



## HENSTRIDGE PARISH COUNCIL

**Clerk:** Emma Curtis, 14 Everlanes Close, Milborne Port, SHERBORNE, DT9 5FT

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### Draft Minutes of Henstridge Parish Council's Open Spaces Committee meeting on Wednesday 11<sup>th</sup> November at 7.00pm via Zoom Conference Call Facilities

**Present:** Carolyn Nichols (Chair), David Nichols, Ken Courtenay, Barry Howlett and John Graham

**Clerk:** Emma Curtis

**1. Apologies for Absence:**

None received

**2. Declarations of Interest:**

None received

**3. To approve as a correct record the minutes of the previous meeting held on 7<sup>th</sup> October 2020 to be signed by the Chair at a later date:**

**RESOLVED:** It was proposed and agreed to approve the minutes as presented and for the Chair to sign at a later date.

**4. Allotments: To receive a report from the Parish Council allotments representative and confirm erection of new fence:** Barry Howlett reported that the new fence was being erected the following week and allotment holders had been informed via the Clerk. John Graham stated he thought the adjacent fence had been removed or had been lowered; Barry stated he would check the following day.

**5. Cemetery: To receive an update on Cemetery Management Systems, the Glebe Field and note new dog walking and fouling signage soon to be installed:** Carolyn Nichols and the Clerk reported that following receipt of quotations they had received several demonstrations of Cemetery Management Systems and that the favoured option was Scribe Cemeteries which would link to the Council's financial software system. The Clerk confirmed that new dog fouling signs for the burial ground had been designed and would be erected once the quote had been accepted. Councillors discussed the way forward regarding the Glebe Field following a meeting with local planning consultant and it was agreed that the Council should present an amenable proposition to the Diocese for a proportion of the land and provide ideas for amenities they would like to see incorporated on the site.

**RESOLVED:** It was proposed and agreed to purchase the Scribe Cemeteries Management System and for the Clerk, David Nichols and Carolyn Nichols to draft a letter to the Diocese and seek assistance from the local planning consultant.

**6. Play Area: To receive play area updates and progress on new play equipment, consider the possibility of erecting a fence along the road side and carry out the removal of the existing play area equipment:** Carolyn Nichols reported that she, the Clerk and David Nichols had looked at the two favoured designs in detail and had removed some equipment and were reviewing the break out costs for removal of the current equipment as it would like be cheaper to use a local contractor. Carolyn also suggested that as the hedge was difficult to maintain that the Council look at erecting a fence to provide a safer boundary for children along the roadside. This was agreed by members and Carolyn confirmed she would seek a quote from a local contractor.

**7. Signage: To consider quote for new signage:** A quote received for new signage at the Recreation Ground, Village Hall Car Park, BMX Pump Track and Burial Ground was considered.

**RESOLVED:** It was proposed and agreed to accept the quote as presented including installation costs.

8. **Trees: To receive a report from recent meeting with SSDC Tree Officer, consider grants from Reimagining the Levels – Trees for Water and approve application to SSDC for the Great Parish Tree Giveaway:** Carolyn Nichols reported that she, the Clerk and Parish Council Tree Warden had attended a meeting with the SSDC Tree Officer which had been very useful. It was agreed that the Clerk would complete and submit the application for the SSDC Tree Giveaway.
9. **Furge Lane Field: To consider options for Furge Lane Field and arrange a date for working group meeting:** David Nichols suggested that Councillors attend some training on CLT's if this is to be an option for consideration, so that Councillors have an appreciation of what is involved in the formation of a CLT which would be separate to the Parish Council. Councillors shared a number of ideas including woodland, memorial forest and housing but concluded that a formal meeting was required to discuss the options in further detail.  
**RESOLVED:** It was proposed and agreed that the Clerk circulate some dates for a formal working group meeting in January.
10. **To receive reports from the Clerk on: Allotments, Recreation Ground, and Burial Ground, Fly Tipping, Highways issues and grit bins:** The Clerk reported that there were no major issues but that in line with government guidelines areas within the Recreation Ground had been closed due to the Lockdown. The Clerk confirmed the grit bin from Marsh Lane had been relocated. It was reported that a mattress had been dumped in the Gladman field, which the Clerk said she would report to SSDC. Barry Howlett stated that a resident would like to install a memorial bench in the Recreation Ground and the Clerk requested this be put in writing for consideration by the Council. John Graham stated that some new signage had been erected at Walnut Grove but it appeared to be pointing in the wrong direction. David Nichols commented that new HGV signs had been placed along Marsh Lane.
11. **Date of the next meeting: To confirm the date of the next Open Spaces Committee meeting:** The date of the next Open Spaces Committee meeting was confirmed as **Wednesday 20<sup>th</sup> January 2021 at 7.30pm.**

The meeting closed at 8.31pm.



Emma Curtis  
Parish Clerk