



HENSTRIDGE PARISH COUNCIL

Clerk: Ann Lee, 3 Sparkford Road, Sparkford, Yeovil, Somerset BA22 7FA

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AGENDA

The Annual meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Tuesday 7th May 2024 from 7.00pm.

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

ALL MEMBERS MUST SIGN THEIR DECLARATION OF ACCEPTANCE OF OFFICE FORM BEFORE THE MEETING STARTS

- 1. To elect a Chair and receive a Declaration of Acceptance of Office.**
- 2. Apologies for Absence.** To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)).
- 3. Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)
- 4. To elect a Vice Chairman and receive a Declaration of Acceptance of Office.**
- 5. To elect a Chair and members of the Open Spaces Committee and receive Declarations of Acceptance of Office.**
- 6. To review the arrangement that the Planning Committee is made up of the entire council and agree any changes.**
- 7. To elect a member to act as Coordinating Councillor for Personnel and Human Resources.**
- 8. To propose representatives of the council to the following:**
 - Allotments
 - Community Speedwatch
 - Henstridge Airfield Consultative Committee
 - Highways/Drains
 - Somerset Association of Local Councils
 - Tree Warden
 - Village Hall Management Committee
 - Yenston and Bowden
 - Youth
 - Climate and Environment
- 9. To approve as a correct record the minutes of the previous meeting held on Tuesday 9th April 2024.** (Local Government Act 1972 Sch 12).

10. To note the Actions from the Meeting and discuss any matters arising

4/10/22 8b	To investigate VH PV solar panels and progress with Village Hall Committee	Cllr T Cowles
6/12/22 9g	Flooding issues in Oak Vale Wood i)To learn further progress from volunteers to clearing the second half of the path for a mini digger to enable site access. ii)To provide two formal quotes by post or email to the Clerk prior meeting.	Cllr Thompson
7/3/23 8f:	To obtain 3 quotes for gates & signage in Oak Vale Wood when the flooding issue has been resolved.	Cllr Thompson
5/9/23 8biv	To establish if the Council will empty an extra dog excrement bin for the PC cemetery before committing to purchase. a)For discussion at OSC 30April. b)The Clerk to draft a public article	Cllr Scard (Open Spaces Committee)
3/10/23 8l	To receive business case with recommendations for increasing the Parish Council prices for burial, Interment, memorials.	Clerk
3/10/23 9d	To receive progress on website initiative following meeting with the website developer. Cllr E Graham reported that a meeting was arranged to discuss the website development requirements.	Cllr E Graham and Clerk
5/3/24 5a	To contact the local constabulary to discuss the timeliness of police report.	Cllr Smith
5/3/24 5b	To contact Cllr Clark to establish impact of cuts to Highways and flood issues from blocked drains and storm cover damage.	Clerk

11. Reports

- a) **To receive a police report**
- b) **To receive Unitary Councillor May2024 reports from Cllr Nicola Clark**

12. Planning

- a) **To receive an update on Planning appeal P/OUT/2023/02643**
- b) **To receive an update on P/OUT/2023/02643 from Stalbridge PC**
- c) **To consider the following Planning Applications:**

Application number	Proposal	Applicant Details
24/00810/FUL Comments by 20 May 2024	Demolition of existing agricultural building and erection of detached dwelling and create new access. Farm Buildings at Home Farm Whitechurch Lane Yenston, Templecombe Somerset BA8 0NJ	Mrs Rita Wall

23/01989/HOU	Proposed alterations and extensions to existing garage Copse Farm Cottage Landshire Lane West Henstridge Templecombe Somerset DT10 2SB	Mr C Cliver
24/00815/FUL	Erection of dwelling, garage, swimming pool, solar panels and construction of access. Land At Lemons Ground Whitechurch Lane Yenston, Templecombe Somerset	Mr & Mrs D Coombes
24/00600/S73	S73A application to vary condition 10 - (fencing colour) and remove condition 12 - (provision of turning space); to allow changes to amend fencing colour to grey in relation to planning application 23/01306/FUL to extend storage yard and erection of fencing. Land At Ajn Steelstock Landshire Lane Henstridge Templecombe Dorset	AJN Steelstock

b) To note recent SSSDC Planning Decisions:

