



# HENSTRIDGE PARISH COUNCIL

**Clerk:** Julie Ferguson (Locum), Chilthorne Knapp, Chilthorne Domer, Yeovil BA22 8QZ

**Tel:** 07783 475200

**e-mail:** [clerk@henstridgeparishcouncil.org.uk](mailto:clerk@henstridgeparishcouncil.org.uk)

[www.henstridgeparishcouncil.org.uk](http://www.henstridgeparishcouncil.org.uk)

## AGENDA

**The next meeting of Henstridge Parish Council will be held at the Village Hall (in the Lounge), Ash Walk, Henstridge on Tuesday 1<sup>st</sup> November 2022 at 7.00pm.  
All Councillors are summoned to attend.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

### 1. Apologies for absence

2. **Declarations of interest** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)

3. **To approve as a correct record the minutes of the previous meeting held on Monday 4<sup>th</sup> October 2022.**

### 4. **To note circulation of the Actions from Meeting list and discuss any matters arising**

5 Sept mtg – 6b. Bengali Cuisine delayed until after Christmas,

5 Sept mtg – 7b. Banking mandate changes, Cllrs D and C Nichols removed and Cllrs Finch and Graham added.

### 5. Reports

a) To receive any police matters

b) To receive County and District Councillor reports

### 6. Planning

a) To consider the following Planning Applications:

Application number	Proposal	Applicant Details
<a href="#">21/00544/FUL</a>	Change of use of land to equestrian and the erection of a stable block	Oakvale House, Shaftsbury Road, Henstridge
<a href="#">22/01964/FUL</a>	Erection of 2 No. agricultural workers dwellings.	Poultry Farm Landshire Lane Henstridge Templecombe DT10 2RY

b) To note recent SSDC Planning Decisions:

Application number	Proposal	Applicant details	Decision
<a href="#">22/00340/COL</a>	Certificate of Lawfulness application for the proposed use of land for siting of 45 static caravans.	Henstridge Sport And Leisure Marsh Lane Henstridge Templecombe Somerset BA8 0TG	Application Refused

### 7. Finance



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- a) To approve the cashbook and bank account reconciliations dated 30<sup>th</sup> September 2022 as presented for the Current and Reserves account
- b) To consider a grant to South Somerset Community Accessible Transport (SSCAT)
- c) To approve the following accounts for payment to be paid via internet banking and agree two signatories to authorise

Supplier/Contractor	Narrative	Amount
J Ferguson	Locum Fee	£1650.00
Dennis Finch	Reimburse Safe Lock	£31.96
SES Ltd	Annual CCTV fee	£30.00
SSCAT	Grant	£350.00
Christine Steel	Reimburse car park paint	£6.99

- d) To consider the draft 2023/24 budget

## 8. Council Matters

- a) To note the resignation of a Councillor
- b) To elect a Chair for the Finance Committee and appoint an additional member
- c) To agree councillor roles and responsibilities.
- d) To consider a policy for flying flags from the parish flagpole. To consider if a policy should be adopted for the flying of flags from the PC flagpole. What should be the normal flag (Union, County) and what others, if any, should be flown on special occasions?
- e) To consider if a policy should be adopted for the use of the VH car park, including commercial use, such as by catering vans.
- f) To receive a report on the Village Hall water leak and consider any actions to be taken (Open Spaces)
- g) To consider a response to Barrett David Wilson Homes relating to pedestrian improvements (Cllr Gaymer)
- h) To consider a request from the 'Candy Cabin' to allow a mobile sweet van to trade in the Village Hall car park
- i) To consider the Warm Spaces questionnaire (attach) and how to respond, taking account of activities being undertaken in the community.
- j) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, Other) and provide guidance as appropriate
- k) Exclusion of Press and Public: To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential HR/Contractor details and would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
  - i) To consider contractor to undertake Handyman tasks on a short term basis
  - ii) To receive an update on the recruitment of a new Parish Clerk/RFO
  - iv) To receive an update on a grievance complaint.

## 9. Date of next meeting - 6<sup>th</sup> December 2022

**Julie Ferguson**  
**Parish Clerk (Locum)**



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