



HENSTRIDGE PARISH COUNCIL

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Draft Minutes of the meeting of Henstridge Parish Council held on Monday 18th July at 7.30pm at Henstridge Village Hall

Present: Cllrs - Ken Courtenay (Chair), Carolyn Nichols, Elspeth Graham, Adrian Gaymer, Barry Howlett, Ashley Shirlin, Andy Scard, Christine Steel, John Graham and Jane Rose

Also Present: County Councillor Nicola Clark

Public Question Time: There were 3 members of the public present. **The meeting opened at 7:43pm.**

- 1. Apologies for absence:** Received from County Cllr Sarah Dyke, District Cllr Hayward Burt, Parish Cllr D Nichols and Parish Clerk Emma Curtis.
RESOLVED: It was proposed and agreed to approve the apologies for absence as presented.
- 2. Declarations of interest:** Received from Cllr C Nichols, agenda item 7d, *reimbursement payment*
- 3. To approve as a correct record the minutes of the previous meeting held on Monday 6th June 2022:**
RESOLVED: It was proposed and agreed by members to approve the minutes of the meeting held on 6th June 2022 as a true and accurate record of the meeting.
- 4. To note circulation of the Actions from Meeting list and discuss any matters arising:** Circulation of the Actions List was noted. A number of items remain ongoing including review of the Action Plan, What is Your Cllr Doing project, reinvigoration of PEGs and website review. It was noted that one quote had been received for car park repairs.
- 5. Reports**
 - a) To receive any police matters:** Cllrs considered a statistics report circulated by the Clerk. Concern was raised about the amplification of violence against the person stats and the Clerk was tasked with finding out further information.
Action: 180722/1 Parish Clerk
 - b) To receive County and District Councillor reports:** Cllr Clark commented that the LCN's seemed to lack a plan and that although Somerset County Council hadn't allocated any budget the intention was to take LCN's seriously. Cllr Clark referred members to the report circulated prior to the meeting.

6. Planning

a) To consider the following Planning Applications:

Application number	Proposal	Applicant Details
22/01243/FUL	Proposed New Steel Fabrication Building	Land Henstridge Airfield, Landshire Lane, Henstridge
RESOLVED: It was proposed and agreed to recommend this application for approval.		
22/01442/HOU	Construction of timber framed single storey elderly persons annex in garden of main house	6 Brookland Way, Henstridge
RESOLVED: It was proposed and agreed to recommend this application for approval.		
22/01542/FUL	Erection of a Yard Cover Building	Rhode House Farm, Landshire Lane,

	Henstridge
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RESOLVED: It was proposed and agreed to recommend this application for approval

Action: 180722/2 Parish Clerk

b) To note recent SSDC Planning Decisions:

Application number	Proposal	Applicant details	Decision
22/01029/HOU	Carry out alterations to dwelling and erection of single storey extension (revised application).	The Long Barn, Sally Lovells Lane, Henstridge	Application Permitted with Conditions
22/00968/LBC	Removal of internal wall, lowering of external ground levels, replacement door, and mortar repairs.	Monmouth House, Chapel Lane, Yenston	Application Permitted with Conditions
22/00966/FUL	Change of use from agricultural to garden land	The Long Barn, Sally Lovells Lane, Henstridge	Application Permitted with Conditions
22/00687/OUT	Erection of 1 No. detached dwelling with some matters reserved except access	Land Os 7515, Whitechurch Lane, Yenston	Application Permitted with Conditions
22/00310/FUL	Erect a two storey extension, carry out internal alterations and change of use to parcel of land from agricultural to residential.	Rose Cottage, Southmead Lane, Henstridge	Application Permitted with Conditions

Noted.

c) To note email from SSDC Streetnaming Department and consider street names for the Development off Townsend Green: Cllrs engaged in a brief discussion and agreed that the street names should reflect the historical context of the land. It was felt that the names suggested by SSDC Streetnaming Department were disappointing and not relevant.

RESOLVED: It was proposed and agreed unanimously that Cllrs Courtenay and Gaymer would produce advice for the Clerk to respond to SSDC by the deadline.

Action: 180722/3 Cllr Courtenay & Cllr Gaymer

7. Finance

a) To approve the cashbook and bank account reconciliations dated 30th June 2022 as presented for the Current and Reserves account

RESOLVED: It was proposed and agreed to approve the bank reconciliations as presented and sign as approved

b) To note circulation of the Quarter 1 budget report:

Noted.

c) To consider two grant applications from PEGs:

RESOLVED: It was proposed and agreed to approve the two grant requests.

