



HENSTRIDGE PARISH COUNCIL

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Draft minutes of the Henstridge Parish Council meeting held on Monday 1st February at 7.30pm via Zoom Conference Call Facilities

Present: Ken Courtenay (Chair), Elspeth Graham, John Graham, Howard Bentley-Marchant, Adrian Gaymer, Simon Cullum, Jean Oswick, Barry Howlett, David Nichols, Carolyn Nichols, Jane Rose and Andrew McMillan

Also Present: District and County Councillor William Wallace
District Councillor Hayward Burt

Clerk: Emma Curtis

There were no members of the public in attendance. The meeting commenced at 7.30pm.

1. Apologies for Absence:

None received.

2. Declarations of Interest (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct):

None received.

3. To approve as a correct record the minutes of the previous meeting held on Monday 11th January 2021:

RESOLVED: It was proposed and agreed by members to approve the minutes of the meeting held on 11th January 2021 as a true and accurate record of the meeting.

4. To note circulation of the Actions from Meeting list and discuss any matters arising: Circulation of the document was noted. The Clerk confirmed that all actions had been completed.

5. Reports

a) To receive any police matters: The Clerk referred Councillors to a brief report circulated prior to the meeting detailing crime statistics for January. The Clerk reported that the barriers closing off the Skate Park, MUGA, BMX Pump Track and Green Gym due to the Covid-19 lockdown kept being removed along with the signage and confirmed that she had reported this to the police who stated they would try and increase their inspections in the area. Councillors considered the possible installation and pros and cons of having a CCTV camera in the top half of the recreation ground and it was agreed that Carolyn Nichols and the Clerk would look at possible options.

RESOLVED: It was proposed and agreed to gain options for a CCTV camera at the top of the recreation ground.

Action: 010221/1: Carolyn Nichols and Clerk

b) To receive County and District Councillor reports:

District Councillor Hayward Burt reported that approximately 140 SSDC staff are working on the Covid-19 vaccination programme and that some services may be delayed. He stated that the Manor Farm application along the A357 had gone to appeal and that the planning department were currently looking into circa 522 planning enforcement cases. Cllr Burt urged businesses and organisations to check

the SSDC website for available grants to provide support during the current lockdown. To conclude, Cllr Burt reported that recycling and waste collection services were now commencing at 6am.

6. Planning

a) To consider Planning Applications: None

b) To note recent SSDC Planning Decision:

Application number	Proposal	Applicant details	Decision
20/02315/S73A	Application to vary conditions 01 (accord with plans) and 06 (CCTV equipment or other cameras) of permission ref 19/01379/S73A dated 10th October 2019 to allow the installation of additional security/CCTV coverage, comprising the installation of 5 new cameras (4 new cameras on approved CCTV poles and one new pole for the fifth camera).	Solar Site Land OS 0034, Bowden Lane Henstridge, Templecombe, Somerset	Application permitted with conditions

Noted.

7. Council Matters

a) To review and update Parish Council Action Plan:

The Action Plan was reviewed in detail, the Clerk was requested to update and circulate it following the meeting. Particular attention was given to tree planting, Youth Club grant funding, and improved car parking in Henstridge and Yenston.

Action: 010221/2: Clerk

b) To note circulation of latest drain report and consider any matters arising:

Circulation of Andrew McMillan's drain report was noted. The Clerk stated after a discussion with Peter Crocker she had reported further drains to Highways which were blocked within the Parish. John Graham and the Clerk reported they were still waiting for further information from Highways regarding the flooding at Lime Kiln Lane.

c) To receive an update from the Queens Platinum Jubilee working party:

Elsbeth Graham provided a comprehensive report on ideas for the jubilee which included the objective of the celebrations, dates of the jubilee weekend, nationwide events already organised and possible ideas for celebrations within the parish. It was noted that the Council should consider purchasing some suitable bunting for the celebration and the Clerk was tasked with sourcing some.

RESOLVED: It was proposed and agreed to gain some quotes for bunting.

Action: 010221/3: Clerk

Andrew McMillan joined the meeting at this point

d) To receive an update on the A357 and Highways issues:

Adrian Gaymer reported that no further progress had been established at present but urged the Council to proceed with the purchase of a Speed Indicator Device and queried why this had been delayed. Howard Bentley-Marchant stated that due to the large influx of letters to the local MP at present regarding the pandemic he had postponed sending the letter regarding Highways. Adrian Gaymer commented he was going to request that the 40mph signs between Yenston and Templecombe be moved further down the road nearer to Templecombe.

e) To consider options to support keyworkers and consider a donation to Yeovil Hospital Charity:

Councillors considered Andrew McMillan's suggestion about a banner thanking keyworkers for their efforts during the pandemic and Ken Courtenay's proposal to donate the remaining donations budget to the Yeovil Hospital Charity. After discussion it was resolved to donate the remaining donation budget to the Yeovil

Hospital Charity and to investigate the cost of a banner to be placed within the parish thanking keyworkers.

RESOLVED: It was proposed and agreed to donate the remaining donations budget to Yeovil Hospital Charity and to investigate the cost a banner.

Action: 010221/4: Clerk

f) To hear any matters arising from play area, skate park, BMX Pump Track and green gym inspection reports:

The Clerk reported that recent inspections had been undertaken by Carolyn Nichols and John Graham and thanked them for their assistance during the current lockdown. The Clerk confirmed that new Covid-19 signage would be erected later in the week.

g) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, Other) and provide guidance as appropriate:

VHMC: David Nichols stated there was nothing to report as due to lockdown no meetings had taken place.

Youth: Jane Rose gave a comprehensive report on the Youth Club and how it has been working during the current lockdown and pandemic. Jane supplied information on government guidance for Youth Club's along with attendance figures for virtual Youth Club and what sessions had entailed. Jane confirmed that a full report would be provided at the March meeting.

8. Finance

a) To note circulation of the Quarter 3 budget report:

Circulation of the budget report was noted. It was observed that the Council may be underspent at the end of the current financial year and that a decision on how to attribute any underspend would be considered in April.

b) To approve the following accounts for payments to be paid via internet banking and agree two signatories to authorise:

Supplier/Contractor	Narrative	Amount
Staff	Salary	£1,181.23
Staff	Salary	£104.00
Staff	Salary	£58.33
Staff	January Expenses	£47.59
HMRC	PAYE & NI	£212.80
SLCC	Virtual Regional Training Seminar	£54.00

RESOLVED: It was proposed and agreed to approve the payments as presented.

Carolyn Nichols and Simon Cullum agreed to authorise the payments via Unity Trust internet banking.

9. Correspondence

	From	Content
a)	Clr Hayward Burt	To note email regarding SSDC Planning Members Briefing
Noted.		
b)	Resident	To note emails from resident to Highways regarding flooding on Lime Kiln Lane
Noted. The Clerk confirmed that this issue was ongoing and the Council had written to Highways to support the residents email regarding the flooding.		
c)	Buckhorn Weston & Kington Magna Parish Council	To note emails regarding Henstridge Light Pollution
Noted. Councillors considered the impact of light and noise pollution from the industrial estate.		

10. Date of Next meeting –The next Parish Council meeting will be held on **Monday 1st March 2021**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Friday 18th February 2021**.

The meeting closed at 9.00pm



Emma Curtis
Parish Clerk