



## HENSTRIDGE PARISH COUNCIL

**Clerk:** Emma Curtis, 14 Everlanes Close, Milborne Port, SHERBORNE, DT9 5FT

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### AGENDA

**The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 5<sup>th</sup> July 2021 from 7.30pm.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

**Councillors and Members of the Public are requested to adhere to the Village Hall's Health and Safety Policy, Covid-19 Risk Assessment and the Parish Council's Covid-19 Risk Assessment when attending the meeting. Attendees will be limited.**

**1. Apologies for absence**

**2. Declarations of interest** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)

**3. To approve as a correct record the minutes of the previous meeting held on 4<sup>th</sup> May 2021.**

**4. To note circulation of the Actions from Meeting list and discuss any matters arising**

**5. Reports**

- a) To receive any police matters
- b) To receive County and District Councillor reports

**6. Co-option of new Councillor:** To consider applications and proceed with Co-option

**7. To consider planning application:**

| Application number | Proposal  | Applicant details                       |
|--------------------|---|---|
| 21/01192/LBC       | Internal and external alterations and extension | Manor Farm, Bowden, Henstridge, BA8 0PQ |

**8. Recent SSDC Area East planning decisions:** To note the following planning decision

|    | Application number | Proposal  | Applicant details  | Decision                              |
|----|--------------------|---|--|---------------------------------------|
| a) | 21/00350/FUL       | Carry out alterations to existing access and widen existing track | Land At Landshire Lane, Henstridge, Templecombe, BA8 0TN | Application Permitted with Conditions |

**9. Council Matters**

a) To receive an update from the Queens Platinum Jubilee working party and consider budget for the event


- b) To receive an update on the new play area
- c) To approve the amended terms of reference of the Open Spaces Committee
- d) To consider quotes for new flagpole at the War Memorial
- e) To approve and adopt the new Memorial Headstone Safety policy
- f) To approve and adopt the amended Burial Ground and Closed Churchyard policy
- g) To receive information from the Clerk and Elspeth Graham on the Operation London Bridge training session attended
- h) To consider quotes for the Lleyandi removal at the recreation ground
- i) To review the Parish Council's draft Action Plan 2021–2026 and consider feedback from residents
- j) To consider purchasing new picnic tables for the recreation ground supported by the Village Hall Management Committee
- k) To note circulation of the updated Youth Club Terms of Reference and SLA with Young Somerset
- l) To receive updates on A357, Highways issues and SID project
- m) To consider options for Furge Lane Field and decide whether to proceed with the declassifying of the field from allotments land
- n) To hear any matters arising from play area, skate park, BMX Pump Track and green gym inspection reports
- o) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, Other) and provide guidance as appropriate

#### 10. Finance

- a) To review earmarked reserves and previous years underspend
- b) To consider request from Henstridge Youth Club to provide provision in the next financial year's budget to expand the Youth Club for older youths – suggested amount from the Youth Club of £3,000
- c) To approve the cashbook and bank account reconciliation for the current account dated 31<sup>st</sup> May 2021 and 3<sup>rd</sup> June 2021 and reserves account dated 31<sup>st</sup> May 2021
- d) To approve the following accounts for payments to be paid via internet banking and agree two signatories to authorise:

| Supplier/Contractor | Narrative     | Amount    |
|---------------------|---------------|-----------|
| Staff               | Salary        | £1,120.20 |
| Staff               | Salary        | £104.00   |
| Staff               | Salary        | £58.33    |
| Staff               | June Expenses | £57.59    |

**11. Date of Next meeting** – To confirm the date of the next Henstridge Parish Council meeting as **Monday 6<sup>th</sup> September 2021**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Friday 27<sup>th</sup> August 2021**



**Emma Curtis**  
Parish Clerk