



HENSTRIDGE PARISH COUNCIL

Clerk: Ann Lee

Address: 3, Sparkford Road, Sparkford, Yeovil, Somerset, BA22 7FA

Tel: 07841392242

e-mail: clerk@henstridgeparishcouncil.org.uk

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AGENDA

**A meeting of Henstridge Parish Council will be held at the Village Hall (in the Hall),
Ash Walk, Henstridge on Tuesday 6th February 2024 at 7.00pm.
All Councillors are summoned to attend**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total, each individual restricted to 3 minutes and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as stated in the final item.

1. Apologies for absence

2. Declarations of interest (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct).

3. To approve as a correct record the Minutes of the previous meeting held on 9th January 2024.

4. To discuss any actions and matters arising from the previous minutes.

4/10/22 8b: To investigate VH PV solar panels and progress with Village Hall Committee **ACTION: Cllr T Cowles**

6/12/22 9g: Flooding issues in Oak Vale Wood.

i) To provide a scheme of work in a report for the December PC meeting. **ACTION Cllr Thompson**

ii) To arrange for volunteers to clear a path for a mini digger to gain site access **ACTION Cllr Thompson**

iv) To seek a formal quote from Mr Padfield **ACTION Cllr Thompson**

7/3/23 8f: To obtain 3 quotes for gates & signage in Oak Vale Wood when the flooding issue has been resolved. **ACTION Cllr Thompson**

5/9/23 8biv To establish if the Council will empty an extra dog excrement bin for the PC cemetery before committing to purchase. **ACTION Cllr Scard and Open Spaces Committee**

3/10/23 8I To receive business case with recommendations for increasing parish prices for burial, Internment, memorials **ACTION Ongoing Clerk**

3/10/23 9d To receive progress on website initiative following meeting with website developer **ACTION Ongoing Cllr E Graham and Clerk**

7/11/23 5b To receive update on Save the Bus Campaign **ACTION Cllr E Graham (on behalf of Sue Latimer).**



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5. Reports

- To receive any police matters. **None received**
- To receive Unitary Councillor February 2024 report from Cllr Nicola Clark
- To receive report from Cllr Sarah Dyke MP

6. Planning

- To hear an update on planning applications 22/02240/S73, 23/01470/OUT and 21/03369/REM **ACTION (Cllr Gaymer and Courtenay)**
- To consider the following Planning Applications:

Application number	Proposal	Applicant Details
23/03015/S73	Land Os 5439 Part Townsend Green Henstridge, Templecombe.	Mr Daniel Barwick
24/00137/REM	Land Os 7515 Whitechurch Lane Yenston Templecombe Reserved Matters application to approve appearance, landscaping, layout and scale of approval 22/00687/OUT for the erection of 1 No. detached dwelling	Lydia Dunne (MSc Urban Planning; MRTPI) Whiteacre Planning Ltd

- To note recent SSDC Planning Decisions: Cllrs noted the following planning outcomes

Application Number	Proposal	Applicant details	Decision
23/02883/FUL	Erection of a new office, store and workshop Land at Henstridge Airfield, Landshire Lane Henstridge Dorset, BA8 OTN Comments by 15 th December 2023	Mr Neil Budden	Awaiting decision
23/00319/COL 23/00320/COL	Application for Lawful Development Certificate for 75 touring caravans, coarse fishing on golf course	Lee Park Estate Ltd	Withdrawn Withdrawn
23/01822/FUL alternative ref. PP-12304556	Erection of 1 No. self –building dwelling Land Adj. to 2, Yenston Hill, Henstridge, Templecombe	Debbie Warnes The Hollies Cabbage Lane Templecombe	Awaiting decision
23/01609/S73A	Application to vary condition 2 (approved plans) to amend the proposed dwelling reducing the property in scale in relation to 16//01259/FUL for erection of a new dwelling (Revised scheme)	Mr and Mrs Kearly	Approved with conditions



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	Land adjoining Keyham Cottage Vale Street, Henstridge, BA80SQ Extended for comments until 14 th December 2023		
23/01881/REM	Reserved Matters application for approval of appearance, landscaping and scale following outline approval 20/01212/OUT for 1no. detached dwelling house and detached garage. Formation of new access and new detached garage for existing house.	Whitechurch Manor Whitechurch Lane Henstridge	Awaiting decision

7. Finance

To note 2023-24 budget spend to date

- The cashbook and bank reconciliation for January and February 2024 will be presented at the March meeting.
- To approve the payment schedule for February 2024 and internet banking payments

Henstridge Parish Council February 24 Payment Schedule			
Invoice	Payee	Particulars	Amount
1	STAFF	SALARIES & EXPENSES JAN24	£2,187.75
2	A LEE	REIMBURSE VARIOUS ADMIN	£160.92
3	S DONALD	PLANTING SUPPLIES	£178.89
4	S BURROWS	ANNULA PLAY DAYS DEPOSIT	£260.00
5	MR T PULLING	GROUND MAINTENANCE	£111.93 S/O
6	TIMEBACK ACCOUNTS	PAYROLL INV 6453	£18.00
7	SOUTH WEST IN BLOOM	ENTRY FEE	£30.00
8	HENSTRIDGE VILLAGE FETE	GRANT	£760.00
9	HENSTRIDGE VILLAGE HALL	HALL HIRE FEE - 1427	£36.00
10	SOMERSET COUNCIL	RANGER NOV & DEC & GRIT	£1,808.85
11	STALBRIDGE BUILDING SUPPLIES	POSTBOX FITTINGS	£13.98
12	BIN SHOP	BINS	TBA
TOTAL		FEBRUARY 2024	£5,566.32

8. Council Matters

- Parish Key Events (**Cllr E Graham**)
- To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, other) and provide guidance as appropriate. **(All reports must be sent to all Cllrs at least 4 days prior to the meeting, to be included for discussion)**
- To receive LCN update (**Cllr Rose and Courtenay**)
- To receive a proposal for collaborative working between the Parochial Church Council and the Parish Council for the benefit of young and older people (**Cllr Smith**)
- To receive Open Spaces Committee draft minutes (**Andy Scard**)



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- f) To received notification of damage to the village gateway sign at Old Station Gardens
(Cllr Finch and Cllr Petheram)
- g) Complaint about footballs impacting on the property of a resident. **(Cllr Steel)**
- h) To receive plan for the South West in Bloom initiative **(Cllr Steel)**

9. Date of next meeting – Tuesday 5th March 2024

All items for inclusion on the agenda and all items to be listed under issues arising from the previous meetings must be received by the Clerk by 9.00am on 19th February 2024.

Ann Lee
Parish Clerk 29 January 24