



# HENSTRIDGE PARISH COUNCIL

**Clerk:** Emma Curtis, 14 Everlanes Close, Milborne Port, SHERBORNE, DT9 5FT  
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## Draft Minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> January 2020 at 7.30pm at the Village Hall

**Present:** Ken Courtenay (Chair), David Nichols, Carolyn Nichols, Andrew McMillan, Jane Rose, Elspeth Graham, John Graham, Jean Rose, Barry Howlett and Adrian Gaymer

**Also Present:** District and County Councillor William Wallace and District Councillor Hayward Burt

**Clerk:** Emma Curtis

There were four members of the public in attendance. **The meeting commenced at 19:42.**

### 1. Apologies for absence.

Apologies had been received from Parish Councillors Simon Cullum, Peter Crocker, Howard Bentley-Marchant, Village Agent Felicity Bailey and PCSO Jan Sparkes.

**RESOLVED:** It was proposed and agreed to approve the reasons for absence as reported.

### 2. Declarations of interest.

Carolyn Nichols disclosed a pecuniary interest in agenda item 8e – Reimbursement for new tree and Andrew McMillan agenda item 8e – payment to the Village Hall including PEGs.

### 3. To approve as a correct record the minutes of the previous meeting held on 2<sup>nd</sup> December 2019.

**RESOLVED:** It was proposed by Andrew McMillan and agreed by the majority of members to approve the minutes of the meeting held on 2<sup>nd</sup> December 2019 as a true and accurate record of the meeting. Barry Howlett, Adrian Gaymer and Jean Oswick abstained as they were absent from the meeting.

### 4. Reports

- a) To receive any police matters: No matters received, the Clerk provided December crime statistics received from the PCSO.
- b) To receive County and District Councillor reports: **District and County Councillor William Wallace** confirmed the grant for the Youth Club grant had been approved but was delayed due to purdah and the Christmas period. Cllr Wallace suggested that Parish Council representatives be involved with the Gladman/Barratt Homes plans. Jane Rose asked how many representatives this should be, Cllr Wallace suggested two. **District Councillor Hayward Burt** reported on a meeting about traffic calming in Templecombe and confirmed that the SSDC offices in Churchfield, Wincanton are being sold. Cllr Burt encouraged the Parish Council to participate in the SSDC Tree Giveaway.
- c) To receive report from Village Agent: No report received

### 5. To consider planning applications:

	Application number	Proposal	Applicant details
a)	19/03279/HOU	Erection of replacement side extension to dwellinghouse, replacement timber windows and timber canopy structure to rear	Mr Melligan, Denevale, Vale Street, Henstridge, BA8 0SQ

**RESOLVED:** It was proposed and agreed to recommend approval of this application but ask that the choice of windows on the front of the property is reconsidered as the Parish Council would prefer to

retain sash windows.

**Action: 200106/1: Parish Clerk**

b)	19/03190/FUL	Demolition of existing bungalow and the erection of a new dwelling	Mr Stephen Iggulden, Whiteoaks, Furge Lane, Henstridge, BA8 0RN
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**RESOLVED: It was proposed and agreed to recommend refusal of this application on the grounds the proposed building is overbearing not fitting to the area and neighbouring properties and the design would escalate water and flooding issues in the area.**

**Action: 200106/2: Parish Clerk**

c)	19/03328/HOU	Erection of single storey rear extension to dwelling	Mr Tegg, The Meadow, Blackmoor Lane, Henstridge, BA8 0SN
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**RESOLVED: It was proposed and agreed to recommend refusal of this application on the grounds it goes against Condition 5 of the approval to application 18/03315/FUL.**

**Action: 200106/3: Parish Clerk**

6. Recent SSDC Area East planning decisions: None

7. Council matters

- a) To consider further funding for Henstridge Youth Club: Jane Rose provided information about the funding of the Youth Club Youth Worker and stated an anonymous donor had donated £1,000 for the continuation of this scheme until the Summer but that the Youth Club would remain in financial difficulty once this funding ceased. The Clerk suggested a grant request form was completed and it was agreed to defer to the next meeting.

**Action: 200106/4: Parish Clerk**

*District and County Councillor William Wallace left the meeting at 20:05.*

- b) To consider Future Planning for the A357: Adrian Gaymer suggested the Parish Council consider hiring a specialist consultant to look at issues with the A357 in preparation for future planning applications. Ken Courtenay provided information about the Gladman/Barratt Homes development and suggested that a consultant be employed prior to final conditions for the development being agreed. Barry Howlett reminded Councillors that there were a number of other Highways issues within the village which should also be considered and suggested a public meeting about road safety so villagers are aware that the Parish Council are taking the issue seriously. John Graham commented that these issues are Highways and should be their responsibility. David Nichols suggested that specialist solicitors could be hired to ensure each condition is met. Elspeth Graham suggested a Parish Councillor with an interest in Highways research options; Adrian Gaymer volunteered. Adrian suggested he contact the remaining members of the A357 committee and engage them in the process. District Councillor Hayward Burt provided details on a Highway Consultant being employed by a neighbouring parish and it was agreed that the Clerk would arrange a meeting.

**Action: 200106/5: Parish Clerk**

- c) To consider unveiling of new White Hart Link noticeboard: Carolyn Nichols reported that the noticeboard would be erected in Station Gardens shortly and suggested a small ceremony to advertise Henstridge and its involvement in the White Hart Link with light refreshments.

