

# HENSTRIDGE PARISH COUNCIL

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## PUBLIC NOTICE

The next meeting of Henstridge Parish Council will be held at the Village Hall, Henstridge on Monday 7th March 2016 from 7.30pm.

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## AGENDA

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. To receive any apologies for absence
2. To receive any declarations of interest in items on the agenda
3. To approve as a correct record the minutes of the previous meeting held on 15<sup>th</sup> February 2016.
4. To hear information on Neighbourhood Planning from Tim Cook, Neighbourhood Development Officer, SSDC.
5. To consider the following planning applications:

	Application number	Proposal	Applicant details
a)	16/00490/FUL	Erection of a timber frame structure for animal housing (Retrospective)	Mr & Mrs Mogridge, Land adjacent Unit 8, Marsh Lane, Henstridge.
b)	16/00770/FUL	Revised vehicular access, erection of a new fence to road frontage and construction of a first floor extension to side of existing house.	Mr & Mrs William Gillam, Townsend Farm, Towns End, Stalbridge Road, Henstridge. BA8 0RQ
c)	16/00402/FUL	Erection of three storey rear extension to the dwelling.	Mr Robert Kearley, Foxbury, Vale Street, Henstridge. BA8 0SQ

6. Recent SSDC Area East planning decisions:

	Application number	Proposal	Applicant details	Current status
a)	15/01500/FUL (Additional information) See 2015	Residential development, erection of 20 dwelling houses with associated roads and parking.	Mr David Matthews Halsall Homes Land at Furge Lane, Henstridge BA8 0RS	Refused
b)	15/03481/FUL	Erection of an industrial building.	Ablebox Ltd, Land at Henstridge Airfield, Landshire Lane, Henstridge. BA8 0TN	Granted with conditions

c)	15/05327/FUL	Erection of an outbuilding used for dog grooming with raised platform and parking area (Retrospective).	Mrs Debbie Warmes, 2 Yenston Hill, Henstridge. BA8 0NA	Refused
d)	15/05599/FUL	Erection of building to cover existing livestock yard	Mr Giles Simpson, Manor Farm, High Street, Yenston. BA8 0NF	Granted with conditions
e)	15/05622/LBC & 15/05616/FUL	To extend an existing low natural stone boundary wall.	Mrs C Etherington, Old Bakery, Shaftesbury Road, Henstridge. BA8 0PP	Granted with conditions
f)	16/00273/FUL	Erection of a new dwelling	Mr & Mrs R Kearly, Land adjoining Keyham Cottage, Vale Street, Henstridge. BA8 0SQ	Withdrawn

**7. To consider commenting on a recent Appeal relating to:**

Application number	Proposal	Applicant details	Current status
15/02187/FUL	Proposed development of solar photovoltaic modules, including an access track, temporary construction compound, double inverter platforms, transfer station, collecting station, security fencing, CCTV cameras and poles, landscaping and associated works	Old Bowden Way, Off Station Road, MILBORNE PORT	Refused

**8. To agree any further action to be taken in relation to planning application 15/004069/FUL (Henstridge Airfield) following receipt of Environmental Protection Officer's report and Planning Officer's report, including member attendance at the relevant Area East planning meeting taking place on Wednesday 9<sup>th</sup> March.**

**9. Reports**

- a) To receive any Police matters
- b) To receive County and District Councillor reports

**10. Matters deferred and arising from previous meetings:**

- a) To hear a report from the Clerk and Carolyn Nichols on the Parish Environmental Warden Scheme and to agree any further action to be taken.
- b) To agree that the Clerk can sign a Community Benefit Agreement from Bowden Lane Solar Park Limited and to agree a member to witness the Clerk's signature
- c) To consider a plan received from Somerset County Council for installation of a new footway from Townsend to Landshire Lane and to agree any further action to be taken.
- d) To hear a report on progress with the Community Speed Watch scheme and agree any further action to be taken.

