



HENSTRIDGE PARISH COUNCIL

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Draft Minutes of the meeting of Henstridge Parish Council held on Tuesday 3rd January at 7.00pm at Henstridge Village Hall

Present: Cllrs - Ken Courtenay (Chair), Barry Howlett, Any Scard, Christine Steel, John Graham, Dennis Finch, Elspeth Graham, Adrian Gaymer, Deborah Petheram, Jane Rose.

Also Present: Locum clerk and 3 members of the public.

Public Open Session:

Information relating to the history of a planning application on the agenda was heard from the applicants.

19:10 - Meeting opened.

1. **Apologies for absence:** None.

2. **Declarations of interest:** Cllrs Graham and Scard declared interests in item 8b as they had payments due.

3. **To approve as a correct record the minutes of the previous meeting held on Tuesday 6th December 2022:**

RESOLVED: To approve the minutes of the meeting held on 6th December 2022 as a true and accurate record of the meeting.

4. **To note circulation of the Actions from Meeting list and discuss any matters arising:**

Cllr Courtenay gave an update on outstanding action from previous meetings with nothing further to report and all actions ongoing.

Cllr Scard gave an update on the current situation with the water leak at the village hall and it was agreed that the clerk could contact the preferred contractor and instruct them to carry out the repair, as agreed at the previous meeting.

5. **To co-opt members to the Parish Council**

RESOLVED: Tony Cowles was proposed, seconded and duly co-opted on to the Parish Council. He signed the Declaration of Acceptance of Office before taking a seat on the council.

6. **Reports**

a) **To receive any police matters:** None.

b) **To receive County and District Councillor reports:** There were no Cllrs present at this time.

7. **Planning**

a) **To consider the following Planning Applications:**

Application number	Proposal	Applicant Details
22/02569/FUL	Retrospective application to convert traditional agricultural barn into one dwelling and amend openings as built; amendment to permission 15/00348/PAMB.	The Old Dairy Whitechurch Lane Yenston Templecombe
RESOLVED: To SUPPORT the application.		
22/03361/HOU	Alteration and conversion of domestic outbuilding into residential annexe, creation of new terrace and	Lea hill, Bowden, Henstridge

Chairman

Date

	associated landscaping alterations (revised application to approval 22/02464/HOU)	
RESOLVED: To SUPPORT the application.		

ACTION: Parish Clerk

b) To note recent SSDC Planning Decisions:

Application number	Proposal	Applicant details	Decision
None.			

Noted.

8. Finance

a) To approve the cashbook and bank account reconciliations dated 30th November 2022 as presented for the Current and Reserves account

RESOLVED: To approve the bank reconciliations as presented and sign as approved

b) To approve the following accounts for payment to be paid via internet banking and agree two signatories to authorise

Supplier/Contractor	Narrative	Amount
J Ferguson	Locum Fee	£1237.50
J Graham	Reimburse - Sign	£67.60
SSDC	Ranger Nov 22	£768.30
A Scard	Reimburse – Wessex Water Connection fee	£133.20 (REPORT)
Henstridge Village Hall	Hall hire fee	£7.00
SLCC	Job Advert fee	£228.00
Wessex Water	Connection charge	£2848.80
TOTAL	Jan-23	£5290.40

RESOLVED: To approve the payments, totalling £5290.40 as presented with Cllr Howlett and Cllr Finch agreeing to authorise.

ACTION: Cllr Howlett and Cllr Finch

c) To approve the draft 2023/24 budget

The Finance Committee had circulated an agreed 2023-24 budget in accordance with the agreement from full council that the 2023-24 budget should not necessitate a precept request increasing the council tax bill of a band 'D' property by more than 10%.

RESOLVED: To approve the 2023-24 Budget total of £69,198.

d) To approve the 2023/24 Precept request

RESOLVED: To approve a Precept request of £73,447.

ACTION: Parish Clerk

9. Council Matters

a) To review the fees and charges paid by the Village Hall Management Committee and the Parish Council for the Village Hall (to include CCTV, broadband and fees for PC use).

There was some question around the fees that the Parish Council pay for using the village hall, considering the amount of financial support that had been provided to the village hall and would continue until all cost relating to the water leak were settled. It was agreed that a group of councillors would look into the agreement between the Parish Council and the Village Hall Committee and discuss a mutually agreeable fairer way of operating.

Chairman

Date

ACTION: Cllrs Graham, Steel, Courtenay and Graham

b) To consider offering a grass keep arrangement for the Furge Lane Field for the coming year.

The clerk was asked to contact Cooper and Tanner to understand the situation with the agreement for the grass keep in the previous year, before deciding the terms of any future agreement or payments, but it was agreed in principle that the grass keep should be offered for the coming year.

ACTION: Parish Clerk

c) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, Other) and provide guidance as appropriate

Youth Club – Cllr Rose reported that they were working with Stalbridge Youth Club, still hoping find a third group so that a permanent salaried youth worker could be recruited.

Footpaths – The OSC reported that they had received a quote of £130 for tree work that needed to be carried out in the parish. It was agreed that this was within the OSC delegated authority to spend limit.

- 9. Date of Next meeting** – The next Parish Council meeting was confirmed as **Tuesday 31st January 2023 at 7.00pm**. All items for inclusion on the agenda and all items to be listed under issues arising from the previous meetings must be received by the **Clerk by 9.00am on Friday 20th January 2023**

20:25 – Meeting closed.

Chairman

Date