



# HENSTRIDGE PARISH COUNCIL

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## Minutes of the meeting of Henstridge Parish Council held on Tuesday 4<sup>th</sup> April at 7.00pm at Henstridge Village Hall

**Present:** Cllrs - Ken Courtenay (Chair), Dennis Finch, Barry Howlett, Any Scard, Christine Steel, Elspeth Graham, John Graham, Adrian Gaymer, Deborah Petheram, Veronica Smith, Peter Thompson

**Also Present:** Locum officer and one member of the public (part-time).

### Public Open Session:

There was nothing discussed at this time.

### 19:00 - Meeting opened.

1. **Apologies for absence:** Jane Rose sent her apologies.
2. **Declarations of interest:** Cllr Howlett declared a non-pecuniary interest in items 7a and 7b.
3. **To approve as a correct record the minutes of the previous meeting held on Tuesday 7<sup>th</sup> March 2023:**  
**RESOLVED:** To approve the minutes of the meeting held on 7<sup>th</sup> March 2023 as a true and accurate record of the meeting.
4. **To note circulation of the Actions from Meeting list and discuss any matters arising:**
  - 4/10/22 – 8g: To inspect Parish tree’s in spring. ACTION: Cllrs Steel /Gaymer. **Ongoing.**
  - 4/10/22 – 8b: To investigate VH PV solar panels. ACTION: Cllr Smith. **Ongoing.**
  - 6/12/22 – 9g: Flooding issues in Oak Vale Wood. ACTION: Cllr Courtenay/Thompson. **Ongoing.**
  - 3/01/23 – 9a: Review VHMC fees. ACTION: E Graham, J Graham, Steel, Courtenay. **Ongoing.**
  - 31/1/23 – 8c: To investigate parish communication methods. ACTION: All Cllrs. **Ongoing.**
  - 31/1/23 – 8f: To instruct Symonds & Sampson to prepare a lease. ACTION: Cllr Courtenay. **Progressing.**
  - 31/1/23 – 8j: To source quotes for VH patio drainage solutions. ACTION: Cllr J Graham. **Ongoing.**
  - 31/1/23 – 8i: To report on clerk recruitment campaign. ACTION: Recruitment panel. **Progressing.**
  - 7/3/23 – 8a: To support a request for a 30mph speed limit in Whitechurch Lane. ACTION: Clerk. **Complete.**
  - 7/3/23 – 8b: To publicise the Budget Setting and Precept Request Statement. ACTION: Clerk. **Complete.**
  - 7/3/23 – 8d: To respond to GTH regarding a pre-application meeting. ACTION: Clerk. **Complete.**
  - 7/3/23 – 8f: To obtain 3 quotes for gates and signage in the woods. ACTION: Cllr Thompson. **Ongoing.**
5. **Reports**
  - a) **To receive any police matters:** Police Crime report for February 2023 had been circulated.
  - b) **To receive County and District Councillor reports:** There were no Cllrs present at this time.

### 6. Planning

#### a) To consider the following Planning Applications:

Application number	Proposal	Applicant Details
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Chairman

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Date

23/00534/FUL	Erection of a detached dwelling.	Land At Chapel Lane Yenston Templecombe Somerset
<b>RESOLVED:</b> Henstridge Parish Council SUPPORT the application with the following comments:- The CEMP needs to consider access arrangements for large construction vehicles and on site parking for contractors as there is no parking off site in this location. Also the development states compliance with EQ1, however there appears no mention of renewables or any sort of mitigation for the environmental impact of the property.		
23/00220/FUL	The erection of new workshop building at J Day Engineering	Land At Bowbridge The Marsh Camp Road Henstridge
<b>RESOLVED:</b> To SUPPORT the application.		

**ACTION: Clerk**

**b) To note recent SSDC Planning Decisions:**

Application number	Proposal	Applicant details	Decision
23/00235/PAMB	Prior Approval Notification for the change of use of agricultural building into a dwellinghouse	The Old Dairy At Inwood House Inwood Henstridge Templecombe Somerset BA8 0PF	Refused
22/01964/FUL	Erection of 2 No. agricultural workers dwellings.	Poultry Farm Landshire Lane Henstridge Templecombe DT10 2RY	Approved

**Noted.**

**7. Finance**

- a) To consider a grant request of £6,637 from the Explorers Pre-School  
It was agreed to defer this request until the next meeting, when further information would be available.
- b) To consider a grant request of £9,019 from Henstridge Youth Club  
**RESOLVED:** To approve a grant request of £9,019 from Henstridge Youth Club.
- c) To note transfer of £8000 between Parish Council bank accounts  
Noted.
- d) To approve the cashbook and bank reconciliation to 31<sup>st</sup> March 2023  
**RESOLVED:** To approve the cashbook and bank reconciliation to 31<sup>st</sup> March 2023.
- e) To note 2023 year end cashbook and reserves  
Noted.
- f) To approve the following accounts for payment to be paid via internet banking and agree two signatories to authorise.

