



HENSTRIDGE PARISH COUNCIL

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AGENDA

The Parish Meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Tuesday 2 July 2024 from 7.00pm.

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. **Apologies for Absence.** To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)). **Cllr Courtenay**
2. **Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)
3. **To approve as a correct record the minutes of the Annual Parish meeting, held on the 15 May 2024.** (Local Government Act 1972 Sch 12).
4. **To approve as a correct record the minutes of the Parish meeting, held on the 4th June 2024.** (Local Government Act 1972 Sch 12).
5. **To approve as a correct record the minutes of the extraordinary meeting held on Tuesday 14 June 2024.** (Local Government Act 1972 Sch 12).
6. **To note the Actions from the Meeting and discuss any matters arising**
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4/10/22 8b	To investigate VH PV solar panels and progress with Village Hall Committee.	Cllr T Cowles
6/12/22 9g	Flooding issues in Oak Vale Wood i)To learn further progress from volunteers to clearing the second half of the path for a mini digger to enable site access. ii)To provide two formal quotes by post or email to the Clerk prior meeting.	Cllr Thompson
7/3/23 8f:	To obtain 3 quotes for gates & signage in Oak Vale Wood when the flooding issue has been resolved.	Cllr Thompson
5/9/23 8biv	To establish if the Council will empty an extra dog excrement bin for the PC cemetery before committing to purchase. a) For discussion at OSC 23 July 2024	Cllr Scard (Open Spaces Committee)
3/10/23 8l	To receive business case with recommendations for increasing the Parish Council prices for burial, Interment, memorials.	Clerk

3/10/23 9d	To receive progress on website initiative following meeting with the website developer. Cllr E Graham reported that a meeting has taken place and progress will increase following the Village Fete.	Cllr E Graham and Clerk
4/6/24 5a	To contact the local constabulary to discuss the timeliness of police report. Clerk to use link supplied to enable the details of local crime data. The Clerk to activate on receipt.	Cllr Smith and Clerk
4/6/24 5b	Unitary Authority Reporting Map for drain issues to be located on the PC website	Clerk
4/6/24 8e	i)Clerk to allocate priorities to respective committees ii)Publish presenting themes on notice boards across parish iii) Publish article on Annual Parish Meeting in WOT's On iv)Publish article in WOT's On to seek wider responses from residents to ensure representative	Clerk
14/6/24	Clerk to instruct Foot Anstey to proceed with legal advice for 24/01183/COL	Clerk

8. Reports

- a) To receive a police report
- b) To note Unitary Councillor support from Cllr Nicola Clark and accept reporting may be suspended during purdah.

9. Planning

- a) To receive an update on application for Lawful Development Certificate Barratt Homes 24/01183/COL. Cllr Gaymer
- b) **Proposal:** To prepare and publish an update on the 24/01183/COL application for residents using a variety of communication modes.

Rationale: To keep residents of the Parish informed of current status of the application and options available to the PC. **Cllr J Graham**

- c) To consider the following Planning Applications:

Application number	Proposal	Applicant Details
24/01297/FUL 24/01298/FUL	The Erection of covered yard and feeding passage. Elm Farm Common Lane Yenston Templecombe Somerset BA8 0NB	Mr Richard Hunt
24/01425/FUL	Conversion of an Agricultural Barn to a Dwelling. Location: Land At Rhodes House Farm Landshire Lane Henstridge Dorset BA8 0SD	Mr. Chris Barnes

- d) To note recent SSDC Planning Decisions:

Application number	Proposal	Applicant details	Decision
24/00619/HOU 24/00620/LBC	Erection of a single-storey side extension and porch, with new terraced landscaping scheme. Lea Hill Bowden Henstridge Templecombe Somerset BA8 0PQ	Mr Andrew Tillard	Approved 8th May 2024