Application number	Proposal	Applicant details	Decision
24/00619/HOU 24/00620/LBC	Erection of a single-storey side extension and porch, with new terraced landscaping scheme. Lea Hill Bowden Henstridge Templecombe Somerset BA8 0PQ	Mr Andrew Tillard	Awaiting decision
23/02944/FUL	Construct a new steel framed building to provide new offices and storage space for the developers Charleston Bespoke Homes Ltd Land At Henstridge Airfield Landshire Lane Henstridge Dorset BA8 0TN	Adlem	Awaiting decision
24/00401/LBC 24/00400/FUL	Conversion & Change of Use of Chapel Barn, Coach House & Tack Room to domestic use associated with Monmouth House together with a swimming pool located in the paddock area. Monmouth House Chapel Lane Yenston Templecombe Somerset BA8 0NH	Mr & Mrs Gardner	Awaiting decision
24/00389/LBC	Replacement of 5no. front elevation sash windows and 2no. shopfront bay windows with new hardwood, double glazed windows. The Old Post Office High Street Henstridge Templecombe Somerset BA8 0RA	Mr Andrew Scard	Approved
23/01822/FUL alternative ref. PP-12304556	Erection of 1 No. self –building dwelling Land Adj. to 2, Yenston Hill, Henstridge, Templecombe	Debbie Warnes The Hollies Cabbage Lane Templecombe	Awaiting decision
23/01881/REM	Reserved Matters application for approval of appearance, landscaping and scale following outline approval 20/01212/OUT for 1no. detached dwelling house and detached garage. Formation of new access and new detached garage for existing house.	Whitechurch Manor Whitechurch Lane Henstridge	Approved with Conditions

c) To receive any further updates regarding any ongoing Highways concerns

13. Finance

- a) To review and update if required signatories for the Parish Council bank accounts.
- b) To note receipt of the 2024/25 precept amount of £73,470.00
- c) To note March 24 receipts.

<u>Receipts (March24) for REPORT</u>		
RECEIVED	PARTICULARS	AMOUNT
UTB	INTEREST	£ 722.40
CEMETERY	VARIOUS	£ 625.00
SAFE SOUTH WEST	EMERGENCY EQUIPMENT DONATION	£ 1,405.00
HMRC	VAT REFUND	£ 2,836.37
TOTAL RECEIPTS	MARCH 2024	£ 5,845.75

- d) To approve the following accounts for payment to be paid via internet banking and agree two signatories to authorise.

<u>MAY 24 Payment Schedule</u>			
INVOICE	PAYEE	PARTICULARS	AMOUNT
1	MILBORNE PORT COMPUTERS	LAPTOP MAINTENANCE 22144	£ 256.98
2	TIMEBACK ACCOUNTS	PAYROLL 6545	£ 18.00
3	SOMERSET COUNCIL	RANGER MARCH 24 30059164	£ 845.02
4	SALC	CLERK TRAINING 2985 2990	£ 95.00
5	STALBRIDGE BUILDING SUPPLIES	BIN BAGS 262624	£ 10.08
6	SW COUNCILS	ANNUAL SUBSCRIPTION 70071	£ 598.80
7	YOUTH CONNECT SOUTH WEST	YOUTH SERVICES Q1 INV 1239	£ 2,841.18
8	A LEE	REIMBURSE GRAVE MARKER	£ 60.00
9	ANDREA MAISTRELLO ARBORICULTURE	TREE WORK IN REC GND 2114	£ 530.00
PAYMENTS FOR REPORT			
	STAFF	SALARIES AND EXPENSES	£ 2,135.01 PAID
	MR T PULLING	GROUND MAINTENANCE	£ 111.93 S/O
	TOTAL MONTH PAYMENTS	MAY 2024	£ 7,502.00

14. Council Matters

- a) To note that all members must complete their Register of Interests Form
- b) To resolve to readopt the Council's Standing Orders
- c) To resolve to readopt the Council's Financial Regulations
- d) To resolve to adopt the LGA Code of Conduct as presented
- e) To review and readopt the Council's Risk Assessment and Management document.
- f) To receive reports from representatives (Dog Warden. VHMC, Footpaths, Tree Warden, CSW, Youth) and provide guidance as appropriate. **(All reports must be sent to all Cllrs at least 4 days prior to the meeting in order to be included for discussion)**
- g) To receive update on Recreation Ground Maintenance **(Cllr J Graham)**
- h) To receive update on Youth Club proposal for YCSW to work directly with Parish Council **(Cllrs Rose & Steel)**
- i) To discuss Bird in Hand Public House **(Cllr Smith)**
- j) To agree signage advertising Fete on road verges and closure of car park on day of event **(Cllr Smith)**
- k) Items for the next meeting **(Cllr Smith)**
- l) Parish Key Events **(Cllr E Graham)**
- m) To note the arrangements for the Annual Parish Meeting 15 May **(Cllr Smith)**

15. Date of Next meeting – The next Parish Council meeting will be held on Tuesday 4th June. All items for inclusion on the agenda and all items to be listed

under issues arising from previous meetings must be received by the Clerk by
9.00am on Wednesday 22 May 2024

Ann Lee Parish Clerk