**RESOLVED: It was proposed and resolved to fund light refreshments of up to £50 to celebrate the unveiling of the noticeboard and Henstridge being part of the White Hart Link**

**Action: 200106/6: Carolyn Nichols & Parish Clerk**

- d) To consider request regarding Henstridge Summer Festival 2020 is held on Saturday 18<sup>th</sup> July: This request was agreed.

**RESOLVED: It was proposed and resolved to hold the Henstridge Summer Festival 2020 on Saturday 18<sup>th</sup> July.**

***Action: 200106/7: Parish Clerk***

- e) To consider proposal that one of the benches at the Recreation Ground is signage as a "Talking Bench": Elspeth Graham and Carolyn Nichols voiced their support for this scheme. It was agreed to ask the Open Spaces Committee to research further.
- f) To confirm date of Councillor Essentials Training as Thursday 30<sup>th</sup> January at 6pm:  
Confirmed
- g) To consider renewal of CPRE Membership:  
**RESOLVED: It was proposed and resolved not to renew the CPRE Membership but to re-join should the need arise.**

- h) To receive and update on BMX Pump Track: John Graham confirmed the track is near completion with the tarmacking nearly complete and fencing nearly finished. John confirmed a safety sign was being installed. The Clerk confirmed the completed work was slightly under budget and that she would commence drawing down the grant funding and s106 funding. John voiced concerns about children crossing the perimeter track and suggested extending the fence will alleviate the safety issue. Andrew McMillan commented that dog walkers use the area and an extended fence would intrude on the edge of skate park and suggested another option such as a chicane.

**RESOLVED: It was proposed and resolved for John Graham to investigate minor adaptations up to £250.00. It was also proposed and resolved to add the invoice onto the payment list**

***Action: 200106/8: John Graham***

- h) To consider claiming free trees for the Parish from the SSDC Tree Giveaway:  
**RESOLVED: It was proposed and resolved to apply for a pack of trees**  
***Action: 200106/9: Parish Clerk***
- i) To note circulation of the SSDC Environmental Strategy: Circulation of the document was noted and the Clerk was requested to add to the Parish Council website. Elspeth Graham proposed that Barry Howlett become the Parish Council Environmental Representative, which was agreed.
- j) To hear matters arising from playground, skate park and outdoor gym inspection reports: The Clerk reported on recent inspections with no major issues arising.
- k) To receive reports from representatives (Allotments, CSW, Footpaths, Tree Warden, VHMC, Youth, Highways, Other) and provide guidance as appropriate: Barry Howlett reported that three new sheds had been donated to the allotments and that one may be big enough for a meeting space. Barry reported that CSW had recruited new volunteers and training had been undertaken but that more guidance on how to run the scheme was being sought.

## **8. Finance**

- a) To approve the cashbook and bank account reconciliation for the current account to 20<sup>th</sup> November 2019:  
**RESOLVED: It was proposed and agreed that the cashbook and bank reconciliation would be verified and signed by Barry Howlett**
- b) To consider draft budget for the 2020-21 financial year, agree any amendments and complete Precept Request Form: The draft budget was considered in detail with no amendments suggested. Councillors considered the impact of the precept on Band D taxpayers.  
**RESOLVED: It was proposed and agreed to approve the budget for 2020-21 as presented and increase the precept by 2% to an amount of £53,140.**

***Action 200106/10: Parish Clerk***

- c) To review Earmarked Reserves: The Earmarked Reserves were reviewed and amended accordingly.
- d) To note conclusion of half yearly internal audit and receive report from the Internal Auditor: Noted
- e) To approve the following accounts for payment and two signatories for cheques;

Supplier/Contractor	Narrative	Amount
Staff	December Salary	£1087.85 (DD)
Staff	December Salary	£85.33 (DD)
Staff	December Salary	£44.29
Staff	December Expenses	£22.30
HMRC	PAYE & NI	£267.94 (DD)
J Coward	Concrete bases for benches	£508.93
bOnline	Broadband	£32.57 (DD)
SALC	Councillor Essentials Training	£25.00
Rochford Garden Machinery	Parts for new strimmer	£31.44
SALC	Allotment Management Training	£70.00
Viking	Stationery & Postage Stamps	£87.54
SALC	Planning Application Training	£60.00
Lightatouch	Half Year Internal Audit	£225.00
Printerland	New Brother Printer	£335.99
Carolyn Nichols	Reimbursement for new tree	£10.00
Henstridge Village Hall	Hall Hire, including PEGs meetings	£147.00
SLCC	Clerks Membership Fees	£180.00
John Fieldhouse Design & Print	BMX Pump Track Signage	£159.44
Dirt Kraft Ltd	BMX Pump Track	£13,629.00

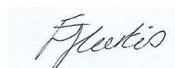
**RESOLVED:** It was proposed and agreed to approve the payments as presented and that David Nichols and Jean Oswick would sign the cheques.

## 9. Correspondence

- a) To note letter from Rochford Garden Machinery: Noted
- b) To note email from SALC regarding the Good Councillors Guide to Transport Planning: Noted
- c) To note email from NALC regarding ChurchCare: Noted

**10. Date of Next meeting** –The next Parish Council meeting will be held on **Monday 3<sup>rd</sup> February 2020**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Friday 24th January 2020**.

**The meeting closed at 21:17**



**Emma Curtis**  
Parish Clerk