



# HENSTRIDGE PARISH COUNCIL

**Clerk:** Emma Curtis, 14 Everlanes Close, Milborne Port, SHERBORNE, DT9 5FT

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## AGENDA

**The next meeting of Henstridge Parish Council will be on Monday 2<sup>nd</sup> November at 7.30pm via Zoom Conference Call Facilities**

Due to the ongoing Coronavirus Pandemic this meeting shall take place via Zoom.

**All members are summoned to attend.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total.

The Public can access the meeting by using the Zoom website [www.zoom.us](http://www.zoom.us)

**Meeting ID: 885 7387 7305      Passcode: 670305**

1. **Apologies for Absence**
2. **Declarations of Interest (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)**
3. **To approve as a correct record the minutes of the previous meeting held on Monday 5<sup>th</sup> October 2020**
4. **To note circulation of the Actions from Meeting list and discuss any matters arising**
5. **Reports**
  - a) **To receive any police matters**
  - b) **To receive County and District Councillor reports**
6. **Planning**
  - a) **To consider the following planning applications:**

<b>Application number</b>	<b>Proposal</b>	<b>Applicant details</b>
20/02466/LBC	Rerendering of front southeast façade in lime render and lime wash. Colour changes of render and woodwork. Design change of hanging sign boards and the installation of a new front entrance door. (Part retrospective)	Virginia Ash Hotel, Sherborne Road, Henstridge
20/02467/ADV	The display of 2 No. externally signs – Sign 1 – Replacement hanging sign on original iron frame to front face of Pub Sign 2 – Replacement hanging sign in free standing sign gallow at entrance to car park	Virginia Ash Hotel, Sherborne, Henstridge
20/02530/FUL	Alterations, conversion and extension of existing takeaway/restaurant (Use Class A3) to Funeral Service Establishment (Use Class A1).	India Cottage Restaurant And Take Away, Shaftesbury Road, Henstridge, BA8 0PP

**b) To note recent SSDC Planning Decisions:**

Application number	Proposal	Applicant details	Decision
20/01433/FUL	Erection of a commercial building.	Area Of Land At Henstridge Airfield Camp Road Henstridge Templecombe BA8 0TN	Permitted
20/02699/TCA	Notification of intent to carry out Tree Surgery works to various trees within a Conservation Area	Hobbyts House, Vale Street, Henstridge, Templecombe, BA8 0QZ	Decided

**7. Council Matters**

- a) To consider proposal from The Balsam Centre for community health and wellbeing support
- b) To receive an update on the A357 and Highways Issues
- c) To consider taking on the management and maintenance of the closed churchyard and receive Levy information
- d) To consider way forward with the Diocese regarding the Glebe Field
- e) To consider applying to the SSDC Community Grant Scheme to construct a footpath to Stalbridge (KC)
- f) To approve and adopt Council's Investment Policy and Reserves Policy
- g) To note circulation of the draft Open Spaces Committee minutes dated 7<sup>th</sup> October
- h) To note circulation of the annual inspection reports for the Play Area, MUGA, Skate Park and green gym and note the Clerk has requested quotes for remedial works
- i) To consider play area designs and quotations and receive feedback from working party
- j) To hear any matters arising from play area, skate park, BMX Pump Track and green gym inspection reports
- k) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, Other) and provide guidance as appropriate

**8. Finance**

- a) To consider quote for memorial headstone testing from SSDC
- b) To consider draft 2021/22 budget
- c) To note receipt of current earmarked reserves document
- d) To receive an update on the transfer of accounts to Unity Trust Bank and closure of Lloyds Bank Accounts
- e) To note circulation of bank reconciliations for the current account dated 25<sup>th</sup> September and agree for Cllr signature at a later date
- f) To note that the new HMRC recommended home working allowance is now £26 per month
- g) To approve the following payments to be paid via internet banking:

Supplier/Contractor	Narrative	Amount
Staff	October Salary	£1,181.23 (DD)
Staff	October Salary	£104.00 (DD)
Staff	October Salary	£58.33 (DD)
HMRC	PAYE	£212.80
Staff	Clerk October Expenses	£43.92
National Allotments Society	Membership Fee	£67.00
Parish Online	Membership Fee	£118.80
Viking	Stationery and Postage Stamps	£92.42
Stalbridge Building Supplies	Handyman Supplies	£15.35
Robin Chapman Ltd	Village Hall Car Park Fence	£3,000.00
British Legion Poppy Appeal	Poppy Wreath	£45.00

SSDC	Ranger Labour September	£346.32
Shaw & Sons Ltd	Bespoke Grant of Exclusive Rights Register	£381.60
The Play Inspection Company	Annual Inspections	£114.00
bOnline	Village Hall Broadband	£32.57 (SO)

#### 9. Correspondence

	From	Content
a)	Resident	To note upset about dog fouling at the burial ground
b)	Somerset Waste Partnership	To note circulation of October Briefing
c)	NALC	To note circulation of Climate Change Survey
d)	Cllr Hayward Burt	To note invitation from the Secretary of State for Somerset Councils to bid for Unitary Authority
e)	Resident	To consider request for a new bus shelter at Townsend

**10. Date of Next Meeting** – The next Parish Council meeting will be held on **Monday 7<sup>th</sup> December 2020**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Friday 27<sup>th</sup> November 2020.**



**Emma Curtis**  
Parish Clerk