23/02944/FUL	Construct a new steel framed building to provide new offices and storage space for the developers Charleston Bespoke Homes Ltd Land At Henstridge Airfield Landshire Lane Henstridge Dorset BA8 0TN	Adlem	Awaiting decision
24/00401/LBC 24/00400/FUL	Conversion & Change of Use of Chapel Barn, Coach House & Tack Room to domestic use associated with Monmouth House together with a swimming pool located in the paddock area. Monmouth House Chapel Lane Yenston Templecombe Somerset BA8 0NH	Mr & Mrs Gardner	Awaiting decision
24/00600/S73	S73A application to vary condition 10 - (fencing colour) and remove condition 12 - (provision of turning space); to allow changes to amend fencing colour to grey in relation to planning application 23/01306/FUL to extend storage yard and erection of fencing. Land At Ajn Steelstock Landshire Lane Henstridge Templecombe Dorset	AJN Steelstock	Approved 10th May 2024
23/01822/FUL alternative ref. PP-12304556	Erection of 1 No. self –building dwelling Land Adj. to 2, Yenston Hill, Henstridge, Templecombe	Debbie Warnes The Hollies Cabbage Lane Templecombe	Awaiting decision
24/00810/FUL	Demolition of existing agricultural building and erection of detached dwelling and create new access. Farm Buildings at Home Farm Whitechurch Lane Yenston, Templecombe Somerset BA8 0NJ	Mrs Rita Wall	Awaiting decision
24/00815/FUL	Erection of dwelling, garage, swimming pool, solar panels and construction of access. Land At Lemons Ground Whitechurch Lane Yenston, Templecombe Somerset	Mr & Mrs D Coombes	Awaiting decision

e) To receive any further updates regarding any ongoing or new Highways concerns. Cllr Gaymer

10. Finance

a) To approve the following accounts for payment to be paid via internet banking and agree two signatories to authorise.

Invoice Payee	Amount	
Salaries and Expenses	£2,150.21	REPORT
Pinnacle Accounting	£192.00	
A Scard	£21.36	
A Lee	£23.77	
Somerset Landscapes	£792.00	
SAL Training	£150.00	
Village Hall	£34.00	
Foot Anstey	£10,800	REPORT
TOTAL	£14,163.34	

11. Council Matters

- a) To **RECEIVE** a post Fete briefing from **Mr Ashley Shirlin**
- b) To agree **PROPOSAL** for Henstridge Fete Committee to store Community Items in the Green Shed at the Recreation Ground. **Cllr Steel**
- c) To **NOTE** Somerset Prepared Events at a variety of locations across the County: **Clerk**
- d) To **NOTE** Somerset Prepared Community Resilience Conference 6 November Bridgwater and Albion Rugby Football Club: **Clerk**
- e) To **NOTE** LCN AGM content: **Cllr Courtenay**
- f) To agree **PROPOSAL** from Village Hall to provide marked spaces for vehicles in the car park: **Cllr Smith**
- g) **PROPOSAL** to agree the principles for purchasing plants for the parish: **Cllr Rose**
- h) **PROPOSAL** to purchase a new laptop with associated software for the Clerk and receive quote: **Cllr Smith**
- i) To **AGREE** to replace anchor wire tension supports for a section of the climbing frame from HAGS at a maximum cost of £1,000 including VAT: **Cllr J Graham**
- j) To **RECEIVE** reports from representatives (Dog Warden, VHMC, Footpaths, Tree Warden, CSW, Youth) and provide guidance as appropriate. **(All reports must be sent to all Cllrs at least 4 days prior to the meeting in order to be included for discussion)**
- k) To **AGREE** to take full responsibility for the CCTV system, service and maintenance including associated licence fee of £40 per annum for data protection licence (policy requirement) as requested by the Village Hall Committee. **Cllr Smith**
- l) To **AGREE** the placement of a memorial bench in the parish cemetery around a tree at no cost to the PC with the right of the PC to remove if damaged or decayed for reasons of health and safety risks. **Clerk**
- m) To **NOTE** Parish Key Events **(Cllr E Graham)**
- n) To **AGREE** items for the next meeting **(Cllr Smith)**

12. **Date of Next meeting** – The next Parish Council meeting will be held on Tuesday **3 September 2024**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Wednesday 23 August 2024**

Ann Lee Parish Clerk