Application 1 for Christmas Trees, lights and brackets at £1490 and Application 2 for flowering planting at the cost of £1000. It was agreed the Clerk would select the relevant budget line.

d) To approve the following accounts for payment to be paid via internet banking and agree two signatories to authorise

Supplier/Contractor	Narrative	Amount
Staff	June Salary	£1,291.93
Staff	June Salary	£109.30
Staff	June Salary	£61.25
Staff	Clerk June Expenses	£44.00
HMRC	Tax & NICs	£298.71

SALC	Cllr Training	£50.00
SSDC	Ranger Scheme	£576.23
Stalbridge Building Supplies	Materials	£21.11
Robin Chapman Ltd	Works at Recreation Ground	£3,309.60
Henstridge Village Hall	Hall Hire	£101.75
Carolyn Nichols	Reimbursement for Trough Liners	£31.96
Steve Burrows Training	Jubilee Family Event	£350.00
Mrs A Smales	Reimbursement for event insurance	£66.00
Ring Street Filling Station	Mower Fuel	£25.36
Castle Gardens	Jubilee Tree	£290.00
SSDC	Election Fees	£500.92

RESOLVED: It was proposed and agreed to approve the payments as presented with Cllr D Nichols and Cllr Courtenay agreeing to authorise.

8. Council Matters

- a) To elect a Chairman for the Finance Committee and confirm date for the first meeting:

RESOLVED: It was proposed and agreed that Cllr Shirlin would be Chairman of the Finance Committee and the first meeting date would be agreed with the Clerk.

Action: 180722/4 Parish Clerk

- b) To note the EV Charging contract from contractor has been withdrawn and consider whether to continue with the project:
As previously reported by Cllr D Nichols, Instavolt has withdrawn its commercial offer to install 6x120kv chargers in the Village Hall car park. It was not possible to give the Parish Council more time to reconsider the project to address anxiety within the village. It was agreed that the Parish Council will consider any alternative plan for EV charging points within the village and will pay attention to initiatives from Somerset County on EV charging. Cllr D Nichols was requested to forward any relevant correspondence with Instavolt to the Clerk.
- c) To note circulation of the draft Open Spaces Committee minutes dated 30th May 22:
Noted.
- d) To receive an update on the Local Community Network and consider Council representative to attend meetings:
No update received. Item to be deferred to the next meeting.
- e) To consider request from Henstridge Cricket Club to host match on 29th August and further cricket matches in the future:

RESOLVED: It was proposed and agreed to approve the request for the match on 29th August. A return of cricket matches at the recreation ground was welcomed by Cllrs.

Action: 180722/5 Parish Clerk

- f) To consider request to host two picnics outside the Village Hall:
RESOLVED: It was proposed and agreed to approve the request to host two picnics on 23rd July and 27th August.

Action: 180722/6 Parish Clerk

- g) To note information from SSDC regarding Operation London Bridge:
Cllr E Graham summarised the guidance received from SSDC regarding Operation London Bridge
- h) To receive updates on A357 and Highways issues:
Cllr Gaymer reported there had been no recent developments on the proposed High Street traffic lights scheme and that some residents continued to suffer from large vehicles hitting their property.

- i) To consider proposal to provide a Boule/Petanque court at the recreation ground:
The founder of Wessex Activity Group (WAG) answered questions on his proposal to install a Boules/Petanque court outside the Village Hall patio. He confirmed the facility will be owned by the Parish Council, the timber used for construction would have a 15 year life span, the only maintenance envisaged would be occasional weeding which will be done by WAG, players would provide their own kit, the facility will be open to all on a “walk up” basis (however, if a club is formed it may ask for priority playing times), the court, as proposed, will not interfere with other users of the Recreation Ground (particularly football and cricket). Cllr E Graham was concerned that, for safety reasons, there might need to be a fence or barrier between the court and the patio. It was agreed to keep this under review.

RESOLVED: It was proposed and agreed that this project proceed with a maximum cost of £1300 and that the Clerk will work out the necessary details with Wessex Activity Group. The Clerk as RFO will attribute the cost to the appropriate budget line.

Action: 180722/7 Parish Clerk

- j) To receive an update on the opening of the Village Hall toilets:
Cllr C Nichols reported that it was not possible to open the Village Hall toilets except by case-by-case agreement due to requirements for security and cleaning.
- k) To consider Village Hall and Recreation Ground disabled access:
Cllrs felt that there was no obvious solution to improve disabled access through the Ash Walk entrance. It was agreed to defer this item to the next meeting.
- l) To consider placing a water fountain in the Recreation Ground:
Cllrs agreed that a water fountain would be beneficial. It was agreed to defer discussion to a future date.
- m) To hear any matters arising from play area, skate park, BMX Pump Track and green gym inspection reports: No report received.
- n) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Other) and provide guidance as appropriate:
Cllr Gaymer reported that there may be action needed on Ash Trees due to “die back” and would provide information at the next meeting. Cllr Rose stated she would provide a report on Youth Club provider issues.

9. **Date of Next meeting** – The next Parish Council meeting was confirmed as **Monday 5th September 2022**. All items for inclusion on the agenda and all items to be listed under issues arising from the previous meetings must be received by the **Clerk by 9.00am on Friday 26th August 2022**

The meeting closed at 9.30pm.