



## HENSTRIDGE PARISH COUNCIL

**Clerk:** Emma Curtis, 14 Everlanes Close, Milborne Port, SHERBORNE, DT9 5FT

**Tel:** 01963 250015 **Mob:** 07745 270285

**e-mail:** [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

[www.henstridgeparishcouncil.org.uk](http://www.henstridgeparishcouncil.org.uk)

### **Draft Minutes of Henstridge Parish Council's Open Spaces Committee meeting on Wednesday 27<sup>th</sup> January at 7.30pm via Zoom Conference Call Facilities**

**Present:** Carolyn Nichols (Chair), David Nichols, Ken Courtenay, Barry Howlett and John Graham

**Clerk:** Emma Curtis

**1. Apologies for Absence**

None received

**2. Declarations of Interest:**

None received

**3. Minutes: To approve as a correct record the minutes of the previous meeting held on 11th November 2020 to be signed by the Chair at a later date:**

**RESOLVED:** It was proposed and agreed to approve the minutes as presented and for the Chair to sign at a later date.

**4. Allotments: To receive a report from the Parish Council allotments**

**representative:** Barry Howlett confirmed that the fence John Graham alluded to in the previous meeting was in fact the temporary fence which had been removed. Barry confirmed that the trees and hedges from Centenary Gardens had been cut back. He stated that despite the current lockdown, most allotment plots were still being well maintained but following last year's inspections some still required attention. Barry detailed a number of projects he would like to see happen in the coming year such as new fruit trees, raised beds and an allotments community cabin. The Clerk confirmed she had chased up SSDC regarding the fruit trees. Funding of the community cabin was discussed.

**5. Cemetery: To receive an update on Cemetery Management System and consider management of the closed churchyard and our future obligations:**

The Clerk presented the new Cemetery Management System to committee members and detailed how the programme worked including the mapping structure. The Clerk confirmed she had received communication from SSDC in regard to the management of the closed churchyard and it being transferred over to the Parish Council. It was agreed the Clerk would liaise with the Parochial Church Council to find out relevant dates required and to see if they had a plan of burials within the churchyard. To conclude the Clerk confirmed that she was booked on a professional memorial headstone testing course.

**6. Play Area: To receive play area updates, progress on new play area and fencing and consider grant funding applications:**

The Clerk stated that no issues had arisen within the play area in recent weeks and thanked Carolyn Nichols and John Graham for undertaking inspections on her behalf during lockdown. The Clerk continued that she had completed a grant application to Viridor Credits for the new play equipment which she had shared with Carolyn Nichols but that she had concerns regarding the Contributory Third Party payment which was required and was currently awaiting confirmation from SSDC as to whether they could assist with

this. The committee urged the Clerk to submit the grant application before the closing date of 31<sup>st</sup> January and should it not be approved the committee would look at other grant funders in due course.

- 7. Electricity Supply: To consider the supply of electric from the Village Hall to the play area:** David Nichols suggested that an electric cable be installed from the Village Hall to the junction with the War Memorial so that the memorial could be lit and to allow for a Christmas Tree. David mentioned that the works could be conducted at the same time as the groundworks for the new play area and also patching of the car park. David estimated that the cost of the cable and equipment would be around £525. Barry Howlett suggested the Council bear in mind the possible installation of car charging points. The Clerk confirmed she would check with Highways that this would be allowed prior to a final decision being made.
- 8. Lime Kiln Lane Flooding: To consider recent correspondence regarding flooding along Lime Kiln Lane:** John Graham reported that this issue was still ongoing and no response from Highways regarding the most recent emails had been received. John stated that drains needed clearing and a new gully installed to alleviate the problem. The Clerk was requested to chase up Highways for a meeting on site when lockdown restrictions allowed.
- 9. Ranger: To receive an update on the SSDC Ranger and consider upcoming Ranger Schedule:** It was agreed that the Clerk and Carolyn Nichols would meet to draw up a scheme of works and timetable for the coming year. Carolyn requested that committee members suggest any work the Ranger could undertake. Carolyn suggested the Ranger could tidy the noticeboard in Yenston and John Graham commented the box with the defibrillator in could also do with cleaning. David Nichols suggested the tidying and clearing of the entrance to Camp Road and reminded the Clerk to speak to Highways about the tyre planter and dead tree.
- 10. Conifer Hedge at Recreation Ground: To consider the maintenance of hedge:** The ongoing issue of the of the conifer hedge was considered, Carolyn stated that the residents side had been severely cut by homeowners and the long term preservation of the area needed to be deliberated perhaps by replacing the hedge with natural trees and hedging. It was agreed before a decision could be made to check the covenants relating to the recreation ground in the conveyancing documentation and to gain quotes for the removal of the conifers and replanting.
- 11. Furge Lane Field: To arrange the convening of the working party to discuss regarding potential future use of the field:** It was agreed the working party meeting would be held on Wednesday 24<sup>th</sup> February at 2.30pm.
- 12. To receive reports from the Clerk on: Allotments, Recreation Ground, and Burial Ground, Fly Tipping, Highways issues and grit bins:** Carolyn Nichols reported a number of areas where fly tipping had occurred including Camp Road and areas in Landshire Lane, the Clerk stated she would report these to Highways. The Clerk stated she was disappointed that people had flouted lockdown rules at the recreation ground and removed the signs and barriers around the skate park.
- 13. Date of the next meeting:** The date of the next meeting was confirmed as Wednesday 24<sup>th</sup> March at 7:30pm.

**The meeting closed at 8:30pm**



Emma Curtis  
Parish Clerk