

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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PUBLIC NOTICE

The next meeting of Henstridge Parish Council will be held at the Village Hall, Henstridge on Monday 3rd October 2016 from 7.30pm.

AGENDA

- 1. Public Participation:** The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item. Press and public are invited to remain but have no right to speak unless specifically invited.

- 2. Apologies for absence.**
- 3. Declarations of interest.**
- 4. To approve as a correct record the minutes of the previous meeting held on 05/09/16.**
- 5. To consider the following planning applications:**

	Application number	Proposal	Applicant details
a.	16/03972/FUL	Proposed storage compound; change of use, formation of access and erection of fencing.	J Day Engineering Ltd, Land off The Marsh, Camp Road, Henstridge.
b.	16/04063/FUL	Carry out works to widen access bridge.	Mr B Tegg, Land OS 6900 Part Plott Lane, Henstridge, BA8 0SN

- 6. Recent SSDC Area East planning decisions:**

	Application number	Proposal	Applicant details	Current status
a.	16/03229/FUL	Formation of a parking space off Yenston Hill Road.	Mrs Lucy Rabia, 2 West View, Yenston. BA8 0ND	Withdrawn
b.	16/03055/FUL	Two storey extension	Mr I & Mrs A Tribe, The Crossing House, Common Lane, Yenston. BA8 0NB	Granted with conditions
c.	16/03914/AGN – <i>NOTE: The Parish Council is not consulted on AGN applications</i>	Erection of a storage barn.	Mr James Ferrari, Quarry Farm, Sherborne Road, Henstridge. BA8 0PH	Withdrawn

- 7. Matters deferred and arising from previous meetings:**
 - To hear an update on the Avon and Somerset Police priorities questionnaire and subsequent information and agree any further action to be taken.
 - To hear a report regarding the recently attended Housing and Employment Land Availability Assessment presentation and agree any further action to be taken.

8. Correspondence

a.	12/09/16	SALC	To note receipt of information on the new Neighbourhood Planning Bill.
b.	14/09/16 & 15/09/16	SCC	TO note receipt of a road closure notification and temporary suspension of 7.5 tonne weight restriction between Coombe Hill and Yenston Hill.
c.	15/09/16	Henstridge Airfield Consultative Committee	To note that the next meeting of HACCC will take place on 19 th October.
d.	19/09/16	SCC	To note receipt of instruction on reporting highways problems online via an improved mapping system; to agree any further action to be taken.
e.	20/09/16	SALC	Capping Consultation – To discuss the consultation and agree members to respond on behalf of the Parish Council.
f.	27/09/16	Henstridge resident	To note receipt of a letter asking for help in increasing the number of parking space in Woodhayes and the Clerk's initial response and to agree any further action to be taken

9. Council Matters

- a. To receive a visit/report from a local police representative.
- b. To receive reports from District and County Councillors.
- c. To consider sending the Clerk on a Management of Memorials Course, hosted by Sherborne Town Council and run by the Institute of Cemetery and Cremation Management in February 2017 at a cost of £165.00.
- d. To nominate a member(s) to attend the SSDC Gold Star Awards ceremony on Tuesday 25 October.
- e. To note that the Village Hall Management Committee is reviewing hall hire charges and to agree any comments to make.
- f. To note receipt of 12 30mph wheelie bin stickers and agree how to distribute them.
- g. To discuss any outstanding highways issues or highways matters which councillors wish to raise and agree any actions arising.
- h. To hear any matters arising from playground inspection reports.
- i. To receive reports from representatives (VHMC, Footpaths, Tree Warden, Other) and provide guidance as appropriate

10. Finance

- a. To note the quarterly budget summary.
- b. To note that budget setting for 2017/18 will be discussed at the November meeting and to record any items that need research.
- c. To note that no formal recommendations were made as a result of the recent Internal Audit.
- d. To note successful return of the Annual Return 2015/16.
- e. To approve the cashbook and bank account reconciliations for September 2016 as presented.
- f. To approve the following accounts for payment and two signatories for cheques:-

Name	Detail	Amount
Came and Company	Parish Council Insurance 2015/16	£1084.23
Plusnet	Village Hall broadband part July 2016	£18.00
bOnline	Village Hall broadband part July 2016	£20.80
Information Commissioner's Office	Data protection register fee	£35.00
bOnline	Village Hall broadband August 2016	£19.73
Community Council for Somerset	Membership fee 2016/17	£40.00
Lightatouch Internal Audit Services	Internal Audit fee April - Aug 2016 & Financial Risk Assessment	£181.25

Staff	Salaries - September 2016	£1,089.10
Staff	Expenses September 2016	£120.45
HMRC	Tax & NICs September 2016	£150.36
NEST	Pension contributions September 2016	£19.21

e. Income

M Kennedy	Allotment fees 2016/17 (part year) plot 9	£10.00
Mr & Mrs Howlett	Allotment fees 2016/17 (part year) plot 5	£10.00
Mr R Smith	Allotment fees 2015/16 & part 2016/17, plot 20	£25.00

11. Date of Next meeting –The next Parish Council meeting will be held on **Monday 7th November 2016**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Thursday 27th October**.



**Zöe Godden
Parish Clerk**