



HENSTRIDGE PARISH COUNCIL

Clerk: Julie Ferguson (Locum), Chilthorne Knapp, Chilthorne Domer, Yeovil BA22 8QZ

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AGENDA

**The next meeting of Henstridge Parish Council will be held at the Village Hall (in the Lounge), Ash Walk, Henstridge on Tuesday 4th October 2022 at 7.30pm.
All Councillors are summoned to attend.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. Apologies for absence

2. **Declarations of interest** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)

3. **To approve as a correct record the minutes of the previous meeting held on Monday 5th September 2022.**

4. **To note circulation of the Actions from Meeting list and discuss any matters arising**

5. **To co-opt members to the Parish Council**

6. Reports

a) To receive any police matters

b) To receive County and District Councillor reports

7. Planning

a) To consider the following Planning Applications:

Application number	Proposal	Applicant Details
22/01690/FUL	Proposal for the creation of a new vehicular access & track to serve the business and farmhouse	Manor Farm, High Street, Yenston
22/02464/HOU	Alterations, extension and conversion of domestic outbuilding into residential annexe, creation of new terrace and associated landscaping alterations	Lea Hill, Bowden, Henstridge

b) To note recent SSDC Planning Decisions:

Application number	Proposal	Applicant details	Decision
22/01542/FUL	Erection of a Yard Cover Building	Rhodes House Farm, Landshire Lane, Henstridge	Application permitted with conditions



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8. Finance

- a) To approve the cashbook and bank account reconciliations dated 31st August 2022 as presented for the Current and Reserves account
- b) To approve the following accounts for payment to be paid via internet banking and agree two signatories to authorise

Supplier/Contractor	Narrative	Amount
Staff	Clerk August Expenses	£54.80
SSDC	Ranger Labour	£768.30
SALC	SALC & NALC affiliation fee	£492.84
Scribe	Cemetery Annual Subscription	£705.60
J Ferguson	Locum fee	£1650.00
Henstridge Village Hall	Hall Hire Fee	tbc
Elsbeth Graham	Reimburse admin	£89.73
PKF Littlejohn	External Audit Fee	£480.00

- c) To receive the External Auditors Report and Certificate 2021/22

9. Council Matters

- a) To consider support for the 'Henstridge Community Hub' Warm/Talking room (Cllr Howlett)
- b) To consider a climate project to install PV solar on the Village Hall roof (Cllr Howlett)
- c) To consider support for Henstridge Parish to identify and support people in the cost-of-living crisis (Cllr Howlett)
- d) To consider fitting a lock box to the recreation ground shed
- e) To consider the response to the Local Community Network (LCN) Questionnaire (Cllr Rose)
- f) To consider a repeat order form from the Play Inspection Company (Cllr Scard)
- g) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, Other) and provide guidance as appropriate
- h) Exclusion of Press and Public: To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential HR/Contractor details and would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
 - i) To consider contractor to undertake Handyman tasks on a short term basis
 - ii) To receive an update on the recruitment of a new Parish Clerk/RFO
 - iii) To consider candidates for the Chairs Award for Services to the Community 2022/23
 - iv) To receive an update on a grievance complaint.

10. Date of next meeting -1st November 2022

Julie Ferguson
Parish Clerk (Locum)