.			
Members asked the applicant about the current lighting at the site.			
19:42 – The Chairman brought the Public Open Session to a close.			
It was felt by one member that the planning application did not describe any measures to minimise light overspill.			

19:46 - The Chairman allowed a Public Open Session.

The applicant confirmed that the lighting was needed because the site is used for loading goods vehicles. Diagrams had been submitted that showed the throw and shadow of the lights. Lights had been adjusted in response to comments from residents.

19:47 – The Chairman brought the Public Open Session to a close.

It was noted that the site was a goods vehicle operating centre so was not covered by statutory nuisance laws relating to artificial light.

RESOLVED: It was proposed and agreed to recommend approval of this application with the proviso that all relevant guidelines and legislation were adhered to, including Defra and Environmental Protection guidance.

Nine votes for; Peter Crocker abstained from voting and asked for this to be recorded in the minutes.

19:53 – One member of the public left the meeting.

5. Recent SSDC Area East planning decisions:

	Application number	Proposal	Applicant details	Current status
a)	18/01128/FUL	The erection of an extension and conversion of existing barn to residential dwelling and amendments to vehicle access.	The Trustees of the Count GPMA De Pelet, The Barn, Sally Lovells Lane, Henstridge	Granted with conditions
b)	18/01594/FUL	Erection of single storey front and rear extensions.	Mrs Lin Coleman, The Old Coach House, Victoria Gardens, High Street, Henstridge. BA8 0RE	Granted with conditions
c)	18/01724/S73	Application to vary planning permission 1 (approved) of approval 16/02380/REM to amend size of units 1 and 2 to regularise the scheme.	Mrs E Kimber & family, Land at Furge Lane, Henstridge. BA8 0RS	Granted with conditions

Noted.

6. Housing Needs Survey – To receive the draft report relating to the Housing Needs Survey and agree any amendments required.
Members did not request any amendments.

Action 180730/1: Parish Clerk

7. Other Planning matters - To note the Clerk's report relating to the Gladman appeal (17/03029/OUT) and to agree how the Council will engage with appeal proceedings.
Members noted the content of the Clerk's report.

RESOLVED: It was proposed and agreed that the Parish Council would take part in the appeal hearing as an interested party and not as a Rule 6 participant; it was further agreed that Howard Bentley-Marchant and Ken Courtenay would attend, along with Michael Player if he was available.

Action 180730/2: HB-M, KC & MP

It was also agreed that the Clerk, Howard Bentley-Marchant, Ken Courtenay, Michael Player (if available) and one member of the A357 group would attend a meeting with the planning officer during the week commencing 27th August.

Action 180730/3: HB-M, KC MP & Parish Clerk

The Clerk was instructed to contact the Planning Officer to ask if the Parish Council would be allocated a specific time to speak or if the representatives would be required to attend for the four-day duration of the hearing.

Action 180730/4: Parish Clerk

RESOLVED: It was proposed and agreed that the Clerk should submit the Housing Needs Survey to the Planning Inspector but that she should first confer with the Planning Officer to find out if the Housing Needs Survey should be submitted by the Parish Council or by SSDC.

Action 180730/5: Parish Clerk

RESOLVED: It was proposed and agreed that the Parish Council representatives should ask the Planning Inspector to make his site visit at a day and time that that will show how bad parking and highways conditions could be.

Action 180730/6: HB-M, KC & MP

20:14 – One member of the public left the meeting.

8. Council Matters

- a) To agree that the Chairman and the Clerk should be named on an HM Land Registry application form for online access to Land Registry services.

RESOLVED: It was proposed and unanimously agreed that the Clerk and the Chairman should be named on the form as requested.

Action 180730/7: Parish Clerk

- b) To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.

In response to a question from Simon Cullum, the Clerk said that she had contacted County Highways to ask for an installation for the white gates but had received no response.

The Clerk was instructed to report the following to County Highways:

- The drain opposite the Virginia Ash was still overgrown.
- The traffic lights at Yenston were obscured by foliage.
- The Somerset sign was missing from the junction of the A30 and Camp Road.

Action 180730/8: Parish Clerk

The Clerk was instructed to refer the following to the Open Spaces Committee:

- Parents had requested a wooden seat for the play area because the metal benches were too hot to sit on in the recent high temperatures.
- The benches near the metal shed were collapsing.

Action 180730/9: Parish Clerk

- c) To hear any matters arising from playground, skate park and green gym inspection reports.

There was nothing to report.

- d) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Other) and provide guidance as appropriate.

VHMC – Carolyn Nichols asked if the VHMC could store some plastic chairs in the metal shed on the Recreation Ground. Simon Cullum authorised this.

Action 180730/10: Simon Cullum

20:19 – District and County Councillor William Wallace left the meeting.

CSW – Carolyn Nichols reported that a CSW session had run on Saturday 21st July to coincide with the Bike Night at the airfield but no problems had been reported.

9. Finance

- a) To agree two members to sign a direct debit form for HM Land Registry enabling the Clerk to make payments for documents required in relation to the sale of Common Lane field.

RESOLVED: It was proposed and agreed that Simon Cullum and David Nichols would sign the form as requested.

Action 180730/11: Parish Clerk

- b) To approve the following accounts for payment and two signatories for cheques:-

Minute ref	Supplier/Contractor	Narrative	Amount
11b) 04/07/16	NEST	Staff pension June 2018	£73.24
11f) 04/07/16	bOnline	Village Hall broadband June 2018	£28.07
	Staff	Salary July 2018	£81.39
	Staff	Salary July 2018	£1080.88
	Staff	Salary July 2018	£42.68
	Staff	Expenses July 2018	£80.60
10h) 02/07/18	SALC	Responding to Planning Applications training x 3	£90.00
11b) 02/07/18	Came & Company	Insurance 2018-19	£1226.39
11d) 02/07/18	Citizens Advice South Somerset	Grant 2018	£50.00
11g) 04/06/18	SLCC	Principal membership – Clerk	£25.00
	3 Counties Locksmiths	2 x keys for Recreation Ground vehicle gate	£10.00
	Gillingham Imperial Silver Band	Picnic in the Park entertainment	£100.00
	Vale Signs and Print	2 x banners for Picnic in the Park	£90.00
	Ring Street Filling Station	Fuel & oil for mowers etc	£43.10
	HMRC	Tax & NICs July 2018	£192.91

All the cheque values were verified against the invoices presented by Carolyn Nichols, and the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and Simon Cullum and David Nichols agreed as signatories.

Action 180730/12: Parish Clerk

- 10. Date of Next meeting** – The next Parish Council meeting will be held on **Monday 3rd September 2018**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 23rd August**.

The meeting ended at 20:21.

Agreed and signed by the Chair _____

Date _____