



HENSTRIDGE PARISH COUNCIL

Clerk: Emma Curtis, 14 Everlanes Close, Milborne Port, SHERBORNE, DT9 5FT

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AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 2nd September from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. **Apologies for absence.**
2. **Declarations of interest.**
3. **To approve as a correct record the minutes of the previous meeting held on 29th July 2019.**
4. **Reports**
 - a) To receive any police matters
 - b) To receive County and District Councillor reports
 - c) To receive Parish Dog and Environmental Warden report
 - d) Introduction from new Village Agent

5. To consider the following planning applications:

	Application number	Proposal	Applicant details
a)	19/01771/FUL	The change of use of land to form extension to storage yard and erection of fencing and the formation of a private access track	AJN Steelstock Ltd, Land at Henstridge Airfield, Landshire Lane, Henstridge, BA8 0TN
b)	19/01687/FUL	The erection of an extension to existing agricultural building to provide a covered feed area	Mr J Ferrari, Quarry Farm, Sherborne Road, Henstridge, BA8 0PH
c)	19/02102/HOU	Alterations and the erection of a single storey rear extension, retaining wall and loft conversion	Mr & Mrs Tim Koch, Lynton, Vale Street, Henstridge, BA8 0SQ

6. Recent SSSDC Area East planning decisions:

Application number	Proposal	Applicant details	Current status
19/01658/COL	Application for a Certificate of Lawfulness for the proposed stationing of a mobile home for ancillary accommodation.	Sally Lovells Barn Sally Lovells Lane Henstridge Templecombe Somerset BA8 0NE	Application Permitted

7. Council matters

- a) To consider dog fouling at the Recreation Ground and other village areas
- b) To consider key holders to the Recreation Ground (AM)
- c) To review Henstridge Summer Festival and Recreation Ground Booking Form and Rules and Regulations
- d) To receive an update on the BMX Pump Track (JG)

- e) To consider narrow path and Highway outside village shop, to note emails from residents regarding Highways issues and any other Highways issues Cllrs wish to raise
- f) To consider Parish Council Structure of Communications (JR)
- g) To note email from resident and consider the need for social housing within the village prioritised for village residents
- h) To receive an update on the footpath between the Recreation Ground and Playing Field Close
- i) To discuss allotments and community development (BH)
- j) To review Standing Orders and amend if required
- k) To adopt new Financial Regulations based on the updated NALC model dated July 2019
- l) To adopt new Code of Conduct based on the updated NALC model dated May 2018
- m) To consider request from Stalbridge Football Club to use the Henstridge Pitch
- n) To receive any update on sale of land at Woodhayes
- o) To note the date of the next Henstridge Litter Pick as Saturday 14th September
- p) To note email from the Information Commissioners Office
- q) To note email from SSDC regarding Area East Annual Meeting and Parish Council Planning Engagement session
- r) To hear matters arising from playground, skate park and outdoor gym inspection reports
- s) To receive reports from representatives (Allotments, CSW, Footpaths, Tree Warden, VHMC, Other) and provide guidance as appropriate

8. Finance

- a) To consider quotation for new Parish Council laptop and transfer of all data
- b) To consider upgrade of Parish Council printer
- c) To note fraudulent direct debit activity on the current account being investigated by bank and companies involved
- d) To consider the position of the earmarked reserves and to agree any changes
- e) To consider community grant applications from the Village Hall and Youth Club
- f) To approve the cashbook and bank account reconciliation for the current account to 26th July 2019 as presented.
- g) To approve the following accounts for payment and two signatories for cheques;

Supplier/Contractor	Narrative	Amount
Staff	Salary August 2019	£1443.45
Staff	Salary August 2019	£85.33
Staff	Salary August 2019	£44.49
Staff	Expenses August 2019	£64.19
HMRC	PAYE & NI	£414.54
TGO	Back rest for outdoor gym bike	£97.20
Milborne Port Computers	Domain Charges	£150.00
The Play Inspection Company	Play Area, gym, MUGA, skate park inspections	£114.00
Jimmy Flynn Web Services	Update and website maintenance	£100.00
SALC	Cllr Finance Training x 2	£50.00
Steve Burrows Training	Henstridge Family Day	£440.00
Milborne Port Computers	Email set up	£12.00

9. **Date of Next meeting** –The next Parish Council meeting will be held on **Monday 7th October 2019**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 26th September**.



Emma Curtis
Parish Clerk