



HENSTRIDGE PARISH COUNCIL

Clerk: Emma Curtis, 14 Everlanes Close, Milborne Port, SHERBORNE, DT9 5FT

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AGENDA

Draft Minutes of Henstridge Parish Council's Open Spaces Committee on Wednesday 7th October at 7.00pm via Zoom Conference Facilities

Present: Carolyn Nichols (Chair), David Nichols, Ken Courtenay, Barry Howlett, and John Graham

Clerk: Emma Curtis

1. Apologies for Absence:

None received

2. Declarations of Interest:

None received

3. To approve as a correct record the minutes of the previous meeting held on 13th July 2020 to be signed by the Chair at a later date:

RESOLVED: It was proposed and agreed to approve the minutes as presented.

4. Signage: To consider new signage for the recreation ground regarding dogs and for the Village Hall Car Park:

RESOLVED: It was proposed and agreed for the Clerk to gain quotations for new signs in the Village Hall Car Park stating that the car park is private and vehicles are left at own risk and for signs stating rules and regulations for dogs within the recreation ground.

5. Ranger Scheme: To receive an update on the Ranger Scheme and jobs completed:

The Clerk and Carolyn Nichols reported that they remained impressed with the standard of work undertaken by the Ranger and that they had a good working relationship with the team at SSDC.

6. Allotments: To receive a report from the Parish Council allotment representative and yearly allotment inspections report and consider joining the National Allotments Society:

Barry Howlett reported that recently a tenant had been locked in the allotment by youths and consideration was given on how to manage this. Barry confirmed that the yearly inspections had been undertaken and warning letters sent and that he had an action plan for a community cabin and orchard but requesting some funding towards putting up a temporary shed for slabs and timber. It was agreed to join the National Allotments Society for £55 + VAT. Quotes were considered for a fence between Centenary Gardens and the top allotment plots and a contractor was chosen.

RESOLVED: It was proposed and agreed to join the National Allotments Society, instruct contractor to erect fence and to look for funding for slabs and timber for a temporary community shed.

7. Cemetery: To receive an update on Cemetery Management Systems, to consider course of action to take with the Diocese regarding the Glebe Field for future burials and SSDC regarding taking on the management of the churchyard. To consider options to alleviate dog fouling:

The Clerk reported that Scribe were introducing a new Cemetery Management System so requested this item be deferred until she and Carolyn Nichols had received a demonstration as they would be eligible for discount as an existing client. Councillors discussed the issues concerning the Glebe Field and it was agreed to engage with a local land and development expert for advice. The Clerk reported she would research the implications should the burial ground become full with no new burial site. Councillors noted the amount of inappropriate dog fouling within the burial ground and it was agreed that new signs should be erected asking for dogs to be kept on leads and for faeces to be picked up. Councillors considered maintenance and levy information about possibly taking back responsibility for the closed churchyard. It was agreed to add this to the November

agenda for full Council to consider.

RESOLVED: It was proposed and agreed to meet the development expert, to purchase new signs for the burial ground and to add the closed churchyard to the November agenda.

8. **Oak Vale Wood: To receive an update on issues at Oak Vale Wood and confirm drainage works complete:** Carolyn Nichols confirmed that the drainage works had been completed by SSDC and it appeared to be a good improvement.
9. **Play Area: To receive play area updates and consider designs and proposals for new play area:** The Clerk reported that the annual play area inspection was imminent and that no major issues were evident during weekly inspections. The Clerk referred Councillors to the play area designs circulated prior to the meeting and suggested the committee narrow the designs down to a top three. This was agreed. Carolyn Nichols commented she was concerned about some costs, items of equipment and terms and conditions of the contractors. The Clerk provided a breakdown of current funding and gave information about grant funding. It was agreed that Carolyn Nichols and the Clerk meet and run through the quotes and designs in detail in order to present one design to full Council and the community for feedback.
RESOLVED: It was proposed and agreed that the Clerk would request catalogues from the chosen contractors and for her and Carolyn Nichols to meet and streamline proposals and quotes in order to present to full Council and gain feedback from the community.
10. **BMX Pump Track: To note missing banners and consider replacement and to note unsatisfactory work completed weeding and reseeded the pump track and discuss specification provided:** The Clerk and John Graham reported that the pump track signs had been vandalised and stolen. It was agreed to get quotes for a new vandal proof rules and regulations signs. The Clerk and Carolyn Nichols reported that the work undertaken by SSDC to weed and reseed the pump track was unsatisfactory but that they were rectifying the issue.
RESOLVED: It was proposed and agreed to get quotations for a new vandal proof sign
11. **Trees: To receive a report from recent meeting with SSDC Tree Officer:** Deferred to next meeting as meeting postponed.
12. **Handymen: To note Handyman reviews have taken place and a new lawn mower purchased:** Noted.
13. **To receive reports from Clerk on: Allotments, Recreation Ground, Burial Ground, Fly Tipping, Highways issues and grit bins:** No issues to report. The Clerk confirmed the grit bin was being moved from Marsh Lane and being relocated to Furge Grove.
14. **Camp Road, A30 and Hanging Basket Columns: To consider improvements to the corner of Camp Road and A30 including flower beds and hanging basket columns in the village:** Carolyn Nichols reported that the corner of Camp Road onto the A30 was a mess and required clearing with perhaps a tyre flower bed installed. The Clerk stated she would first speak with Highways and follow up with SSDC should Highways not be willing to help. Carolyn also stated that there was a dead tree heading towards the road outside of the hedge line which required felling. Carolyn also suggested that the committee consider installing some hanging basket columns along the A357 and that Steve Fox from SSDC would assist. Committee members thought this was a good idea and maintenance was considered.
15. **Date of the next meeting:** The date of the next Open Spaces Committee meeting was confirmed as Wednesday 11th November at 7.30pm.

The meeting closed at 8.10pm.



Emma Curtis
Parish Clerk