



HENSTRIDGE PARISH COUNCIL

Clerk: Julie Ferguson (Locum), Chilthorne Knapp, Chilthorne Domer, Yeovil BA22 8QZ

Tel: 07783 475200

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www.henstridgeparishcouncil.org.uk

AGENDA

**A meeting of Henstridge Parish Council will be held at the Village Hall (in the Lounge), Ash Walk, Henstridge on Thursday 22nd June 2023 at 7.00pm.
All Councillors are summoned to attend.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as stated in the final item.

1. Apologies for absence.

2. Declarations of interest (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct).

3. To approve as a correct record the minutes of the previous meeting held on Tuesday 2nd May 2023.

4. To discuss any actions and matters arising from the previous minutes.

4/10/22 – 8g: To inspect Parish tree's in spring. ACTION: Cllrs Steel, Gaymer

4/10/22 – 8b: To investigate VH PV solar panels. ACTION: Cllr Howlett

6/12/22 – 9g: Flooding issues in Oak Vale Wood. ACTION: Cllr Thompson

3/1/23 – 9a: Review VHMC fees. ACTION: Cllrs E Graham, J Graham, Steel, Courtenay

31/1/23 – 8c: To investigate parish communication methods. ACTION: All Cllrs

31/1/23 – 8j: To source quotes for VH patio drainage solutions. ACTION: Cllr J Graham

31/1/23 – 8i: To report on clerk recruitment campaign. ACTION: Recruitment panel

7/3/23 – 8f: To obtain 3 quotes for gates and signage in the woods. ACTION: Cllr Thompson

4/4/23 – 8a: To respond to SSDC regarding council owner bins. ACTION: Cllr Steel

5. Reports

a) To receive any police matters.

b) To receive County and District Councillor reports.

6. Planning

a) To hear an update on planning applications 22/02240/S73 and 21/03369/REM (Cllr Gaymer)

b) To consider the following Planning Applications:

Application number	Proposal	Applicant Details
P/OUT/2023/02643	Erect up to 160 No. dwellings, form vehicular access and public open space, 2 hectares of land for a primary school, landscaping and sustainable drainage system (SuDS). (Outline application to determine access).	Land North Of Station Road Stalbridge
23/01306/FUL	Extend storage yard and erection of fencing.	Land At AJN Steelstock Landshire Lane Henstridge Templecombe Dorset



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23/00735/FUL	Retention of Existing Extension to previously approved building and new maintenance building (partially retrospective).	Land Henstridge Airfield Landshire Lane Henstridge Templecombe Dorset BA8 0TN
23/01178/HOU	Construction of timber framed elderly persons annex in rear garden of the property	6 Brookland Way Henstridge Templecombe Somerset BA8 0QR

c) To note recent SSDC Planning Decisions:

Application number	Proposal	Applicant details	Decision
23/00534/FUL	Erection of a detached dwelling	Land At Chapel Lane Yenston Templecombe Somerset BA8 0NH	Application permitted with conditions
23/00220/FUL	The erection of new workshop building at J Day Engineering	Land At Bowbridge The Marsh Camp Road Henstridge Templecombe Somerset BA8 0TF	Application permitted with conditions
23/00724/HOU	Erection of a new single storey extension to side of dwelling to form new garage. Internal changes & alterations to existing roof.	Westhaven Whitechurch Lane Yenston Templecombe Somerset BA8 0NJ	Application permitted with conditions
23/00727/HOU	Erection of a new dormer to the rear of existing dwelling to allow for the installation of a home lift	Lazy Days Marsh Lane Henstridge Templecombe Somerset BA8 0SF	Application permitted with conditions
22/02677/DOC 1	Discharge of Condition No.5 (Drainage) for Planning Application 19/01262/FUL.	Marsh Lane Trading Estate, Land Adjacent Unit 8 Marsh Lane Henstridge Templecombe Somerset BA8 0TG	Conditions Discharged

7. Finance

- a) To note 2023-24 budget spend to date
- b) To consider a grant request of £6,637 from the Explorers Pre-School. Deferred from previous meeting to allow for additional information to be provided.
- c) To approve the purchase of a strimmer for the PC groundsman
- d) To agree authorised users for Stalbridge Building Supplies account
- e) To agree a budget for planning legal support (Cllr Gaymer)
- f) To note £2000 transfer from the savings account to the current account
- g) To approve the purchase of a parish post box, including fitting and location (approx. £100)
- h) To approve the purchase of vacuum sealed bags (approx. £50)
- i) To report on Oak Vale Wood Parish Bench repair and cost
- j) To receive and note the Annual Internal Audit Report
- k) To approve AGAR Section 1 – Annual Governance Statement
- l) To approve AGAR Section 2 – Accounting Statements
- m) To approve the cashbook/bank reconciliation to 31st May 2023
- n) To approve the following accounts for payment to be paid via internet banking and agree two signatories to authorise.



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Supplier/Contractor	Narrative	Amount
J Ferguson	Locum Fee (May/June23)	£2475.00
Henstridge Village Hall	Multiple Invoices	£147.50
Stalbridge Building Supplies	Black refuse sacks	£5.04
SALC	Training	£130.00
Steve Burrows Training	Coronation Event	£320.00
TOTAL	May/June-23	£3077.54

8. Council Matters

- a) To approve the Gryphon Football Club proposal (Cllr J Graham)
- b) To agree the location of a new parish bench (Cllr Steel)
- c) To appoint a village hall representative
- d) To discuss noise pollution from cars, bikes and the air ambulance (Cllr Smith)
- e) To consider a letter from the Parish Council to local businesses asking for support for the Parish Emergency Plan (Cllr Finch)
- f) To note notice of confirmation of a public path order WN 12/25
- g) Upcoming Events - To note upcoming events in the parish.
 - 23 August Family Fun day on Recreation Ground
- h) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, other) and provide guidance as appropriate.

9. Date of next meeting – tbc

10. Exempt Session – Exclusion of the Press & Public

The Council is recommended to resolve that under section 1, paragraph 2 of The Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

i) To consider the appointment of a Parish Clerk and RFO (Cllr E Graham)

All items for inclusion on the agenda and all items to be listed under issues arising from the previous meetings must be received by the Clerk by 9.00am on tbc.

Julie Ferguson
Locum Clerk

16th June 2023