Supplier/Contractor	Narrative	Amount
J Ferguson	Locum Fee	£1650.00
P Porter	Hedge trimming	£729.00
Steve Burrows	Deposits for 8 May and 23 August events	£300.00
J Graham	Reimburse Signs	£39.27

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Chairman

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Date

Henstridge Village Hall	Hall Hire	£24.50
Henstridge Youth Club	Grant	£9019.00
<b>TOTAL</b>	<b>Apr-23</b>	<b>£11761.77</b>

**RESOLVED:** To approve the payments, totalling £11761.77 as presented with Cllr Courtenay agreeing to set up the payments as the locum did not have bank access and Cllr Howlett and Cllr Graham agreeing to authorise.

**ACTION: Cllrs Howlett, J Graham and Courtenay**

## 8. Council Matters

- a. To consider a response to the SSDC request to review the council owned/collected bins in the parish

Cllr Steel agreed to respond to this review and request 2 additional dog bins for the parish.

**ACTION: Cllr Steel**

- b. Upcoming Events - To note upcoming events in the parish.

- 2 May Annual Parish Council Meeting
- 6 May Coronation Day.
- 7 May Coronation: Big Lunch (to be confirmed)
- 8 May Coronation: The Big Help Out (to be confirmed)
- 8 May Coronation Fun Day on Recreation Ground
- 17 May Annual Parish Meeting
- Dates to be advised: Cricket matches
- 23 August Family Fun day on Recreation Ground

**Noted.**

- c. To receive a report from the Local Government Reform meeting on Teams held on 22 March. (Chairman).

Cllr Courtenay attended a meeting about the Local Government Reform and had circulated a map of the final LCNs and letter introducing Somerset Council.

- d. To consider items for the agenda and arrangements for the Annual Parish Meeting to be held on 17 May.

Cllr Courtenay explained the usual format for the APM, with a Chairmans report, OSC report and inviting representatives from village groups to present or submit a report. The clerk agreed to produce an agenda and forward it to Cllrs for onward distribution.

**ACTION: Cllr E Graham, Cllr J Graham and Clerk**

- e. To receive any update on recruiting a Parish Clerk.

Cllr E Graham explained that a joint recruitment campaign with Charlton Horethorne PC was being progressed, increasing the number of advertised hours with the aim of attracting applicants who wanted to work closer to full-time hours and 5 days a week. The option of separate roles would be available and the applications received by date was to be extended to the end of May. The vacancies would be advertised on both PC websites, local publications and through SALC with minimum cost. She asked for everyone to spread the word, to achieve maximum coverage.

**ACTION: Cllr E Graham**

- f. To receive an update on letting the Furge Lane field. (Chairman).

Cllr Courtenay had made some progress and would report at a future meeting, when the lease was ready.

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Chairman

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Date

- g. To receive an update on Coronation activities. (Cllr E Graham).  
Cllr E Graham presented a poster detailing the extended weekend activities, which was well received by all. The poster was to be displayed around the village and parish website. Cllrs Petheram and Steel were planning a 'King Charles Corner' at the end of the Jubilee border ,with a planting scheme to commemorate the Coronation. It was agreed that a bench would be a nice addition too. PEGS were arranging parish bunting.
- h. To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, other) and provide guidance as appropriate.  
There were no reports at this time.
- i. To note receipt of Wessex Water contravention letter concerning the water supply to the Village Hall and to note that the VHMC will take the necessary action.  
It was reported that all issues were being addressed by the VHMC.
- j. To note receipt of a request for a memorial bench to be placed on the Recreation Ground.  
Cllr Howlett offered to discuss the bench design and location with the parishioner who is donating the bench.

**9. Date of Next meeting** – The next Parish Council meeting was confirmed as **Tuesday 2<sup>nd</sup> May 2023 at 7.00pm.**

**20:47 – Meeting closed.**

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Chairman

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Date