**11. Correspondence**

a)	29/01/16	Nick Weeks, Area East Chairman, South Somerset District Council	Letter asking for help identifying properties that could be used for employment purposes; to agree any further action to be taken.
b)	09/02/16	Lynn Lindsley, Henstridge	Request for two additional dog waste bins.

<b>c)</b>	10/02/16	Paul Wheatley, Principal Spatial Planner, South Somerset District Council	Notification of a consultation regarding the proposed Community Infrastructure Levy; to agree a member(s) to take part.
<b>d)</b>	10/02/16	Sue Crowley, Strategic Manager Library Services, Somerset County Council	Notification of the withdrawal of the mobile library stop outside St Nicholas School; to agree any further action to be taken.
<b>e)</b>	13/02/16	Peter Oswick, HALT	Request that the Parish Council asks for a diversion to keep lorries from using the A357 through Henstridge; to agree any further action to be taken.
<b>f)</b>	15/02/16	Jenny Bates, Church Warden	Invitation to participate in Church celebrations for the Queen's 90 <sup>th</sup> Birthday; to agree any further action to be taken.
<b>g)</b>	01/03/16	Alex Vassiliou, PA to the Chair of Somerset County Council	Invitation to take part in Somerset Day (11 <sup>th</sup> May); to agree any further action to be taken.

## 12. Council Matters

- a. To agree that members who have not yet attended Good Councillor training may do so; to agree the dates that members will attend.
- b. To consider registering The Glebe Field as an Asset of Community Value.
- c. To review responsibilities for repairs and maintenance to utilities at the Village Hall; to agree any further action to be taken.
- d. To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- e. To hear any matters arising from playground inspection reports.
- f. To receive reports from representatives (VHMC, Allotments, Community Speed Watch, Tree Warden, Other) and provide guidance as appropriate

## 13. Finance

- a. To note that Lloyds Bank has confirmed the recent mandate change;
- b. To consider accepting an offer of compensation from Lloyds Bank of £302.00 relating to the recent problems with the mandate change.
- c. To approve the Financial Risk Assessment provided by the Internal Auditor.
- d. To select a pension provider from the options presented.
- e. To agree the allocation of earmarked reserves as presented.
- f. To approve the cashbook and bank account reconciliation for February 2016 as presented.
- g. To approve the following accounts for payment and two signatories for cheques:-

The Outdoor Gym Company	Supply & installation of outdoor gym equipment (replacement cheque)	£22,176.80
Plusnet	Broadband for Village Hall	£34.20
Lightatouch Internal Audit Services	Internal Audit for October 2015 to January 2016	£140.00
Futurform	Stationery	£37.19
Alpha Signs	Allotment safety sign	£36.00
Michael Player	Mileage for AE meeting and Good Councillor Training	£22.50
SSDC	Playground Inspection and Risk Assessment	£94.20
Stalbridge Building Supplies	Gravel for War Memorial	£8.98
George Edwards	Salary February 2016	████████
Terry Pulling	Salary February 2016	████████
Zöe Godden	Salary & Expenses February 2016	████████

HMRC	Tax & NICs February 2016	£150.45
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14. **Exclusion of Press and Public:** To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.
15. **To consider recommendations from the Personnel Committee:**
- That the Clerk's contract of employment should be confirmed following successful completion of the trial period.
  - That the Clerk's annual leave entitlement should be increased from 21 to 25 days following 5 years' continuous Local Government Service.
  - That the amount paid to the Clerk to cover the use of her home as an office be increased from £10.00 per month to £11.50 per month.
  - That the hourly rate paid to grounds maintenance staff is increased to £7.20 from 1st April 2016, in line with The National Minimum Wage (Amendment) Regulations 2016.
16. **Date of Next meeting** – The next Parish Council meeting will be held on **Monday 4<sup>th</sup> April 2016**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 24th March**.



**Zoe Godden  
Parish Clerk**