



# HENSTRIDGE PARISH COUNCIL

**Clerk:** Ann Lee

**Address:** 3, Sparkford Road, Sparkford, Yeovil, Somerset, BA22 7FA

**Tel:** 07841392242 **Email:** Clerk@Henstridgeparishcouncil.org.uk

## AGENDA

**A meeting of Henstridge Parish Council will be held at the Village Hall (in the lounge), Ash Walk, Henstridge on Tuesday 4<sup>th</sup> June 2024 at 7.00pm.**

**All Councillors are summoned to attend.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total, each individual restricted to 3 minutes and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as stated in the final item.

- 1. Apologies for absence: None received**
- 2. Declarations of interest** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct).
- 3. To APPROVE as a correct record the Minutes of the previous meeting held on 7<sup>th</sup> May 2024.**
- 4. To DISCUSS any actions and matters arising from the previous minutes.**

4/10/22 8b	To investigate VH PV solar panels and progress with Village Hall Committee. <b>ONGOING</b>	<b>Cllr T Cowles</b>
6/12/22 9g	Flooding issues in Oak Vale Wood i)To learn further progress from volunteers to clearing the second half of the path for a mini digger to enable site access. ii)To provide two formal quotes by post or email to the Clerk prior meeting. <b>ONGOING</b>	<b>Cllr Thompson</b>
7/3/23 8f:	To obtain 3 quotes for gates & signage in Oak Vale Wood when the flooding issue has been resolved. <b>ONGOING</b>	<b>Cllr Thompson</b>
3/10/23 8l	To receive business case with recommendations for increasing the Parish Council prices for burial, Interment, memorials. <b>ONGOING</b>	<b>Clerk</b>
3/10/23 9d	To receive progress on website initiative following meeting with the website developer. Cllr E Graham reported that a meeting has taken place and progress will increase following the Village Fete. <b>ONGOING</b>	<b>Cllr E Graham and Clerk</b>



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7/5/24 13k	To receive risk assessment revision Paper for presentation 4 June 2024	<b>Cllr Finch and Clerk</b>
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## 5. Reports

- a) To **RECEIVE** a police report. **None received.**
- b) To **RECEIVE** the Unitary Councillor May 2024 reports from **Cllr Nicola Clark and Cllr Sarah Dyke**

## 6. Planning

- a) To **RECEIVE** an update on planning applications **22/02240/S73, 23/01470/OUT and 23/03015/S73, 21/03369/REM, 24/01183/COL Cllr Gaymer**
- b) To **DISCUSS** the feasibility of a Henstridge bypass and **AGREE** any actions arising **Cllr Gaymer**
- c) To **CONSIDER** new Planning Applications: **None received**
- d) To **NOTE** recent SSDC Planning Decisions:

Application number	Proposal	Applicant details	Decision
24/00619/HOU 24/00620/LBC	Erection of a single-storey side extension and porch, with new terraced landscaping scheme. Lea Hill Bowden Henstridge Templecombe Somerset BA8 0PQ	Mr Andrew Tillard	Approved
23/02944/FUL	Construct a new steel framed building to provide new offices and storage space for the developers Charleston Bespoke Homes Ltd Land At Henstridge Airfield Landshire Lane Henstridge Dorset BA8 0TN	Adlem	Awaiting decision
24/00401/LBC 24/00400/FUL	Conversion & Change of Use of Chapel Barn, Coach House & Tack Room to domestic use associated with Monmouth House together with a swimming pool located in the paddock area. Monmouth House Chapel Lane Yenston Templecombe Somerset BA8 0NH	Mr & Mrs Gardner	Awaiting decision
23/01822/FUL alternative ref. PP-12304556	Erection of 1 No. self –building dwelling Land Adj. to 2, Yenston Hill, Henstridge, Templecombe	Debbie Warnes The Hollies Cabbage Lane Templecombe	Awaiting decision

## 7. Finance



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- 7.1** To **NOTE** the Annual Internal Audit Report and consider recommendations.
- 7.2** To **APPROVE** AGAR Section 1 – Annual Governance Statement.
- 7.3** To **APPROVE** AGAR Section 2 – Accounting Statements
- 7.4** To **ANNOUNCE** and **NOTE** the period for the exercise of public rights – Monday 10 June 24 to Friday 19 July 24 and publication on BPC website on the 5th June 24.
- 7.5** To **NOTE** that the financial Cashbook/Bank Reconciliation and Budget position will be presented in July 2024.
- 7.6** To **NOTE** receipts for April 2024

<b>Receipts (APRIL24) for REPORT</b>		
<b>RECEIVED</b>	<b>PARTICULARS</b>	<b>AMOUNT</b>
SOMERSET COUNCIL	PRECEPT	£ 73,470.00
CEMETERY	VARIOUS	£ 100.00
ALLOTMENTS	RENT	£ 15.00
<b>TOTAL RECEIPTS</b>	<b>APRIL 2024</b>	<b>£ 73,841.98</b>

- 7.7** To **APPROVE** the payment schedule for June 2024

<b>JUNE 24 Payment Schedule</b>			
<b>INVOICE</b>	<b>PAYEE</b>	<b>PARTICULARS</b>	<b>AMOUNT</b>
1	A R LANDSCAPES	GROUND MAINTENANCE	£ 3,110.00
2	TIMEBACK ACCOUNTS	PAYROLL 6582 & 6616	£ 60.00
3	STALBRIDGE BUILDING SUPPLIES	PADLOCK	£ 2.58
4	HENSTRIDGE VILLAGE HALL	HVH-1530	£ 32.00
5	T J YOUNG	MOWER SERVICE	£ 208.66
<b>PAYMENTS FOR REPORT</b>			
	STAFF	SALARIES AND EXPENSES	£ 2,132.41
	MR T PULLING	GROUND MAINTENANCE	£ 111.93
	<b>TOTAL MONTH PAYMENTS</b>	<b>JUNE 2024</b>	<b>£ 5,657.58</b>

## 8. Council Matters

- a) To **RECEIVE** notification of Parish Key Events (**Cllr E Graham**)

Tree Warden, CSW, Youth) and provide guidance as appropriate. **(All reports must be sent to all Cllrs at least 7 days prior to the meeting to be included for discussion)**

- b) To **AGREE** the safe disposing of accumulated junk stored in the Green Tin Shed located in the recreation area and allocate associate cost (**Cllr J Graham**)
- c) To **APPROVE** risk assessment for this fiscal year (**Clerk and Cllr Finch**)



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- d) To **RECEIVE** feedback from residents who attended the Annual Parish Meeting held on the 21 May 2024 (**Clerk**)
- e) To **RECEIVE** the minutes of the Open Spaces Committee (**Cllr Steel**)
- f) To **APPROVE SUPPORT** for the application for the Bird in Hand to become a Community Asset. (**Cllr Smith**)
- g) To **RECEIVE** a copy of the Good Councillor Guide 2024. (Clerk)
- 9. To **AGREE** items for the next meeting (**Cllr Smith**)

**Date of next meeting – Tuesday 2 JULY 2024 at 7pm**

**All items for inclusion on the agenda and all items to be listed under issues arising from the previous meetings must be received by the Clerk by 9.00am on 22 June 2024.**

**Ann Lee      Parish Clerk 28/05/24**