



HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 1st July 2019 from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. **Apologies for absence.**
2. **Declarations of interest.**
3. **To approve as a correct record the minutes of the previous meetings held on 03/06/19 and 13/06/19.**
4. **Reports**
 - a) To receive any Police matters.
 - b) To receive County and District Councillor reports.

5. To consider the following planning applications:

	Application number	Proposal	Applicant details
a)	19/01514/FUL	Construction of a double garage	Mr B Tegg, Land OS 6900 Part, Blackmoor Lane, Henstridge. BA8 0SN
b)	19/01379/S73	Application to amend condition 3 of planning approval 15/02718/FUL and condition 2 of 17/00242/S73A to extend the operational time to 40 years.	Nextenergy Solar Holdings VI Ltd, Solar Site, Land OS 0034, Bowden Lane, Henstridge.
c)	19/01455/HOU	Proposed replacement boundary wall and relocation of oil tank to front of dwelling.	Mr Frazer Cooke, Oak Vale Cottage, Blackmoor Lane, Henstridge. BA8 0SN
d)	19/01446/HOU	The erection of a single storey rear extension, replacement conservatory roof and the conversion of a garage.	Mr Geoff Allan, 2 Silverton, High Street, Yenston. BA8 0NF

6. Recent SSDC Area East planning decisions:

Application number	Proposal	Applicant details	Current status
19/00966/OUT	Outline application for the erection of a dwellinghouse for the occupation of a key agricultural worker.	Mr Guy Raymond, Cherry Bolberry Farm, Furge Lane. BA8 0RN	Granted with conditions

7. Council Matters

- a) To consider alternative means of disposing of or re-using the spoil heap, including the suggestion that it might be turned into an outdoor theatre.
- b) To hear an update on the recruitment of a new Village Agent. (KC)
- c) To consider reviewing the Parish Plan and running a stand at the Henstridge Summer Festival to encourage involvement from members of the public
- d) To consider making a financial contribution towards Somerset Wood and also to consider a local commemoration to those who died in WW1.

- e) To note that, after a request from a member of the public, Howard Bentley-Marchant has been unable to establish the whereabouts of a bier.
- f) To consider adopting a Recreation Ground Booking Form and Rules & Guidelines.
- g) To consider a request from Henstridge Summer Festival to use the Recreation Ground from 26/07/19 to 29/07/19 to cover the event itself and setting up and taking down.
- h) To note receipt of insurance details for the Henstridge Summer Festival and to consider their suitability for the event.
- i) To note receipt of a response from PCC Sue Mountstevens to the Clerk's email regarding problems with the 101 number and to agree any further action.
- j) To note an invitation to the SCC Annual Civic Service.
- k) To note the announcement of proposed changes to service delivery at Devon and Somerset Fire and Rescue Service and to consider how to respond to a consultation.
- l) To note a request for information from SSDC relating to the climate emergency and to agree how to respond.
- m) To note dates for Councillor Essentials training and Code of Conduct training run by SALC and agree anyone to attend.
- n) To consider a proposed amendment to the Standing Orders: That standing order 4 a ii should now specify that the Parish Council may only determine the frequency of the meetings of a standing committee and not the number and time of the meetings. (JG)
- o) To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- p) To hear any matters arising from playground, skate park and outdoor gym inspection reports.
- q) To receive reports from representatives (Allotments, CSW, Footpaths, Tree Warden, VHMC, Other) and provide guidance as appropriate

8. Finance

- a) To agree two bank signatories to sign a mandate form to remove ex-councillors from the mandate.
- b) To consider three quotes for Parish Council insurance and sign a cheque accordingly.
- c) To consider the position of the earmarked reserves and to agree any changes.
- d) To approve the cashbook and bank account reconciliation for the deposit account to 4th April and the current account to 26th May 2019 as presented.
- e) To approve the following accounts for payment and two signatories for cheques;

Minute ref	Supplier/Contractor	Narrative	Amount
11f) 04/07/16	bOnline	Village Hall Broadband June 2019	£32.57
	Staff	Salary June 2019	£1109.18
	Staff	Salary June 2019	£85.33
	HMRC	Tax and NICs June 2019	£196.34
	Staff	Salary June 2019	£44.49
	Staff	Expenses June 2019	£86.30
	Milborne Port Computers	Email support	£12.00
10g) 03/06/19	Community Council for Somerset	Village Agent Services 2019/20	£7000.00
14k) 07/05/19	SALC	3 x places on Councillor Essentials training	£75.00
	SALC	1 place on Being a Successful Chairman training	£30.00
	Ring Street Filling Station	Fuel for mowers etc	£13.74
14i) 07/05/19	Robin Chapman Ltd	Removal of concrete from Recreation Ground	£960.00
	Stalbridge Building Supplies	Tarmac for patio	£7.50
	SSDC	Fee for Elections 02/05/19	£436.67

	Henstridge WI	Provision of refreshments for Annual Parish Meeting	£50.00
11d) 03/06/19	David Nichols Associates	Replacement roof sheets – Recreation Ground shed	£238.49

9. Date of Next meeting –The next Parish Council meeting will be held on **Monday 2nd September 2019**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 22nd August**.

10. Exclusion of Press and Public: To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information relating to the engagement of an employee.

11. To agree that the Chairman should sign the new Parish Clerk's contract of employment.



**Zoe Godden
Parish Clerk**