

HENSTRIDGE PARISH COUNCIL

Clerk: Zöe Godden, Elvyns, Wavering Lane East, GILLINGHAM. SP8 4NX

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Approved minutes of a meeting of Henstridge Parish Council's Open Spaces Committee on Monday 15th May 2017

Present: Simon Cullum (Chair), Dennis Finch, Carolyn Nichols, David Nichols and Jean Oswick

Clerk: Zöe Godden

There were no members of the public present at the meeting.

The meeting started at 19:45

1. Apologies for absence.

Apologies had been received from John Graham.

RESOLVED: It was proposed and agreed to accept the reason for absence as reported.

2. Declarations of Interest.

There were no declarations of interest.

3. Public Participation.

No members of the public were present.

4. To approve as a correct record the minutes of the previous meeting held on 10th April 2017.

RESOLVED: It was proposed and agreed to approve the minutes as presented.

5. Matters deferred and arising from previous meetings: There were no matters arising

6. Recreation Ground

- a. To approve dates for two Youth Days on 26th July and 24th August to be run by Steve Burrows and Somerset Rural Youth Project respectively and decide any further action.

The Clerk was instructed to liaise with both event organisers to ensure that relevant insurance was in place.

Action 170515/1: Parish Clerk

RESOLVED: It was proposed and agreed to approve the two dates as presented.

- b. To agree schemes of work for the Play Area and Skate Park.
The Clerk read a list of works required.

RESOLVED: It was proposed and agreed to approve the list of works as presented with quotes to be brought before the committee at a future meeting.

- c. To agree arrangements for "Celebrate Henstridge" event and agree any further action.

RESOLVED: It was proposed and agreed to hold the event on Saturday 12th August and to call it "Picnic in the Park" with attendees bringing their own picnics and drinks. The following tasks were allocated:

Ask William Wallace to open the event

Action 170515/2: Simon Cullum

Approach the Bird in Hand and the WI regarding refreshments

Action 170515/3: Simon Cullum

Look into the hire of a Bouncy Castle

Action 170515/4: Parish Clerk

Approach Vale FM to find out if they could attend the event

Action 170515/5: Parish Clerk

Approach Steve Burrows for provision of activities for children and contact details for an ice cream van	Action 170515/6: Carolyn Nichols
Enquire at the School to find someone to provide face-painting	Action 170515/7: Carolyn Nichols
Enquire about a fly-in by the Air Ambulance	Action 170515/8: Carolyn Nichols
Find out how to advertise on the advertising screen at Dikes	Action 170515/9: Carolyn Nichols
Approach Dikes to ask for cakes and refreshments to be donated	Action 170515/10: Dennis Finch
Enquire about hiring a band	Action 170515/11: Dennis Finch
Approach Events Crew to find out how they might be able to help	Action 170515/12: Dennis Finch
Investigate ways to publicise the event	Action 17/05/15/13: Carolyn Nichols and Jean Oswick

- d. To hear an update on progress with works to the car park.

David Nichols reported that the Village Hall Management Committee was able to contribute £1100 to the project. The Clerk was instructed to contact Jon Brown at SSDC to ask if his team was able to carry out the works.

Action 170515/14: Parish Clerk

7. Allotments

- a. To hear an update on allotment allocation and any issues arising.
The Clerk reported that two half-plots were currently vacant.

b. To agree an action plan to deal with complaints from a resident.
Three main complaints had been made. Simon Cullum reported that he and John Graham had visited the complainant. The Clerk was instructed to respond as with the following points:

- The manure piles were covered and there was no evidence of smells or flies. SSDC's Environmental Health department had been consulted and had confirmed that the manure presented no health risks.
- The brand of weed killer used in July 2016 did not need to be applied by a licenced contractor as it was available in many retail outlets for domestic use. This had been confirmed by SSDC's Environmental Health department.
- The Committee was confident that the spraying equipment and methodology used did not cause damage to the complainant's garden.
- The gate at the Furge Grove end of the site had been used for deliveries only and not as general parking space. This would continue. Allotment holders had had access to the site via this gate for over 30 years. There would be three keys to the gate, one to be held by the Clerk, one by the Parish Council's ground person and one by a nominated allotment holder.

Action 170515/15: Parish Clerk

In addition, the Clerk was instructed to draft a letter to all allotment holders, advising them of good practice when using weed killer.

Action 170515/16: Parish Clerk

8. Oak Vale Woodland

To hear an update on drainage work at the woodland and agree any further action.
The Clerk was instructed to contact Jon Brown (SSDC) to check that the work had been completed.

Action 170515/17: Parish Clerk

David Nichols agreed to go to the woodland to check to work completed so far.

Action 170515/18: David Nichols

9. Litter Pick

- a. To agree to purchase 25 high-vis vests.

RESOLVED: It was proposed and agreed that the Clerk should purchase these in sizes large and extra-large at the best price possible, up to a maximum of £50.

- b. To note that SSDC is investigating the possibility of installing a bin(s) in the layby(s) on the eastbound A30.

Noted.

10. Other

To note that the Clerk has received £50 worth of vouchers from Castle Gardens to be spent on improving the area at the top of St Nicholas Path; to agree how these should be spent. Dennis Finch raised the idea of installing raised beds around the Parish to contain herbs. The Clerk was instructed to add this to the next Open Spaces Committee agenda.

It was **agreed** that Carolyn Nichols would decide how to spend the vouchers and that before and after photos would be taken to share with Castle Gardens and in Wots On.

Future meetings: to agree that the next Open Spaces Committee meeting should take place on Monday 19th June 2017 at 7.30pm.

The meeting ended at 20:47.

Agreed and signed by the Chair _____

Date _____